



Districtwide Strategic Planning Committee

MINUTES of May 1, 2023 | 2:00 – 3:30 PM | Zoom Meeting

Members Present:	John Bromma, John Crocitti, VC Kelly Hall, Sahar King, Neill Kovrig, VC Susan Topham, Jessica Luedtke, Paul (Pablo) Martin, Daniel Miramontez, Susan Murray, Maria Jose Zeledon Perez, VC Michelle Fischthal,
Not Present:	Xi Chen, Kurt Hill, Sean Ryan
Guests:	Symone McDaniels, Stacy Teeters, Natalia Alarcon, Jaime Seiverd, Joel Peterson
Recorder:	Debi King
Call to Order: 2:01 PM	
1. Welcome, Check-in, & Introductions	
Discussion	VC Fischthal introduced San Diego/Imperial Guided Pathways Regional Coordinators Symone McDaniels and Stacy Teeters as facilitator support
2. Approval of Minutes	
2.1 Approval of November 4, 2022 Meeting Minutes	
CONCLUSION	Minutes approved
3. Agenda Overview Motion to approve by Niell, seconded by John B.	
CONCLUSION	Agenda approved
2.1 Approval of November 4, 2022 Meeting Minutes Motion to approve by John C., seconded by Niell	
CONCLUSION	Minutes approved
4. Clarifying Committee Purpose & Priorities	
Utilizing <i>Mentimeter</i> , attendees provided feedback for the following questions anonymously during the meeting: <i><verbatim responses shared after each question was answered by members></i>	
<p>1. What strategies can we utilize as a committee to help us move from planning to collective implementation and action?</p> <ul style="list-style-type: none"> a. small workgroups around specific objectives b. Committing to courageous collaboration and honest talk about where we are so we can determine how to get where we want to be. c. clarifying responsibilities for following through with the strategic plan just completed d. Actionable items associated with the goals. Assessments of the action items. Benchmarks. Establishing common metrics across the district e. Have leads for different areas of the plan f. Review other plans goals and find where it fits with these g. Defining shared goals and identifying how the colleges and District support attainment h. Streamlining our communications to constituents to facilitate participation in the process and take ownership of what is done. i. Identify communication channels j. Centralized site for sharing progress with each other k. Tie department goals to SP plan goals l. Define structures needed as well as resources m. Maybe short-lived workgroups/breakouts with people from various areas (faculty, classified professionals, admin, students, and various areas at each college and district) n. Conversations across all colleges and the district around specific objectives o. Make short and long term action plans. p. Involve district to participate actively. q. Check in progress of goals regularly r. involvement of all the group in implantation <p>2. We know there are opportunities for improved alignment and integration across our district. What areas could this group focus on in the coming year?</p> <ul style="list-style-type: none"> a. Internal Communications: standardization and accessibility b. Given the serious challenges ensuring functional technology and accessible support we have at Miramar, I'd like to see alignment and integration around technology inventory, maintenance, and support. c. Alignment of strategic plan goals with CCCCCO Vision for Success metrics and the SCFF - are we changing those metrics as well as meeting local objectives? d. Qualitative as well as quantitative data demonstrating progress e. Definitely think alignment & integration needs to happen everywhere. This may not be a super helpful or focused comment, but we reinvent the wheel a lot and could better collaborate & share resources. f. Ask the SDCCD community for their feedback on the priorities mapped on plan g. Review the District Mission and Vision (also required for accreditation) h. Identifying and communicating the shared goals and action plans i. Review colleges and district divisions plans (technology, facilities, etc.) to find alignment and leverage efforts j. Develop a theme to approach each goal and identify funding to support each goal k. Districtwide coordination for efforts all colleges are engaged in (e.g., Basic Needs, Guided Pathways) l. Communications - multiple routes for flow of information m. Focus on the six goals established but also find areas that were not contemplated n. Creating a structure for intentional collaboration around specific objectives o. Identify leads for the different areas of the strategic plan p. Choose 1 or 2 main goal based on priority q. Equity, guided pathways, enrollment management, data usage and literacy <p>3. How can we define/describe/ outline the action and implementation component of this group's work?</p> <ul style="list-style-type: none"> a. Call out implementation and assessment b. I would say the more specific we can be the better, as well as clear timelines to meet our goals. c. Perhaps start with working from the College to District alignment in the Strategic Plan appendix to help guide. 	

