

San Diego Community College District Curriculum and Instructional Council

Meeting of March 22, 2012
2:00 PM—District Office, Room 245

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer—City
Benard, Mary	Vice President, Instruction—City
Buckley, Jerry	Vice President, Instruction —Miramar
Ellis, Jan	Department Chair-Mesa (proxy for Juliette Parker)
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Daniel	Curriculum Chair—Miramar (proxy for Duane Short)
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Lombardi, Jan	Co-Curriculum Chair—City
McGrath, Tim	Vice President, Instruction—Mesa
Parsons, Michelle	Curriculum Chair—Mesa
Shelton, Deanna	Co-Curriculum Chair—City
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Parker, Juliette	Articulation Officer—Mesa
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar

STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services – District Office

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Shelly Hess called the meeting to order at 2:06 p.m. She introduced Jan Ellis as proxy for Juliette Parker and introduced Desiree Payne as the new Senior Secretary for Instructional Services to the committee members who were not present at March 8, 2012, CIC meeting.

I. MINUTES AND AGENDA

A. Approval of: March 8, 2012, Minutes.

Libby Andersen requested correction to the spelling of her last name.

Action: The minutes were approved with correction.

MSP (Igow/Weaver)

B. Approval of: March 22, 2012, Agenda

Added to the Agenda:

Add update on standing committees to future agendas.

English and Math prerequisites.

Walk-Ins:

New Courses

ARTD 160 Vector Art 01: Illustration

ARTD 170 Raster Art 01: Image Editing

Course Revisions

ARTD 160A Vector Art 01: Illustration Tools

ARTD 160B Vector Art 01: Illustration Tasks

ARTD 170A Raster Art 01A: Image Editing Tools

ARTD 170B Raster Art 01B: Image Editing Tasks

Program Revisions

Art- Graphic Design Certificate of Achievement

Art- Graphic Design Associate in Arts Degree

Human Services- Community Health Work Certificate of Performance

Human Services- Youth Development Work Certificate of Performance

New Program

Humanities- Honors Global Competencies Certificate of Achievement

Action: The agenda was approved as amended.

MSP (Buckley/Igow)

Deanna Shelton arrived at 2:11 p.m.

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:

MATH 015C Intermediate Algebra and Geometry Refresher

MATH 015F Algebra Refresher

MUSC 050 Music Fundamentals for the Studio Engineer

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MUSC 070 Commercial Music Performance
MUSC 080 Introduction to Digital Audio and MIDI
MUSC 082 Audio Recording
PHIL 131 Environmental Ethics
PHYE 242B Care and Prevention of Injuries
SUST 102 Environmental Ethics

Action: The curriculum was approved as amended.
(Lombardi/Benard)

MSP

B. Approval of Program Changes

No program changes.

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education programs.

E. Curriculum Items Discussed

MATH 015C Intermediate Algebra and Geometry Refresher

Libby Andersen distributed a math skills level progression chart hand out she had received and stated there are concerns regarding the skills progression. Andersen detailed the concern is Math 015C recommended as comparable to Math 096, when Math 015C is a refresher, 1 unit, course. Andersen used the progression chart as an example of how Math 015C may be viewed as equivalent to Math 096. Andersen expressed there is an additional concern the Math departments, Counseling departments and Student Services need to meet to address student movement through Math courses.

Otto Lee arrived at 2:17 p.m.

Shelly Hess sought clarification as to if the concern revolves around the Math 015C course and/or the skills progression. Andersen stated the concern is with the skills progression. Hess advised the progression chart has not been officially approved. Discussion regarding skills progression continues.

Action: Math 015C was approved.

MSP (Andersen/Parsons)

MATH 015F Algebra Refresher

Parsons advised when Math 015F was created Distance Education was accidentally applied to Miramar and this was incorrect as the course is not offered at that campus. Erica Plourde advised Miramar is activating course. Hess asked Dan Igou if Miramar plans to offer the course as Distance Education. Igou stated he was unsure. Hess inquired if the Distance Education proposal should exclude Miramar. Igou confirmed.

