



**SIDELETTER BETWEEN THE
SAN DIEGO COMMUNITY COLLEGE DISTRICT
AND
AFT GUILD, LOCAL 1931 FACULTY BARGAINING UNIT**

The parties agree to conduct a pilot Peer Online Course Review (POCR) program at the San Diego College of Continuing Education (SDCCE) during Summer 2021 and the 2021-2022 academic year. This agreement shall end June 30, 2022.

- 1) To improve the quality of online education at the SDCCE, in accordance with the proposal approved by the SDCCE Academic Senate, a Peer Online Course Review Team shall be developed as follows:
- 2) Six Faculty members shall be selected to participate in the development of a Peer Online Course Review process in accordance with the California Virtual Campus – Online Education Initiative Course Design Rubric.
- 3) Tenure/Tenure-Track and Adjunct Faculty are eligible to participate.
- 4) Each participant shall complete a 40 hour @ONE POCR training course on the Course Design Rubric and writing peer course reviews, up to eight hours of POCR norming sessions, and two peer course reviews.
- 5) One participant shall be designated the Lead Reviewer to develop a POCR Institution Plan in consultation with the SDCCE Academic Senate, organize the POCR Team, and conduct the norming sessions.
- 6) Selection of participants and the Lead Reviewer will be made by a committee appointed by the SDCCE Academic Senate and Administration with priority on including a variety of program areas and experience with online mentoring, design, and instruction.
- 7) Each Faculty participant shall receive 2 Extended Service Units (ESU) for completing the @ONE POCR training course, 0.2 ESUs for completing the norming sessions, and 0.2 ESUs for completing the peer course review.
- 8) The POCR Lead Reviewer shall receive an additional 2.4 ESUs.



Gregory Smith, Vice Chancellor
Human Resources



Jim Mahler, President
AFT Guild, Local 1931

Date: 8/23/2021

Date: 8/22/21