- d. Strategize around, prioritize, implement, integrate, measure, leverage, identify resources (for current plan) or upcoming plans
- e. Develop a process to more systematically align and group the individual college plans and district
- f. Involve some students representation within this committee
- g. People, Technology, and Resources representatives
- h. Estudiantes!
- i. break the goals into components and use logic models to plan and track activities and impacts
- j. Specific, measurable, and achievable goals that are discrete enough to be defined and met in smaller pieces than big, lofty concepts might be.
- k. Call out the leads for different areas of the plan and create timelines for the work along with the expected outcomes
- l. Emphasize the importance of teaching/learning moments along the road to implementation - I think we sometimes lose ourselves in trying to find the final answer immediately.
- m. Call out sharing and leveraging the individual work of the colleges so we don't each keep reinventing
- n. Faculty outside the normal "leadership" roles
- o. Community Members, perhaps rotating on what areas they advocate for
- p. CTE Deans
- q. I like the idea of smaller groups tasked with actualizing the goals.
- r. Have each department, program, or office participate in the creation of their action plan and how it related to the strategic plan.
- s. Mobilize everyone in the District. We can help guide but to really move things we will need everyone involved.
- t. It would be great if we could describe our work so that non-admin folx understand it and could provide input--bring it down to Earth.
- u. Reach out to and invite colleges to participate--carry the load and implement the vision together. Break down the work, share it.
- v. Formalize the membership of the Office of Institutional Effectiveness & Research as we are standing in advocacy & inquiry as well as research initiatives that pertain to the SP (Director/1 Analyst).
- w. More District folks for implementing each area of the District plan; i.e., someone from Technology, etc. as leads
- x. I'd just like to add that I really appreciate the intentional, compassionate, goal-and-product oriented nature of this committee and meeting. Thank you!!!

4. What connections do we need in this committee to strengthen our ability to achieve our shared priorities/goals?

- a. I'd like to see folx from Facilities and Sustainability committees here—or at least a way to bolster how we both report out to them AND to consistently get input and ideas from them.
- b. Reps from CDAC/campus equity committees and subcommittees, IR/IE folks, curriculum and student services especially classified people
- c. Connections to community partners we regularly work with to further the work
- d. chairs from the program review committee and outcome assessment and PIE committee from each campus
- e. STUDENTS
- f. Community Members
- g. Direct student presence
- h. Districtwide, I think we need to be better about reporting out and getting input from constituents. I think SDCCD needs to streamline our structures so we can do this more efficiently--fewer meetings!
- i. Member: representative(s) of college student equity programs - people who see students every day
- j. Operations, Enterprise Services, and Facilities (VC or designee)
- k. It would be great to formalize the inclusion of the OIER Office (Director/1 Analyst) as we support with advocacy and research and inquiry in most of the goals
- l. CTE Deans
- m. STUDENTS - having students engaged at every level is critical to meeting any and all of our goals
- n. Members - Vice Chancellors of each division
- o. Partners in work: look for linkages with other committees, such as the technology committee
- p. Student reps from ASG and affinity orgs

5. What's still circling for you today?

- a. Timeline. I am not clear how long do we have for the implementation
- b. You know I love this structure <333
- c. Over time there seem to have been different messages - the district plan responds to college plans, vs the college plan responds to the district plan. Can we clarify the direction?
- d. Looking forward to future sessions and opportunities for collaboration
- e. I'm hesitant about expanding past strategic planning as a committee. I think the focus should remain where it is.
- f. How are the Chancellor and Trustees engaged in this process?
- g. Just the structure moving forward and how we can move along between now and Fall 23
- h. liked the structure

Action Item	A link to review input from this meeting and enter additional feedback for these questions will be provided via email to committee members after the meeting and be available for the rest of the week
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5. Next Steps

IIE will be reaching out to discuss meeting schedule for fall – early in the semester

6. Adjournment: 3:31

Next Meeting: TBD

Minutes submitted by: Debi King

Minutes approved: 11/30/23