

San Diego Community College District Curriculum and Instructional Council

APPROVED

**Meeting of September 11, 2003
1:00 PM – District Room 272**

MINUTES

PRESENT:

Libby Andersen	Academic Senate President – City College
Liz Armstrong	Vice President, Instruction – Mesa College
Gail Conrad	Academic Senate President – Mesa College
Pam Deegan	Vice President, Instruction – Miramar College
Diane Glow	Curriculum Chair – Miramar College
Paula Gustin	Curriculum Chair – Mesa College
Ken Fawson	Assistant Chancellor, Instructional Services – District Office (<i>Chair</i>)
Jan Lombardi	Curriculum Chair – City College
Ron Manzoni	Vice President, Instruction – City College
Lynn Neault	Assistant Chancellor, Student Services – District Office (<i>Ex Officio</i>)
Sandy Schaffer	Past Academic Senate Representative – CET
Jim Vincent	Counselor – CET (<i>Replacement for Jim Smith</i>)
Helen Webb	Academic Senate Representative – Miramar College

STAFF:

Myra Harada	Manager, Curriculum & Instructional Services – District Office
Darlene Shumaker	Administrative Technician, Instructional Services – District Office

Ken Fawson called the meeting to order.

I. MINUTES AND AGENDA

A. Approval of: May 22, 2003 Minutes

The minutes were approved. M/S/P (Webb/Andersen).

B. Approval of: September 22, 2003 Agenda

The agenda was approved with additions. M/S/P (Andersen/Webb).

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Dr. Fawson reminded the Council members that effective terms are usually the semester after approval.

*Items removed from consent agenda for discussion: A) 7.2, 18.1, 18.2; and B) 3.1.
All other items were approved by consent. M/S/P (Lombardi/Gustin).*

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1. Administration Of Justice (ADJU)

- 1.1 **312 Basic Supervisory Course**, Course Revision. Proposed Changes: Units, Hours, Course objectives, Outline of Topics. Proposed For College(s): Miramar. Effective: Fall 2004.
- 1.2 **323 S.T.C. Certified Corrections Officer Core Course**, Course Revision. Proposed Changes: Units, Hours, Outline of Topics. Proposed For College(s): Miramar. Effective: Fall 2004.

2. Anthropology (ANTH)

- 2.1 **103 Introduction to Cultural Anthropology**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.
- 2.2 **107 Introduction to Archaeology**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): Mesa, Miramar, City. Effective: Spring 2004.

3. Alcohol And Other Drug Studies (AODS)

- 3.1 **152 Physiology and Pharmacology of Psychoactive Drugs**, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 3.2 **160 Group Dynamics in Chemical Dependency Counseling**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics. Proposed For College(s): City. Effective: Spring 2004.

4. Aviation (AVIA)

- 4.1 **105 Introduction to Aviation and Aerospace**, Course Integration (Activation included). Proposed For College(s): Miramar. Effective: Spring 2004.
- 4.2 **130 Aviation Weather and Physiology**, Course Integration (Activation included). Proposed For College(s): Miramar. Effective: Spring 2004.

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4.3 210 Instrument Rating Instruction, Course Integration (Activation included). Proposed Changes: Prerequisite, Corequisite Advisory. Proposed For College(s): Miramar. Effective: Spring 2004.

5. Biology (BIOL)

5.1 101 Issues in Environmental Biology, Course Integration (Activation included). Proposed For College(s): City. Effective: Spring 2004.

5.2 180 Plants and People, Course Activation (Currently active at another college). Proposed For College(s): Mesa. Effective: Spring 2004.

6. Black Studies (BLAS)

6.1 104 Black Psychology, Course Integration (Activation included). Proposed Changes: Course objectives. Proposed For College(s): Mesa, City. Effective: Spring 2004.

6.2 115 Sociology from a Black Perspective, Course Integration (Activation included). Proposed Changes: Outline of Topics. Proposed For College(s): City. Effective: Spring 2004.

6.3 120 Black Music, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Outline of Topics. Proposed For College(s): Mesa, City. Effective: Spring 2004.

6.4 130 The Black Family, Course Integration (Activation included). Proposed Changes: Outline of Topics. Proposed For College(s): Mesa, City. Effective: Spring 2004.

