SAN DIEGO COMMUNITY COLLEGE DISTRICT
CURRICULUM INSTRUCTIONAL COUNCIL

Meeting of
April 11, 2002, 1:00 p.m.
District Office, Room 272

APPROVED

MINUTES

PRESENT:

Lisa (Nunn) Clarke	Substituting for Diane Glow
Chris Dawes	Academic Senate President – Mesa College
Pam Deegan	Vice President, Instruction – Miramar College
Jan Lombardi	Substituting for Libby Andersen
Ron Manzoni	Vice President, Instruction – City College
Lynn Neault	Assistant Chancellor, Student Services – District Office
Sandy Shaffer	Past President, Academic Senate – CET
Will Tappen	Curriculum Co-Chair – Mesa College
Marianne Tortorici	(Interim) Vice President, Instruction – Mesa College
Helen Webb	Curriculum Chair – Miramar College

STAFF:

Tim Coder	Senior Secretary, Curriculum & Instructional Services – District Office
Charlotta Grant	Curriculum Analyst, Curriculum & Instructional Services – District Office
Myra Harada	Manager, Curriculum & Instructional Services – District Office

ABSENT:

Libby Andersen	Curriculum Chair – City College
Kenneth Fawson	Assistant Chancellor, Instructional Services – District Office
Diane Glow	Articulation Officer – Miramar College
Paula Liska	Articulation Officer – City College
Jim Smith	Vice President, Instructional Services – CET

GUEST(S):

Yvonne Bergland	Dean, Instructional Services / Economic Development, Mesa College
Kendra Jeffcoat	Dean, Social / Behavioral Sciences and Multi-cultural Studies, Mesa College

I.   MINUTES AND AGENDA

1. **Approval of March 14, 2002 Minutes.**
   The minutes of March 14, 2002 were approved. **M/S/P**

2. **Approval of March 14, 2002 Agenda, as amended.**
   The agenda of March 14, 2002 was approved as amended. **M/S/P**

II.   CURRICULUM REVIEW/APPROVAL

Items removed from the consent agenda for discussion are in *Section B (below)*.

A. APPROVAL OF CURRICULUM BY CONSENT

2. ADMINISTRATION OF JUSTICE (ADJU)

2.1 **301A Regional Officer Training, (Offered at Miramar.) Propose the following: Deactivate at Miramar effective 022.

2.2 **301B Regional Officer Training, (Offered at Miramar.) Propose the following: Deactivate at Miramar effective 022.

2.3 **337 P.O.S.T. Certified Legal Issues: Controlled Substances, (Offered at Miramar.) Propose the following: Deactivate at Miramar effective 022.

3. ART – GRAPHIC DESIGN (ARTG)

3.1 **147 Portfolio, (Offered at City.) Propose the following: Deactivate at City effective 024.

3.2 **155 Freelance Business Practices, (Offered at City.) Propose the following: Deactivate at City effective 024.

6. COMPUTER AND INFORMATION SCIENCES (CISC)

6.1 **110 Microcomputer Applications, (Offered at City.) Propose the following: Change course description effective 022. Integrate course outline effective 022.

6.2 **115 Adapted Microcomputer Applications for the Disabled, (Offered at City.) Propose the following: Change course description effective 024. Integrate course outline effective 024.

6.3 **121 Introduction to Operating Systems, (Offered at City.) Propose the following: Change course description effective 022. Integrate course outline effective 022.

6.4 **126A Intermediate Spreadsheet Development I, (Offered at City.) Propose the following: Change course description effective 024. Integrate course outline effective 024. May be offered via distance education effective 024.

6.5 **128 Introduction to Computer Presentations, (Offered at City.) Propose the following: Change course description effective 024. Integrate course outline effective 024. May be offered via distance education effective 024.

6.6 **130 Introduction to Local Area Networks, (Offered at City and Mesa.) Propose the following: Change course description effective 024. Integrate course outline effective 024.

7. DISABLED STUDENTS PROGRAMS AND SERVICES (DSPS)

7.1 ** 27 Career Planning for Students with Disabilities, (Offered at City.) Propose the following: Change course title effective 024. Change hours and units effective 024. Change course description effective 024. Integrate course outline effective 024. Activate at Mesa effective 024.

7.4 **40 Individual Assessment and Educational Planning, Propose the following: New course at City, Mesa, and Miramar effective 024. Limitation on enrollment effective 024.

7.5 **50 Individual Education Planning, (Offered at City, Mesa, and Miramar.) Propose the following: Deactivate at City, Mesa and Miramar effective 024. **Note: Contingent upon approval of DSPS 40.**

7.6 ** 73 Math Strategies for the Learning Disabled, (Offered at City.) Propose the following: Deactivate at City effective 024. **Note: Contingent upon approval of DSPS 38.**

8. DRAMA (DRAM)

8.1 250 Rehearsal, Production and Performance, (Offered at City and Mesa.) Propose the following: Change course description effective 024. Integrate course outline effective 024.

