**Subject: Accounting (ACCT) Discipline: Accounting** 

### 116A Financial Accounting

64 - 72 hours lecture, 4 units Grade Only

Offered At: City, Mesa, Miramar
Action(s) Proposed: Course Revision

(May Include Activation)

### REQUISITES:

Advisory: Accounting 102 with a grade of "C" or better, or equivalent.

This introductory course is an overview of financial accounting, why it is important, and how it is used by investors and creditors to make decisions. It covers the accounting information system, the recording and reporting of business transactions with a focus on the accounting cycle, the applications of generally accepted accounting principles (GAAP), the classified financial statements, and statement analysis. Other topics include issues related to asset, liability, and equity valuation; revenue and expense recognition; cash flows; internal controls; and ethics. This course is intended for students majoring in accounting or other fields related to business administration.

Approved

Six Year Review

Advisory (Change)

**Proposed for College(s):** City, Mesa, Miramar

**Originating Campus: MESA** 

Effective: Fall 2023

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

**Subject: Accounting (ACCT) Discipline: Accounting** 

### 116B Managerial Accounting

64 - 72 hours lecture, 4 units

Grade Only Action(s) Proposed: Course Revision

Offered At: City, Mesa, Miramar

(May Include Activation)

### **REQUISITES:**

Prerequisite: Accounting 116A with a grade of "C" or better, or equivalent. This course is a study of how managers use accounting information in decision-making, planning, directing operations, and controlling. The course focuses on cost terms and concepts, cost behavior, cost structure, and cost-volume-profit analysis. Other topics include profit planning, standard costs, operations and capital budgeting, cost control, and accounting for costs in manufacturing organizations. This course is intended for students majoring in accounting or other fields related to business administration.

Approved

Six Year Review

Advisory (Remove)

**Proposed for College(s):** City, Mesa,

Miramar

Text

**Originating Campus: MESA** 

Effective: Fall 2023

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

Subject: Arabic (ARAB) Discipline: Foreign Languages

201A Third Course in Arabic

80 - 90 hours lecture, 5 units

**Grade Only** 

**REQUISITES:** 

Prerequisite: Arabic 102 with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for

Arabic 201.

This course is an interactive study of Arabic at the intermediate level. Students use increasingly complex Arabic language structures and vocabulary to listen, speak, read and write at the intermediate level. This course is designed for all students interested in the Arabic language.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

Offered At: City

Action(s) Proposed: Distance Learning - No Other Action

Approved

**Proposed for College(s):** City

Originating Campus: CITY

Dist. Ed Proposed For

**College(s):** City (Hybrid only)

Effective: Fall 2022

Subject: Architecture (ARCH) Discipline: Architecture

101 ArchiCAD

24 - 27 hours lecture, 72 - 81 hours lab, 3 units

This course is a practical study ArchiCAD software and its application to architectural design. Emphasis is placed on the use of ArchiCAD software to develop and document architectural models. This course is designed for architecture majors and anyone interested in 3-D architectural modeling.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.

Offered At: Mesa

Grade Only Action(s) Proposed: Course Revision (May Include Activation)

(May include Activation Advisory (Remove)

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

Effective: Fall 2023

Subject: Architecture (ARCH) Discipline: Architecture

113 Rhino for Architecture

24 - 27 hours lecture, 72 - 81 hours lab, 3 units

**Grade Only** 

**REQUISITES:** 

Advisory: Computer Business Technology 180 with a grade of "C" or better, or equivalent.

This course is a practical study of Rhinoceros (Rhino) software and its application to architectural design. Emphasis is placed on 3D digital drafting techniques, skills and concepts. It includes topics related to the digital fabrication of architectural models. This course is designed for architecture majors and anyone interested in 3-D architectural modeling.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.

Offered At: Mesa

Action(s) Proposed: Course Revision

(May Include Activation)

Six Year Review

Advisory (Change)

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

<sup>~</sup>Course requires CCCCO submission

Subject: Art-Fine Art (ARTF) Discipline: Art

\*~ 202A Public Art I

24 - 27 hours lecture, 72 - 81 hours lab, 3 units Letter Grade or Pass/No Pass Option Action(s) Proposed: New Course

**REQUISITES:** 

Advisory: Art-Fine Art 150A and Art-Fine Art 151, each with a grade of "C" or better, or equivalent.

Advisory: Completion of or concurrent enrollment in English 101 with a grade of "C" or better, or equivalent.