6.5 145B Introduction to African History, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Reading or Writing level. Proposed For College(s): City. Effective: Spring 2004.

6.6 155 Afro-American Literature, Course Integration (Activation included). Proposed Changes: Outline of Topics. Proposed For College(s): Mesa, City. Effective: Spring 2004.

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7. Business (BUSE)

- 7.1 **100 Introduction to Business**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.
- 7.3 **140 Business Law and the Legal Environment**, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory. Proposed For College(s): Mesa, Miramar, City. Effective: Spring 2004.

8. Chemistry (CHEM)

- 8.1 **130 Introduction to Organic and Biological Chemistry**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.

9. Child Development (CHIL)

- 9.1 **152 School Age Program Planning**, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Outline of Topics. Proposed For College(s): Mesa, City. Effective: Spring 2004.
- 9.2 **180 Nutrition, Health and Safety for Children**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): Mesa, Miramar, City. Effective: Spring 2004.

10. Construction Systems (CONS)

- 10.1 * **071A Construction Systems - Intermediate Low Voltage Building Systems I**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 10.2 * **071B Construction Systems - Intermediate Low Voltage Building Systems II**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 10.3 * **072A Construction Systems - Advanced Low Voltage Building Systems I**, New Course. Proposed For College(s): City. Effective: Spring 2004.

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10.4 * 072B Construction Systems - Advanced Low Voltage Building Systems II, New Course. Proposed For College(s): City. Effective: Spring 2004.

11. Dance (DANC)

11.1 * 115 Tap, New Course. Proposed For College(s): Mesa. Effective: Spring 2004

12. Diesel Technology (DIES)

12.1 * 125A Advanced Diesel Engines I, Course Deactivation (not at any College). Proposed For College(s): Miramar. Effective: Spring 2004.

13. Electricity (ELCT)

13.1 190 Electric Lineman 1A, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

13.2 191 Electric Lineman 1B, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

13.3 192 Electric Lineman IIA, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

13.4 193 Electric Lineman IIB, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

13.5 194 Electric Lineman IIIA, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

13.6 195 Electric Lineman IIIB, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

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14. Engineering (ENGE)

- 14.1 * 101 Introduction to Engineering**, New Course. Proposed For College(s): City. Effective: Spring 2004.

15. Humanities (HUMA)

- 15.1 101 Introduction to the Humanities I**, Course Integration (Activation included). Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.

16. Machine Technology (MACT)

- 16.1 151 Introduction to CNC Verification and Communication**, Course Integration (Activation included). Proposed For College(s): City. Effective: Spring 2004.
- 16.2 * 160M Introduction to CAD/CAM**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.3 * 160S Introduction to CAD/CAM**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.4 * 161M Applications of CAD/CAM I**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.5 * 161S Applications of CAD/CAM I**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.6 * 162M Applications of CAD/CAM II**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.7 * 162S Applications of CAD/CAM II**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.8 170 Introduction to CNC Controlled Vertical Machining**, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory. Proposed For College(s): City. Effective: Spring 2004.
- 16.9 171 Application of CNC Controlled Vertical and Electrical Discharge Machining (EDM) I**, Course Integration (Activation included). Proposed Changes: Title, Prerequisite Corequisite Advisory, Reading or Writing level, Math level. Proposed For College(s): City. Effective: Spring 2004.

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- 16.10 172 Application of CNC Controlled Vertical Machining and Electrical Discharge Machining (EDM) II**, Course Integration (Activation included). Proposed Changes: Title, Prerequisite Corequisite Advisory. Proposed For College(s): City. Effective: Spring 2004.
- 16.11 * 180M Advanced CAD/CAM**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.12 * 180S Advanced CAD/CAM**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.13 * 181M Application in Advanced CAD/CAM I**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.14 * 181S Application in Advanced CAD/CAM I**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.15 * 182M Application in Advanced CAD/CAM II**, New Course. Proposed For College(s): City. Effective: Spring 2004.
- 16.16 * 182S Advanced CAD/CAM II**, New Course. Proposed For College(s): City. Effective: Spring 2004.

17. Mathematics (MATH)

- 17.1 254 Introduction to Linear Algebra**, Course Integration (Activation included). Proposed Changes: Field trip, Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): Mesa, Miramar, City. Effective: Spring 2004.