8.2 251 Musical Comedy Rehearsal, Production and Performance, (Offered at City and Mesa.) Propose the following: Change course description effective 024. Integrate course outline effective 024.

9. ELECTRICAL (ELEC)

9.1 **60B Introduction to Electrical Construction II, (Offered at City.) Propose the following: Change advisory to prerequisite effective 024. Change course description effective 024.

10. ELECTRONIC SYSTEMS (ELDT)

10.1 **123 Introduction to Digital Circuits, (Offered at City.) Propose the following: Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.2 **123L Digital Circuits Laboratory, (Offered at City.) Propose the following: Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.3 **124 Basic DC/AC Electronics, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.4 **124L Basic DC/AC Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.5 **125 DC/AC Circuit Analysis with PSpice, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.6 **125L DC/AC Circuit Analysis Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.7 **126 Using C and C++ for Technology, (Offered at City.) Propose the following: Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.8 **126L Using C and C++ for Technology Laboratory, (Offered at City.) Propose the following: Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.9 **143 Semiconductor Devices, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.10 **143L Semiconductor Devices Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.11 **144 OP-AMPS, Sensors and Computers, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.12 **144L OP-AMPS and Sensors Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate outline effective 024.

10.13 **198 Computer Applications in Electronics, (Offered at City.) Propose the following: Change course description effective 024. Integrate outline effective 024.

10.14 **227 Introduction to Lasers and Fiber Optics, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.15 **227L Lasers and Fiber Optics Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.16 **228 Communication Circuits and CET/NARTE Preparation, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

10.17 **228L Communication Circuits and Certification Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

10.18 **229 Advanced Telecommunications Networks, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.19 **229L Advanced Telecommunications Networks Laboratory, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Change transfer credit status effective 024. Integrate course outline effective 024.

10.20 **230 Advanced Computer Designs, (Offered at City.) Propose the following: Change course description effective 024. Integrate course outline effective 024.

10.21 **230L Advanced Computer Designs Laboratory, (Offered at City.) Propose the following: Change course description effective 024. Integrate course outline effective 024.

10.22 **231 Advanced System Interfacing, (Offered at City.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

11. ENGLISH (ENGL)

11.1 **202 Introduction to Linguistics, (Offered at Mesa.) Propose the following: Change course description effective 022. Integrate course outline effective 022. Activate at City effective 022.

12. HISTORY (HIST)

12.1 175 History of California, (Offered at City and Mesa.) Propose the following: Deactivate at City effective 022.

13. MULTIMEDIA (MULT)

13.1 **121 Digital Image Editing, (Offered at Mesa.) Propose the following: May be offered via distance education effective 022.

14. PHILOSOPHY (PHIL)

14.1 101 Symbolic Logic, (Offered at City, Mesa, and Miramar.) Propose the following: Change prerequisite effective 024. Add advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

14.2 **102A Introduction to Philosophy: Reality and Knowledge, (Offered at City, Mesa, and Miramar.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

14.3 **102B Introduction to Philosophy: Values, (Offered at City, Mesa, and Miramar.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

14.4 **104A History of Western Philosophy, (Offered at City and Mesa.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

14.5 **104B History of Western Philosophy, (Offered at City and Mesa.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

15. PHYSICAL EDUCATION (PHYE)

15.1 **129 Dance Performance, (Offered at City and Miramar.) Propose the following: Deactivate at City effective 024.

15.2 **135 Jazz Dance, (Offered at City, Mesa, and Miramar.) Propose the following: Deactivate at City effective 024.

15.3 **140 Modern Dance, (Offered at City, Mesa, and Miramar.) Propose the following: Deactivate at City effective 024.

16. PSYCHOLOGY (PSYC)

16.1 **133 Psychology of Women, (Offered at Miramar.) Propose the following: Change course description effective 024. Integrate outline effective 024. Activate at Mesa effective 024. Propose for District GE, Area D, *Social and Behavioral Sciences*, effective 024. Propose (for Mesa and Miramar) for CSU GE Areas A3, *Communication in the English Language and Critical Thinking – Critical Thinking*; D4, *Social, Political and Economic Institutions and Behavior, Historical Background – Gender Studies*; and D9, S*ocial, Political and Economic Institutions and Behavior, Historical Background –Psychology*; effective term to be determined. Propose (for Mesa and Miramar) for UC Transfer List; effective term to be determined. Propose (for Mesa and Miramar) for UC Transfer List; effective term to be determined.