This is the first in a series of courses in public art. This course explores the study and practice of art for public spaces. Topics include historical and contemporary examples of public art as well as constructing a series of maquettes. Emphasis is placed on identifying projects, planning a piece, and creating proposals for submission. This course is intended for art majors and those interested in the study and creation of art in the public sphere.

FIELD TRIP REQUIREMENTS: May be required

**TRANSFER APPLICABILITY:** Associate Degree Credit & transfer to CSU.

Offered At: NONE

Approved

**Proposed for College(s):** City

**Originating Campus:** CITY

Dist. Ed Proposed For

College(s): City (Online-Emergency

Only)

This course is being proposed at City for UC Transfer Course List

Effective: Fall 2023

Subject: Art-Fine Art (ARTF) Discipline: Art

\*~ 202B Public Art II

24 - 27 hours lecture, 72 - 81 hours lab, 3 units Letter Grade or Pass/No Pass Option Action(s) Proposed: New Course

**REQUISITES:** 

Prerequisite: Art-Fine Art 202A with a grade of "C" or better, or equivalent. This is the second in a series of courses in public art. This course explores the study and practice of art for public spaces. Topics include a deeper analysis of public art in a historical and contemporary context as well as the multi-layered processes of constructing a public art piece. Emphasis is placed on appropriate business procedures, the submission process, and the construction of a public art piece. This course is intended for art majors and those interested in the study and creation of art in the public sphere.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.

Offered At: NONE

Approved

Proposed for College(s): City

**Originating Campus: CITY** 

Dist. Ed Proposed For

College(s): City (Online-Emergency

Only)

This course is being proposed at City for UC Transfer Course List

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

Subject: Art-Fine Art (ARTF) Discipline: Art

205A Installation, Performance, and New Genres

24 - 27 hours lecture, 72 - 81 hours lab, 3 units Letter Grade or Pass/No Pass Option Action(s) Proposed: Course Revision

(May Include Activation)

Six Year Review

Distance Education (Mesa)

Offered At: City, Mesa

Hours Change

**Texts** 

Approved

Proposed for College(s): City, Mesa

**Originating Campus: MESA** 

Effective: Fall 2023

### **REQUISITES:**

Advisory: Art-Fine Art 175A with a grade of "C" or better, or equivalent. This course is an introduction to concept-based New Genres art practices. Emphasis is placed on the intersection of form/medium and concept as well as on the role of art in contemporary culture. Students develop concepts based on issues related to social commentary, political action, institutional critique, community involvement, and personal identity and experiment with forms, such as installation, performance, technological, hybrid, and emerging art forms. This course is designed for art majors and anyone interested in contemporary art practices.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

Subject: Art-Fine Art (ARTF) Discipline: Art

260 Studio Art Studies

24 - 27 hours lecture, 72 - 81 hours lab, 3 units Letter Grade or Pass/No Pass Option Action(s) Proposed: Course Revision

**REQUISITES:** 

Advisory: Art-Fine Art 155B, Art-Fine Art 165D, Art-Fine Art 175C, Art-Fine Art 197B, Art-Fine Art 198C, Art-Fine Art 200 or Art-Fine Art 232, each with a grade of "C" or better, or equivalent.

This course is intended for advanced art students. Students enrolled in this course work closely with the instructor to develop a transfer portfolio, artist statement, curatorial concept and/or resume exhibition list.

FIELD TRIP REQUIREMENTS: May be required

**TRANSFER APPLICABILITY:** Associate Degree Credit & transfer to CSU.

Offered At: City, Mesa

(May Include Activation)

Six Year Review Hours Change

**Texts** 

Approved

Proposed for College(s): City, Mesa

**Originating Campus: MESA** 

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

Subject: Black Studies (BLAS) Discipline: African American Studies

125 Dynamics of the Black Community

48 - 54 hours lecture, 3 units Letter Grade or Pass/No Pass Option Action(s) Proposed: Course Revision

This course is an introduction to the varying dynamics of the Black community. Emphasis is placed on creating an appreciation for the Black community's unique attributes, resources, and contributions to the larger community. Students visit Black community organizations, institutions and/or businesses to identify a critical need and to develop a corresponding action plan. This course is intended for students majoring in Black Studies and Ethnic Studies; and all students interested in understanding the dynamics of the Black community.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. CSU

General Education, IGETC, UC Transfer Course List.