19. Nursing Education (NRSE)

- 19.1 * 270 Occupational Work Experience in Nursing Education**, New Course. Proposed For College(s): City. Effective: Spring 2004.

20. Physical Education (PHYE)

- 20.1 153 Lifelong Fitness Lab**, Course Integration (Activation included). Proposed Changes: Outline of Topics. Proposed For College(s): City. Effective: Spring 2004.

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21. Physics (PHYS)

21.1 121A General Physics Lab, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City. Effective: Spring 2004.

21.2 121B General Physics Lab, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City. Effective: Spring 2004.

22. Pipefitting (County Pipetrades) (PIPF)

22.1 304 Heating I, Steam, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

22.2 308 Pneumatic Controls, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

22.3 310 Refrigeration and Air Conditioning, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

22.4 314 Heating II Hydronics, Course Integration (Activation included). Proposed Changes: Skills/Knowledge to enter course, Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

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- 22.5 318 Fitting Fabrication**, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 22.6 320 TIG Welding**, Course Integration (Activation included). Proposed Changes: Title, Prerequisite Corequisite Advisory. Proposed For College(s): City. Effective: Spring 2004.
- 22.7 322 Instrumentation and Automated Systems**, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 22.8 324 Pipe Drafting and Blueprint Reading**, Course Integration (Activation included). Proposed Changes: Grading option, Prerequisite Corequisite Advisory. Proposed For College(s): City. Effective: Spring 2004.
- 22.9 326 Advanced Piping Mathematics**, Course Integration (Activation included). Proposed Changes: Grading option, Skills/Knowledge to enter course, Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation. Proposed For College(s): City. Effective: Spring 2004.
- 22.10 328 Pipe fitters Code**, Course Integration (Activation included). Proposed Changes: Grading option, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 22.11 330 Pipefitting Certification**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction. Proposed For College(s): City. Effective: Spring 2004.

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23. Plumbing (County Pipetrades) (PMBG)

23.1 301 Pipe Trades Orientation, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

23.2 303 Piping Mathematics, Course Integration (Activation included). Proposed Changes: Course objectives, Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation. Proposed For College(s): City. Effective: Spring 2004.

23.3 305 Pipe Bending and Rigging, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation. Proposed For College(s): City. Effective: Spring 2004.

23.4 307 Drawing I, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

23.5 309 Supervision and Leadership, Course Integration (Activation included). Proposed Changes: Grading option, Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

23.6 311 Basic Science, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

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- 23.7 313 Copper and Gas Welding**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.8 315 Metallic Arc Welding**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.9 317 Drainage Systems**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation. Proposed For College(s): City. Effective: Spring 2004.
- 23.10 319 Gas Distribution**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.11 321 Math/Builder Level-Transit**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.12 323 Water Distribution Systems**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.13 325 Fixtures and Controls**, Course Integration (Activation included). Proposed Changes: Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

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- 23.14 327 Plumbing Code**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.15 329 Advanced Drawing and Plan Reading**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.16 330 Fifth Year Specialties**, Course Integration (Activation included). Proposed Changes: Field trip, Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.17 332 Piping Technologies**, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation. Proposed For College(s): City. Effective: Spring 2004.
- 23.18 335 Solar Systems and Plumbing Modules**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.
- 23.19 337 Service and Repair**, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

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23.20 339 Plumbing Design and Layout, Course Integration (Activation included). Proposed Changes: Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Texts/Supplies. Proposed For College(s): City. Effective: Spring 2004.

23.21 * 345 Special Topics in Plumbing, Course Deactivation (not at any College). Proposed For College(s): City. Effective: Spring 2004.

24. Political Science (POLI)

24.1 101 Introduction to Political Science, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.

25. San Diego Gas And Electric (SDGE)

25.1 302 Electric Lineman IA, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

25.2 304 Electric Lineman IB, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

25.3 310 Electric Lineman IIA, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

25.4 312 Electric Lineman IIB, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

25.5 320 Electric Lineman IIIA, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

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25.6 322 Electric Lineman IIIB, Course Integration (Activation included). Proposed Changes: Prerequisite Corequisite Advisory, Limitation on Enrollment. Proposed For College(s): City. Effective: Fall 2004.