17. SPANISH (SPAN)

17.1 ** 100 First/Second Course in Spanish (Accelerated), (Offered at Mesa.) Propose the following: Add advisory effective 024. Change limitation on enrollment effective 024. Change course description effective 024. Integrate course outline effective 024.

18. SPEECH (SPEE)

18.1 **111 Oral Interpretation, Propose the following: Reactivate at City and Mesa effective 024. Change grading option effective 024. Change course description effective 024. Integrate course outline effective 024.

18.2 **170 Small Group Communication, (Offered at City, Mesa, and Miramar.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

18.3   180 Intercultural Communication, (Offered at City, Mesa, and Miramar.) Purpose the following: Advisory effective 024. Change course description effective 024. Integrate course outline effective 024.

19. TECHNICAL ILLUSTRATION (TECI)

      19.1 **50 Bridging to Technical Illustration, Propose the following: New course at City effective 024.

20. SPECIAL TOPICS COURSES (FOR INFORMATION ONLY)

      20.1 **CISC 265C Convergent Network Technologies: Basic Data Communication, Propose the following: New course at City effective 022.

      20.2 **CISC 265D Convergent Network Technologies: Basic Telecommunications, Propose the following: New course at City effective 022.

      20.3 **CISC 265E Convergent Technologies: Broadband Technologies, Propose the following: New course at City effective 022.

      20.4 **CISC 265F Convergent Network Technologies-Computer Telephony Integration, Propose the following: New course at City effective 022.

      20.5 **CISC 265G Convergent Network Technologies: Voice Over IP (VolP) Essentials, Propose the following: New course at City effective 022.

      M/S/P

APPROVAL OF PROGRAM CHANGES – See future Board dockets*. Propose the following:
**Art-Fine Art, Mesa College, effective 024. See attached Program Degree Reports.
* **Business Studies, Mesa College, effective 024.
**Computer Technical Illustration, City College, effective 024. See attached Program Degree Reports.
**Speech, City College, effective 024. See attached Program Degree Reports.
**Speech Communications, Mesa College, effective 024. See attached Program Degree Reports.

*Requires Board of Trustees approval prior to implementation.
**Review online in CurricUNET.

    B. ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

    1. ACCOUNTING (ACCT)

      1.1 116A Principles of Accounting-Financial, (Offered at City, Mesa, and Miramar.) Propose the following: Change advisory effective 024. Change course description effective 024. Integrate course outline effective 024. May be offered via distance education at Miramar effective 024.

4. BUSINESS STUDIES (BUSE)

4.1 **119 Business Communications, (Offered at City, Mesa, and Miramar.) Propose the following: Change course description effective 024. Integrate course outline effective 024. May be offered via distance education at Miramar effective 024.

Discussion: BUSE 119 inadvertently bypassed review by City and Mesa colleges. The integrated BUSE 119 proposal will be sent through the approval process for review by their curriculum committees. Distance Education designation on the existing BUSE 119 has received Miramar College approval.

5. COMPUTER BUSINESS TECHNOLOGY (CBTE)

5.1 **164A Microsoft Certification Lab-Outlook-Core, Propose the following: New course at City effective 022. Advisory effective 022. May be offered via distance education effective 022.

6. COMPUTER AND INFORMATION SCIENCES (CISC)

6.7 **205 Object Oriented Programming Using C++, Propose the following: New course at Miramar effective 024. May be offered via distance education effective 024.

Discussion: The repeatability of vocational, physical education, and fine arts courses was discussed. The concern was raised about how the district would certify a difference in course content for each repeat. The district has had a convention of using A-B-C designations or Beginning, Intermediate, and Advanced for some courses. Ron Manzoni wanted to allow at least one repeat until this is resolved.

7. DISABLED STUDENTS PROGRAMS AND SERVICES (DSPS)

7.2 **29 College Success Skills, (Offered at City.) Propose the following: Change course title effective 024. Change hours and units effective 024. Change course description effective 024. Integrate course outline effective 024.

Discussion: Discussion centered on whether the existing course should be changed or a new course created if all colleges cannot agree upon the changes. The existing course and the proposed revision have similar content but differing hours and units. It was suggested that Mesa's intended course integration of DSPS 29 include additional content to support the additional hour.

Action: **For the changes desired for this course, City and Miramar Colleges will create a new course with a new number (DSPS 34). M/S/P.**

7.3 ** 38 Math Strategies for the Learning Disabled, Propose the following: New course at City, Mesa and Miramar effective 024.

20. SPECIAL TOPICS COURSES (FOR INFORMATION ONLY)

20.6 **SPAN 265D Spanish Language in Cuernavaca, Mexico, Propose the following: New course at City effective 022. Requisites effective 022.