Offered At: Mesa

(May Include Activation)

Six Year Review Advisory (Remove)

Approved

**Proposed for College(s):** Mesa

**Originating Campus: MESA** 

Effective: Fall 2023

Subject: Chemistry (CHEM) Discipline: Chemistry

20 Introduction to General Chemistry Refresher

24 - 27 hours lab, 0.5 units Pass/No Pass

This course is designed for students that have successfully completed Introduction to General Chemistry but need a review course before beginning the General Chemistry. Also, students who have completed high school chemistry and wish to prepare for the challenge exam for General Chemistry may also benefit. Focus is on chemical calculations, density, molar mass, molarity, stoichiometry, and nomenclature. This course will not replace a failing grade in Introduction to General Chemistry. It does not satisfy the prerequisite for General Chemistry I.

FIELD TRIP REQUIREMENTS: Required

**TRANSFER APPLICABILITY:** Not applicable to the Associate Degree.

Offered At: Mesa

**Action(s) Proposed:** Course Revision

(May Include Activation)

Six Year Review

Course Description

Supplies Texts

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

Subject: Computer And Information Sciences (CISC) Discipline: Computer Science

71 Microcontroller Programming

48 - 54 hours lecture, 48 - 54 hours lab, 4 units Grade Only

This course introduces students to programming and interfacing microcontrollers to the world around them. Topics include programming a microcontroller to respond to inputs and to control various devices, such as light emitting diodes (LEDs), fans, servos, and relays. This course is designed for students who want to increase their understanding of microcontrollers and embedded programming.

FIELD TRIP REQUIREMENTS: May be required

**TRANSFER APPLICABILITY:** Associate Degree Credit only and not Transferable.

Offered At: Mesa

Action(s) Proposed: Course Revision

(May Include Activation) *Advisory (Remove)* 

Approved

**Proposed for College(s):** Mesa

Originating Campus: MESA

Effective: Fall 2023

### Subject: Computer And Information Sciences (CISC) Discipline: Computer Science

#### 190 Java Programming

48 - 54 hours lecture, 48 - 54 hours lab, 4 units

#### REOUISITES:

Advisory: Computer and Information Sciences 186, Computer and Information Sciences 106, Computer and Information Sciences 150, Computer and Information Sciences 181, or Computer and Information Sciences 182, each with a grade of "C" or better, or equivalent.

This course is an introduction to programming using Java. The course covers the fundamentals of object-oriented programming utilizing the Java programming language for general purpose business programs and interactive games. This course is intended for students majoring in computer and information sciences or anyone interested in the Java programming language.

FIELD TRIP REQUIREMENTS: May be required

**TRANSFER APPLICABILITY:** Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

Offered At: City, Mesa, Miramar

Grade Only Action(s) Proposed: Course Revision

(May Include Activation)

Six Year Review

Advisory (New)
Outline of Topics

Student Learning Objectives

Texts

# Approved

Proposed for College(s): City, Mesa,

Miramar

**Originating Campus: MESA** 

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

Subject: Computer And Information Sciences (CISC) Discipline: Computer Science

191 Intermediate Java Programming

48 - 54 hours lecture, 48 - 54 hours lab, 4 units **Grade Only** 

Action(s) Proposed: Course Revision

Six Year Review

(May Include Activation)

Outline of Topics Student Learning Objectives

Offered At: Mesa, Miramar

Texts

**REQUISITES:** 

Prerequisite: Computer and Information Sciences 190 with a grade of "C" or better, or equivalent.

This course is an intermediate level study of the Java programming language. Topics include single and multidimensional arrays; objects and classes; object-oriented programming; inheritance and polymorphism; exception handling and text input/output (I/O); abstract classes and interfaces; graphical user interfaces (GUIs); recursion; concurrency; and generic collections and data structures, such as linked lists, queues, and stacks. This course is intended for students majoring in computer and information sciences or anyone interested in learning more about the Java programming language.

Approved

Proposed for College(s): Mesa,

Miramar

**Originating Campus: MESA** 

Effective: Spring 2023

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

Subject: Dental Assisting (DENA) Discipline: Dental Technology

50 Dental Communications

48 - 54 hours lecture, 3 units

**REQUISITES:** Limitation on Enrollment: This course is not open to students with previous credit for Dental Assisting 102.