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*Action: Math 015F was approved, pending removal of Distance Education for Miramar.
MSP (Parsons/Andersen)*

*MUSC 050 Music Fundamentals for the Studio Engineer
MUSC 070 Commercial Music Performance
MUSC 080 Introduction to Digital Audio and MIDI
MUSC 082 Audio Recording*

Parsons stated Jonathan Fohrman relayed to her the discipline deans are scheduling a meeting to discuss the MUSC 050, 070, 080 and 082 courses. Igou added Miramar's faculty plan to hold a meeting to discuss the courses as well. Deanna Shelton advised the faculty member who originated the course is currently out of the state. Mary Benard recommended the faculty member participate in meetings remotely. Andersen inquired what percentage of content overlap constitutes course duplication. Hess replied 50% or more. Discussion continues regarding content overlap and course duplication. Hess suggested City should be involved in future discussions regarding the MUSC courses.

Action: MUSC 050, 070, 080 and 082 were tabled. MSP (Parsons/Igou)

PHYE 242B Care and Prevention of Injuries

Andersen expressed concern regarding limitation of enrollment and Miramar needing to keep the existing PHYE 242 course active. Jan Ellis provided background on PHYE 242B being created in order to align with SDSU's course revision. Ellis explained PHYE 289 has been pre-launched in order to resolve Miramar's, and the Fitness Specialist program's, need to keep a 2 unit PHYE course similar to PHYE 242. Ellis addressed Andersen's concern on limitation on enrollment and confirmed limitation should be stated. Hess inquired if PHYE 242 will be deactivated once PHYE 289 is activated. Ellis advised PHYE 242 will be deactivated at City and Mesa and she has been in contact Rod Porter at Miramar to address when PHYE 242 can be deactivated at Miramar if PHYE 289 cannot be offered in Fall 2012. Andersen inquired if PHYE 242B was approved. Hess advised course was approved at the March 8 CIC, pending tech review.

*Action: No action required
(PHYE 242 was approved [pending tech review] at March 8, 2012, CIC)*

*PHIL 131 Environmental Ethics
SUST 102 Environmental Ethics*

Andersen advised PHIL 131 and SUST 102 courses will be cross listed and new pre-requisites added to both courses. Andersen sought confirmation PHIL 131 will not be effective until brought to CIC with SUST 102. Hess confirmed both course need to be reviewed at the same time and both course outlines need to be identical. Andersen inquired if cross listing should be noted on each course. Hess confirmed.

Action: No action required.

III. OLD BUSINESS

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IV. NEW BUSINESS

A. Walk-Ins

ARTD 160 Vector Art 01: Illustration
ARTD 170 Raster Art 01: Image Editing
ARTD 160A Vector Art 01: Illustration Tools
ARTD 160B Vector Art 01: Illustration Tasks
ARTD 170A Raster Art 01A: Image Editing Tools
ARTD 170B Raster Art 01B: Image Editing Tasks

Igou explained ARTD 160 is a combination of ARTD 160A and 160B and ARTD 170 is a combination of ARTD 170A and 170B. Igou continued to explain the need for Miramar to combine the courses and eventually ARTD 160C, 160D, 170C and 170D courses will be created. Hess noted limitations on enrollment listed on ARTD 160 and 170. Igou confirmed limitation of enrollment was listed on both course outlines. Jan Lombardi stated City's art graphics faculty would like to review the courses to ensure duplication of City's art courses is not occurring. McGrath stated if ARTD 160 and ARTD 170 are each a combination of two existing courses there should be no need to review for duplication. Lombardi advised faculty was unsure how the ARTD 160A/170A and ARTD 160B/170B courses related to the ARTD 160/170 and wanted to review. Discussion continues.

Action: ARTD 160 and 170 approved; ARTD 160A, 160B, 170A and 170B revisions were approved. MSP (Andersen/Parsons)

Art- Graphic Design Certificate of Achievement
Art- Graphic Design Associate in Arts Degree

Igou explained programs were revised to include the new ARTD 160 and 170 courses.