20.7 **SPAN 265E Spanish Language in Cuernavaca, Mexico, Propose the following: New course at City effective 022. Requisites effective 022.

20.8 **SPAN 265F Spanish Language in Cuernavaca, Mexico, Propose the following: New course at City effective 022. Requisites effective 022.

Discussion: These three courses need to be given slightly different titles, otherwise students may not be given credit for two of them if they attempt to transfer to another college.

Action: *SPAN 265E and SPAN 265F are to be re-titled.* **M/S/P.**

III. OLD BUSINESS

A. AP, DANTES, CLEP, International Baccalaureate.

Discussion: The areas where Mesa College disagrees with City and Miramar colleges regarding adopting a set of equivalencies (of the above) are fewer and less controversial than perceived. All colleges agreed on the International Baccalaureate equivalencies. Consensus, however, was not reached on AP, DANTES, and CLEP. Several Council members voiced concern about the unworkable implementation of different standards for the district's shared student population.

Action: *City and Miramar colleges agreed to publish their set of equivalencies (AP, DANTES, CLEP) in their catalogs.* **M/S/P (with one abstention).**

Action: *Mesa College agreed to publish its own set of equivalencies (AP, DANTES, CLEP) in its catalog.* **M/S/P (with one abstention).**

IV. STANDING REPORTS

A. Integrated Outlines Update (70/30 Project) (Myra Harada) **HO** [70/30 Project Update]

Progress continues to be encouraging.

B. Information Technology Council (Lynn Neault)

It was reported that peer-to-peer downloading of certain items (MP3 music, videos, concerts, etc.— some of which violate copyright laws) from the Internet consumes an extremely large portion of bandwidth. As a result, IT will limit those types of downloads to 2% of the available bandwidth.

IT is planning on performing some maintenance of the District's e-mail accounts in an effort to free up more memory. Methods include deletion of e-mails from the Delete folder after 5 days and emails in the Inbox and Sent folders that are more than 12 months old. An explanatory memo and timeline are forthcoming.

C. Student Services Council

No report.

D. **State Academic Senate**

No report.

E. **CIO (Chief Instructional Officers)** (Ron Manzoni)

Ron Manzoni attended the Spring CIO Conference which included time spent with the State Academic Senate. Two main issues discussed were Accreditation Standards and Technical Competencies for AA degrees, possibly for certificates.

F. **CurricUNET Update** (Charlotta Grant and Myra Harada)

The CurricUNET Servers were successfully moved from Idaho to the District Office and since then several of its processes have been performing more quickly. Only one diskette was received that contained changes made to curriculum when CurricUNET was down. If other changes were made during the Spring Break, diskettes with those changes should be sent to Instructional Services as quickly as possible so that the staff may assist with their timely entry into CurricUNET.

The Instructional Resources and Technology Unit of the California Community Colleges, Chancellor's Office announced that, after careful review and evaluation of the **CurricUNET** Project by the Technology Award Committee, the project had been selected to receive the Technology Focus Award. The Chancellor's Office, along with the Award Committee, was extremely impressed with the project and its exemplary accomplishments. The Award team formally recognized Dr. Kenneth Fawson (Assistant Chancellor, Economic Development and Instructional Services) and the team at the Chancellor's Annual Conference on Wednesday, April 10, 2002, in Burlingame, South San Francisco. Myra Harada represented Dr. Kenneth Fawson at the Awards Ceremony and brought the award to share with the committee.

HO   [CurricUNET Program Report, Current]
[CurricUNET Program Report, Proposed]

V. OTHER BUSINESS

A. INFORMATION / DISCUSSION

1. **CIC / SSC Joint Meeting Date**. Both Myra Harada (Instructional Services) and Lynn Neault (Student Services) announced that they do not have any agenda items for a joint meeting. Therefore, there will not be a Joint Meeting of CIC and SSC in May, 2002.

2. **Program and Course Approval Handbook.** The Council was informed that they could update their handbooks via the website**. HO** [Program and Course Approval Handbook (cover page w/ the URL)]

3. **Roll Forward**. Lynne Neault requested that the VPs wait at least a month to roll to allow for testing and the VPs agreed. Ron Manzoni indicated that City College prefers to roll from fall to spring. Charlotta Grant is amicable to scheduling the Roll Forwards whenever the colleges wish to have them; the colleges need to inform Instructional Services by contacting Ms. Grant.

B. ANNOUNCEMENTS

      1. The next regular CIC meeting is scheduled for Thursday, April 25, 2002, at 1:00 p.m., in Room 272 at the District Office.

VI. ADJOURNMENT

      A. The meeting adjourned at 2:45 p.m.

*HO = *Handout*