

Districtwide Strategic Planning Committee
September 12, 2024
9:00 a.m. – 12:00 p.m.
Zoom

Meeting Minutes

Members Present	Natalia Alarcón, Mona Alsoraimi, VC Laurie Coskey, VC Michelle Fischthal, VC Daniel Troy, Hai Hoang, Malia Kunst, Jessica Luedtke, Paul (Pablo) Martin, Daniel Miramontez, Susan Murray, Jaime Sykes Seiverd, Poppy Fitch (Designee for VC Susan Topham)
Not Present	VC Jared Burns, Andrew Hoffman, Sahar King (Resigned), Neill Kovrig, VC Joel Peterson, Sean Ryan, Richard Weinroth
Guests	Ginger Davis

Agenda Item 1: Welcome, Introductions, Agenda and Minutes

Discussion	<p>Call to Order: 9:04am Welcome of attendees and approval of agenda.</p> <ul style="list-style-type: none"> - M/S/C by Malia Kunst and Daniel Troy and as is. - Discussion: None - Opposed: None - Abstentions: None - Action: Approved <p>a. Approval of May 6, 2024</p> <ul style="list-style-type: none"> - M/S/C by Susan Murray and Hai Hoang and as is. - Discussion: None - Opposed: None - Abstentions: Poppy Fitch (Designee for VC Susan Topham); Mona Alsoraimi - Action: Approved
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Action Items	Person Responsible	Deadline
Post approved minutes	Ginger Davis	After meeting

Agenda Item 2: Presentations of Colleges Strategic Plan Processes

Discussion	<p>Presentations were given by each of the Institutional Effectiveness Managers. An overview of the College’s planning cycles were shared. Full presentation here: SDCCD Strategic Plan Processes Presentation</p>
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	<p>Presentation Highlights:</p> <ul style="list-style-type: none"> - City College: <ul style="list-style-type: none"> ▪ Planning Cycles: <ul style="list-style-type: none"> ○ Annual <ul style="list-style-type: none"> ▪ Fall-Program Review ▪ Spring-Resource Allocation ○ Periodic <ul style="list-style-type: none"> ▪ Mission ▪ Educational Plan ▪ Facilities Plan ▪ Equity Plan ▪ Enrollment Management Plan ▪ Using Nuventive software ▪ Accredited by ACCJC; moving from a 7-year cycle to an 8-year cycle. -Mesa College: <ul style="list-style-type: none"> ▪ Cycle of Integrated Planning ▪ Integrated Planning Calendar ▪ Mesa 2030 Goals ▪ Using Nuventive software - Miramar College: <ul style="list-style-type: none"> ▪ Student Success Framework for Long-Term Integrated Planning ▪ Accredited by ACCJC; 7-year cycle (Fall 2020-Spring 2027) ▪ Utilizing Nuventive software ▪ College Annual Planning Cycle - Continuing Education: <ul style="list-style-type: none"> ▪ Multi-year planning framework 2017/18-2023/24 <ul style="list-style-type: none"> ○ Annual Integrated Planning Cycle ○ Strategic Master Planning Cycle ○ Accreditation Cycle ▪ Accredited by WASC; on a 6-year cycle. - Discussion Items for the next IE Manager’s Meeting. <ul style="list-style-type: none"> ▪ What are the Colleges using to capture Program Review data? ▪ Share best practices.
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 3: District Strategic Action Plan Update

Discussion	Tabled for the November meeting.	
Action Items	Persons Responsible	Deadline

None	N/A	N/A
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Agenda Item 4: District Integrated Planning Graphic Review and Discussion

Discussion	Presented by VC Michelle Fischthal <ul style="list-style-type: none"> ▪ Does not currently have a comprehensive process ▪ Reviewed the Integrated Planning Graphic
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 5: Topics for the next Agenda

Discussion	Due to time, Committee members were asked to email their agenda topics for the next meeting to VC Michelle Fischthal and Ginger Davis.
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Action Items	Person Responsible	Deadline
- Committee to send agenda topics to the II&E Office for the November meeting.	-Committee Members	-Before the next meeting.

Agenda Item 6: Closing Remarks and Adjournment

Discussion	Meeting adjourned at 10:33 a.m.
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Action Items	Person Responsible	Deadline
Send out meeting dates for spring 2024	-Ginger	-ASAP

Next Meeting: November 18, 2024, 2:00 pm - 3:30 pm

Submitted by: Ginger Davis, Executive Assistant

Approved on: November 18, 2024