26. Shipbuilding Technology (SHIP)

26.1 * 101 Introduction to Shipbuilding Technology I, New Course. Proposed For College(s): City. Effective: Spring 2004

B. Approval of Program Changes

Note: See Proposal Impact Reports for certificates and degrees that may be affected by above course changes. Once courses changes are implemented, programs will automatically be updated in CurricUNET:

1. Apprenticeship

1.1 * Honeywell Tool and Die Apprenticeship, New Program. Proposed For College(s): City, Effective: Spring 2004.

2. Computer Business Technology

2.1 Administrative Assistant, Program Revision. Proposed For College(s): City. Effective: Fall 2004.

2.2 Computer Business Technology, Program Revision. Proposed For College(s): City. Effective: Fall 2004.

2.3 Legal Administrative Assistant, Program Revision. Proposed For College(s): City. Effective: Fall 2004

3. Electricity

4.1 * Electricity, Program Revision. Proposed For College(s): City. Effective: Fall 2004.

4. History

5.1 History, Program Revision. Proposed For College(s): City. Effective: Fall 2004.

*** REQUIRES BOARD OF TRUSTEES APPROVAL PRIOR TO IMPLEMENTATION**

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C. Distance Education (For Information Only)

1. Administration Of Justice (ADJU)

1.1 **160 Criminal Law II**, Distance Learning - No Other Action. Proposed For College(s): Miramar. Effective: Fall 2003.

2. Business (BUSE)

2.1 **150 Human Relations in Business**, Distance Learning - No Other Action. Proposed For College(s): Miramar. Effective: Fall 2003.

3. Computer And Information Sciences (CISC)

3.1 **110 Microcomputer Applications**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4. Electrical (ELEC)

4.1 **301A Introduction to Electrical Apprenticeship I**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4.2 **301B Introduction to Electrical Apprenticeship II**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4.3 **302A Intermediate Electrical Apprenticeship I**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Spring 2004.

4.4 **302B Intermediate Electrical Apprenticeship II**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4.5 **303A Advanced Electrical Apprenticeship I**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4.6 **303B Advanced Electrical Apprenticeship II**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4.7 **304A Electrical Apprenticeship Specialties I**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

4.8 **304B Electrical Apprenticeship Specialties II**, Distance Learning - No Other Action. Proposed For College(s): City. Effective: Fall 2003.

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5. Geography (GEOG)

- 5.1 **102 Cultural Geography**, Distance Learning - No Other Action. Proposed For College(s): City, Mesa, Miramar. Effective: Fall 2003.

D. Special Topics Courses (For Information Only)

None

E. Curriculum Items Removed From Consent Agenda

7. Business (BUSE)

- 7.2 **119 Business Communications**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.

Mesa College noted that the last sentence of course description, *"This course is well-suited for transfer students planning to major in business,"* is not accurate. It was the consensus of the Council that this course is not a major preparation for business programs at most transfer institutions, particularly not for SDSU. City College and other members also recommended that the English advisories should be changed to prerequisites.

Action: To return the BUSE 119 course proposal to the originating campus CRC (Miramar) for consideration of suggested revisions and then bring back to CIC. M/S/P (Shafer/Gustin).

18. Music (MUSI)

- 18.1 **111 Jazz - History and Development**, Course Integration (Activation included). Proposed Changes: Integrated course outline. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.

City and Mesa Colleges asked to have the last sentence of the course description deleted.

Action: To approve the MUSI 111 course with the deletion of the last sentence of the course description, *"This course is intended for students planning to major in the visual and performing arts."* M/S/P (Lombardi/Armstrong).

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18.2 205A Projects in Electronic Music, Course Integration (Activation included). Proposed Changes: Course objectives, Prerequisite Corequisite Advisory, Reading or Writing level, Math level, Limitation on Enrollment, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction. Proposed For College(s): City, Mesa, Miramar. Effective: Spring 2004.

Mesa College asked for clarification of the course description.

Action: To approve the MUSI 205A course. *M/S/P (Glow/Webb)*

F. Program Changes Removed From Consent Agenda

3. Computer Technical Illustration

3.1 Computer Technical Illustration, Program Revision. Proposed For College(s): City. Effective: Fall 2004.

City College asked to make a modification to the current program revision.