This course is an introduction to dentistry. Emphasis is placed on the history of dentistry, current trends in the dental industry, educational requirements, and the responsibilities of each Dental Health Team. Students explore the dental field and its demands as they develop the verbal, non-verbal and written communication skills required to be effective members of a Dental Health Team. Topics include dental terminology, infection control basics, standards of patient care, methods of conflict resolution and an exploration of psychological issues related to dental patients, employers and co-workers. This course is for students who are interested in dental assisting and/or dental office administration.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.

Offered At: Mesa

Grade Only Action(s) Proposed: Course Revision

(May Include Activation) Advisory (Remove)

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

<sup>~</sup>Course requires CCCCO submission

Subject: English (ENGL) Discipline: English

240 Shakespeare

48 - 54 hours lecture, 3 units Letter Grade or Pass/No Pass Option Action(s) Proposed: Course Revision

**REQUISITES:** 

Advisory: English 101 or English 105, each with a grade of "C" or better, or equivalent. This course is a survey of William Shakespeare's work. Emphasis is placed on analyses of representative plays and poems from the perspectives of theme, character, structure, and language in historical and contemporary contexts. This course is designed for students majoring in English and those with a general interest in the author or the period.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. CSU

General Education, IGETC, UC Transfer Course List.

Offered At: City, Mesa

(May Include Activation)

Six Year Review

Texts

Approved

**Proposed for College(s):** City, Mesa

**Originating Campus: MESA** 

Effective: Spring 2023

Subject: Exercise Science (EXSC) Discipline: Physical Education

134 Adapted Weight Training

32 - 54 hours lab, 0.5-1 units **Grade Only** 

**REQUISITES:** 

Limitation on Enrollment: A physician's medical release form is required. This course is not open to students with previous credit for Physical Education 182.

This course is designed for students with disabilities as an introduction to progressive resistance training. Emphasis is placed on developing cardiorespiratory and muscle endurance, muscle strength and flexibility and a healthy body composition through individualized safe and beneficial exercise programming. The course includes exercises that focus on relaxation, joint mobility, body maintenance, and activities for daily living. A physician's medical release is required.

FIELD TRIP REQUIREMENTS: Not required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. CSU

General Education. UC Transfer Course List.

Offered At: City, Mesa, Miramar

**Action(s) Proposed:** Course Revision

(May Include Activation)

Six Year Review

Student Learning Objectives

Approved

Proposed for College(s): City, Mesa,

Miramar

**Originating Campus: MESA** 

Effective: Spring 2023

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

Subject: Exercise Science (EXSC) Discipline: Physical Education

136A Off-Season Conditioning for Sport I

32 - 54 hours lab, 0.5-1 units

Grade Only Action(s) Proposed: Course Revision

(May Include Activation)

Offered At: City, Mesa, Miramar

Six Year Review

Student Learning Objectives

Texts

Approved

Proposed for College(s): City, Mesa,

Miramar

Originating Campus: MESA

Offered At: Mesa, Miramar, City

Effective: Spring 2023

**REQUISITES:** 

*Limitation on Enrollment:* This course is not open to students with previous credit for Physical Education 191 or Physical Education 165.

This course is designed to enhance the physical and mental skills needed to participate in intercollegiate sports activities. Emphasis is placed on weight training, running, skill development games, and individual development for sport. When this course is offered for one unit the additional time is utilized in the practice and perfection of individual sport-specific skills. This course is intended for intercollegiate athletes.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

Subject: Exercise Science (EXSC) Discipline: Physical Education

136B Off-Season Conditioning for Sport II

32 - 54 hours lab, 0.5-1 units

Grade Only Action(s) Proposed: Course Revision (May Include Activation)

Six Year Review

REQUISITES:

Advisory: Exercise Science 136A with a grade of "C" or better, or equivalent. Limitation on Enrollment: This course is not open to students with previous credit for Physical Education 165 or Physical Education 191.

This course provides intercollegiate athletes with individually programmed coaching in the fundamental skills of sports-specific training and aerobic conditioning. Through progressive inquiry and practice, students demonstrate more advanced levels of athletic performance. When this course is offered for one unit the additional time is utilized in the development and implementation of sport-specific exercise programs. This course is intended for intercollegiate athletes.

FIELD TRIP REQUIREMENTS: Required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC

Transfer Course List.

Approved

**Proposed for College(s):** City, Mesa,

Miramar

**Originating Campus: MESA** 

Effective: Spring 2023

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

<sup>~</sup>Course requires CCCCO submission

Subject: Interior Design (INTE) Discipline: Interior Design

101 Introduction to Interior Design

48 - 54 hours lecture, 3 units

**Grade Only** 

**REQUISITES:** 

Advisory: Computer Business Technology 180 with a grade of "C" or better, or equivalent.