Action: To approve the Computer Technical Illustration Program with the removal of RTVC 151 (3 units) from the Associate in Science, Computer Technical Illustration, thereby reducing total units from 30 to 27. *M/S/P (Lombardi/Andersen)*

III. OLD BUSINESS

A. American Institutions – History 110, 115B, 123 and 142

Myra Harada announced that certification of our American Institution courses for CSU G.E. requires the addition of textbooks specific to the State of California. Because textbook copyright dates are critical for articulation, City College asked for an electronic link between the bookstore and CurricUNET. The link had been used but the faculty did not like the automatic feature. Textbook updates may be made without going through the approval workflow. Mesa College cautioned that faculty and department chairs are made aware of such changes.

Action 1: To administratively add the following California textbooks to course outlines of HIST 110, 115B, 123, 142, and BLAS 140B:

1.) Andrew Rolle and John S. Gaines. The Golden State: California History and Government. Arlington Heights, IL: Harlan Davidson, Inc., Fourth Edition, 2000. ISBN 0882959905.

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2.) James J. Rawls and Walton Bean. California: An Interpretive History. New York: McGraw-Hill, Eighth Edition, 2002. ISBN 0072552557.

3.) William Bullough et al. The Elusive Eden: A New History of California. New York: McGraw-Hill, Third Edition, 2001. ISBN 0072418109.

Action 2: To recommend that the CurricUNET Steering Committee research a procedure that will allow textbooks to be entered administratively following college CRC review, and report their findings back to CIC.

B. Business Programs

The Council was reminded of the need to form a task group to discuss several issues with regard to the Business Programs of all three colleges. The Council recommended the following review:

- Possible alignment of a common transfer core of classes;
- Program terminology;
- Common versus unique college certificates

Action: To recommend that the Business Discipline Dean, Susan Schwartz, form a task group of representatives from each of the colleges and report back to CIC.

C. General Education Task Group

Liz Armstrong announced that the first meeting, held at the end of May, was productive and established priorities. One area the task group will be comparing is the SDCCD G.E. and SDSU G.E. The next meeting is scheduled for early October. A sub-group hosting “4th Friday Workshops” from now until the end of September 2004 will focus on how student outcome statements are connected to G.E..

Action: The G.E. Task Group update will be added to the CIC agenda as a regular item under *Standing Reports*.

D. Review Last Year’s Changes to English 50 & 55

(Added to agenda by Libby Andersen)

Libby Andersen asked for a recap of changes approved at the 12/12/02 CIC meeting. Jan Lombardi explained that the courses were renumbered from ENGL 50 & 55 to ENGL 43 & 42 in order to keep non-transferable courses numbered 1-49 (ENGL 51 & 56 are Associate Degree Credit). Lombardi was not sure why the title was changed for ENGL 55/42 (a roman numeral “I” was added). The course order was changed from writing/reading (50/55) to reading/writing (42/43) because reading is mastered before writing. A Program Impact report can be run from the course search screen in CurricUNET, which will show a list of all courses that have these English courses as requisites. Notification was sent out to Counselors, Evaluators, and others to help in

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the transition. We have also placed “*Formerly English 50/55*” text in the catalogs, next to the course descriptions.

City College asked why we no longer use “*eligibility for*” text in our requisites. Paula Gustin said that for clarity, all requisites were changed to “*completion of.*” Ken Fawson reminded the Council that validation is required for enforced requisites that are cross-disciplinary. These requisites will be treated as advisories only until such time that validation is completed. In many instances, SDCCD’s Institutional Research has not been able to validate the prerequisites.

IV. OTHER BUSINESS

A. Information Technology Projects

Ken Fawson announced that Instructional Services is working with College Vice Presidents, Student Services, and Information Technology staff on the following projects:

- CurricUNET to ISIS crosswalk to assist in duplicated fields (target completion date is the end of this semester);
- Decision Support System to assist the Vice Presidents of Instruction and Deans in managing student enrollment. Coordination meetings take place every Friday and two new servers are on order (December is the target start date); and
- Document Search and Retrieval System is being added to CurricUNET to access digital files of older curriculum that have been scanned.

B. SDSU Major Prep Courses Active But Not Offered

Myra Harada updated the Council on a report that Instructional Services is preparing. The report, due at the end of October, will identify all courses that are SDSU major preparation but have not been offered in two years plus one semester. SDSU has indicated that they may grant exceptions and accept students who have not completed courses listed on the report. Lynn Neault reported that if the students’ major has a high number of units required, they would not be rejected for non-completion of their major preparation courses. SDSU is only requiring completion of all courses listed in major prep up to 60 units. Lynn will send the URL address of an SDSU web site, which lists the equivalencies of their courses with those of other institutions.

Ken Fawson described some reports that were prepared in response to a request by Chancellor’s Cabinet for a breakdown of the number of current SDCCD courses by type (ex. pre-collegiate, experimental courses, G.E., transfer, and stand alone):

- A list of courses required for general education and major preparation (Only 10 courses are part of the SDCCD G.E. but do not transfer as G.E. courses to other institutions).

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- A comparison of non-G.E. courses shows courses that are major preparation for SDCCD and/or recommended electives only. These courses are not articulated and transfer only as electives to other institutions.
- Stand Alone courses show courses applicable only to the SDCCD degree. Some don't transfer; others transfer only as electives.
- Experimental Topics/265 list shows currently active courses that need to be reviewed and may become a standard course.

Lynn Neault said she was also running some reports by section. Mesa College asked if FTEF/FTES could be included in the section reports. The Council felt that these reports needed some clarification prior to being used by department chairs. The Articulation Officers mentioned that courses change quickly. The most current information can be found at web sites of transfer institutions, CAN, OSCAR, and ASSIST.

C. November 6, 2003 Joint SSC/CIC Meeting

Myra Harada announced that one of the previously agreed-upon joint meeting dates, November 6th, was no longer available for some of the vice presidents of student services due to the accreditation meetings. It was decided that we would wait until spring and not attempt to schedule another date for fall.

D. Reviewing Transferability Proposals Annually

(Added to agenda by Myra Harada)

Myra Harada asked if CIC would be reviewing transferability once per year, in November, as discussed at previous CIC meetings. Several Council members agreed that once a year would give them more time to focus on the factors involved in approving or disapproving these important actions. It was agreed that transferability actions would still be included in proposals coming through the system. Then, once per year in November, a report will be generated of all new and changed courses with transferability. CIC will review proposed transferability and will approve or deny. November was selected because transferability requests are submitted in December.

Action: CIC, once per year at the November meeting, will review courses submitted during the year for the following transferability actions: District G.E., CSU G.E., IGETC, and UC TCA. *M/S/P (Deegan/Glow).*

V. STANDING REPORTS

A. Curriculum Updating Project

Today's report and all future updates will be based only on courses that have never been integrated. The project was designed to integrate all outlines first and then to review them every six years.

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B. Information Technology Council

No report given. The next meeting is scheduled for October and will be chaired by Ken Fawson's interim replacement.

C. Student Services Council

Wait-List: Lynn Neault reported that 8800 Students were able to add classes they had wait-listed. Lynn will send the Council the specific statistics. There are still isolated reports that some faculty is not honoring the wait-list. The default number of students allowed to wait-list is 50% of class capacity unless changed by a school dean.

Mainframe: There was a slow down to the ISIS mainframe system on opening day due to more transactions than ever being processed now that students can use both the phone and web to register. The ISIS system will soon be upgraded to handle the traffic. Reminders and Flex workshops were set up regarding online grade submission.

D. State Academic Senate

No report was given. The next meeting is planned for the end of October/early November.

E. CIO (Chief Instructional Officers)

Pam Deegan has been appointed as the SDICCCA regional representative to the State Chancellor's Consultation Council.

F. CurricUNET Update

Dr. Fawson reported that Version II should be up and running by spring. It is visibly more pleasing and several enhancements will be included. The Council asked for the system to show specific changes made to the proposals.

VI. ANNOUNCEMENTS

A. The next CIC meeting is September 25, 2003 at 1:00 PM in Room 272. The curriculum deadline for the October 9, 2003 CIC meeting is Friday, September 19, 2003.

B. Handouts

1. Today's CIC Meeting Agenda
2. Last CIC Meeting Draft Minutes
3. Curriculum Summary Document
4. American Institutions (History Textbooks)
5. Curriculum Updating Project
6. Introduction to Community Economic Development
7. Total Active SDCCD Courses (Breakdown)
8. CIC Member Listing
9. New Certificate Program in Global Strategy Management

VII. ADJOURNMENT

The meeting was adjourned at 3:00 p.m.