This course is a survey of the profession of interior design. Emphasis is placed on design fundamentals and the profession of interior design. Topics include space planning, construction systems, furniture, and finishes. This course is designed for interior design majors and all students interested in the field.

FIELD TRIP REQUIREMENTS: Required

**TRANSFER APPLICABILITY:** Associate Degree Credit & transfer to CSU.

Offered At: Mesa

**Action(s) Proposed:** Course Revision

(May Include Activation)

Six Year Review Advisory (Change)

Texts

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

Effective: Fall 2023

Subject: Interior Design (INTE) Discipline: Interior Design

112A Visual Communication I

32 - 36 hours lecture, 48 - 54 hours lab, 3 units

**Grade Only** 

This course is an introduction to interior design drawing and drafting. Emphasis is placed on architectural floor plans, building sections, interior elevations and detailing, lettering, and dimensioning for residential and commercial projects. This course is intended for interior design majors.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.

Offered At: Mesa

Action(s) Proposed: Course Revision

(May Include Activation) Advisory (Remove)

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

Effective: Fall 2023

Subject: Interior Design (INTE) Discipline: Interior Design

115 Elements and Principles of Interior Design

32 - 36 hours lecture, 48 - 54 hours lab, 3 units

**Grade Only** 

**REQUISITES:** 

Advisory: Computer Business Technology 180 with a grade of "C" or better, or

equivalent.

This course introduces students to the elements and principles of interior design. Emphasis is placed on the analysis of interior environments two and three dimensionally. This course includes the creation of two and three dimensional (2D and 3D) design projects illustrating the elements and principles of interior design such as scale and proportion, balance, color and light. This course is intended for interior design majors and students interested in interior design

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.

Offered At: Mesa

**Action(s) Proposed:** Course Revision

(May Include Activation) Advisory (Change)

Approved

Proposed for College(s): Mesa

**Originating Campus: MESA** 

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

<sup>~</sup>Course requires CCCCO submission

Subject: Interior Design (INTE) Discipline: Interior Design

145 Interior Building Systems and Codes

48 - 54 hours lecture, 3 units

**Grade Only** 

**REQUISITES:** 

Prerequisite: Interior Design 101 and Interior Design 112A, each with a grade of "C" or better, or equivalent.

Advisory: English 101 with a grade of "C" or better, or equivalent.

This course is an overview of systems used in construction as it relates to the planning of interior environments. The course covers current building components such as floors, ceilings, and doors, as well as systems developed for providing health, safety, and comfort (plumbing; heating, ventilation and cooling; lighting; and acoustics). Codes, regulations, standards (California and federal) and sustainable principles that impact residential and commercial interior environments are emphasized. This course is designed for students majoring in interior design.

FIELD TRIP REQUIREMENTS: May be required

**TRANSFER APPLICABILITY:** Associate Degree Credit & transfer to CSU.

Offered At: Mesa

**Action(s) Proposed:** Course Revision (May Include Activation)

Advisory (Change)

**Approved** 

Proposed for College(s): Mesa

**Originating Campus: MESA** 

Effective: Fall 2023

Subject: Music (MUSI) Discipline: Music

~ 134A Voice Class I

48 - 54 hours lab, 1 unit Letter Grade or Pass/No Pass Option Action(s) Proposed: Course

**REQUISITES:** 

Limitation on Enrollment: This course is not open to students with previous credit for Music 120A or Music 120.

This course is an opportunity to explore your singing voice. To become a more expressive singer, a variety of songs are used for developing the range, volume, and tone color of your solo voice. A goal of the course is to provide a musical experience that inspires students to continue singing as a source of self-expression and growth.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC Transfer Course List.

Offered At: Mesa

Activation (Currently active at another college)

Approved

Proposed for College(s): City

**Originating Campus: CITY** 

Dist. Ed Proposed For

College(s): City (Online-Emergency

Only)

This course is being proposed at City for UC Transfer Course List

<sup>\*</sup>Requires Board of Trustees approval prior to implementation

<sup>~</sup>Course requires CCCCO submission

## Approved

# **Curriculum Instructional Council** Actions Approved – May 12, 2022

### **PROGRAM CHANGES**

(Note: To view from *Proposals* screen, click *Program Search* button, scroll down to program name, then option title, if appropriate, and click *PR* icon.)