Action: Art- Graphic Design Certificate of Achievement and Art- Graphic Design Associate in Arts Degree revisions were approved. MSP (Andersen/Igou)

Human Services- Community Health Work Certificate of Performance
Human Services- Youth Development Work Certificate of Performance

Lomardi advised HUMS 113 was removed and HUMS 112 was added to the Community Health Work Certificate of Performance, and HUMS 116 was removed and HUMS 112 was added to the Youth Development Work Certificate of Performance.

Action: Human Services- Community Health Work Certificate of Performance and Youth Development Certificate of Performance revisions were approved. MSP (Andersen/Igou)

Humanities- Honors Global Competencies Certificate of Achievement

Parson advised Honors Global Competencies Certificate of Achievement is a new program and added the State packet is currently being worked on. Andersen requested to view the units and inquired if Mesa offers all the Honors courses listed. Parsons advised some are Honors courses and some are Honors contracts. Parsons stated it is her understanding the Honors committee verified with departments the courses listed on the program are appropriate courses. Tim McGrath added

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some of the courses are offered on a rotating basis. Hess inquired if the program has been signed off by all the Curriculum committees. Lombardi advised City's committee reviewed the program and had some questions. Lombardi inquired on the 20 unit requirement. McGrath stated 15-17 units is the normal requirement for Honors transfer, but given the recent competitiveness to transfer the additional units were added as an enhancement. McGrath added Honors students who wish to transfer with the traditional 15-17 units will not be impacted by this unit increase or the certificate.

*Action: Humanities- Honors Global Competencies Certificate of Achievement was approved.
MSP (Parsons/McGrath)*

V. ENGLISH AND MATH PREREQUISITES

Parsons wanted to clarify the English and Math prerequisite issues, as well as math prerequisite in relation to ECON 120 and 121. Parsons stated prerequisite for courses are dependent on what goal or major the student is working towards and the Counseling department at Mesa works with students to ensure students are on the correct path. Parsons is working with Rebecca Arnold to address ECON faculty concern with Math 092 being used as a prerequisite. Lombardi advised City's curriculum committee approved ECON 120 and 121 course revisions but did not approve Math 092 as a prerequisite. Discussion continues regarding Math 092 being used as a prerequisite. Hess commented that the majority of the resolution to Math 092 as a prerequisite deals with discipline faculty and the education plan, which will not be resolved at CIC.

VI. STANDING REPORTS

A. Curriculum Updating Project

Plourde stated the current course count is at 100. Hess pulled up the report and verified the 100 count.

B. CurricUNET Steering Committee

Plourde reported the committee is scheduled to meet Friday, March 30. Hess added CurricUNET now has the ability to add conditions to disciplines.

C. Prerequisite Subcommittee

McGrath provided update on subcommittee's work on developing a process for obtaining data, creation of a request form, flowchart and timeline templates. McGrath added once the templates are created they will be routed through the senates. McGrath relayed the discussion regarding the impact of prerequisites on departments, faculty and students. McGrath advised the next meeting date is scheduled in two weeks, before the CIC meeting. Hess added Lynn Neault is a member of this subcommittee and her input regarding student related issues has been valuable. Parsons commented policies on how the process will work and how faculty will be given direction on the process was discussed.

D. SB 1440

Otto Lee thanked everyone for their contributions in creating programs to comply with SB 1440. Lee reported the CSUs announced the decision to not admit Spring transfers except for SB 1440

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transfer degrees. Lee relayed according to the State Chancellor's office three community s do not have any SB 1440 degrees and five s have five or more SB 1440 degrees.

E. Joint Meeting Agenda Items

Hess inquired on agenda items. No agenda items were offered. Parsons asked if a meeting date had been scheduled. Hess advised securing a meeting date will be attempted.

F. State Academic Senate

Lombardi advised the Spring Plenary Session is scheduled to take place middle of April 2012.

G. Articulation Officers

VII. ANNOUNCEMENTS

A. Next CIC meeting scheduled for April 12, 2012, in District room 245.

B. Handouts:

1. March 22, 2012, CIC Meeting Agenda
2. Draft Minutes from the March 8, 2012, CIC Meeting
3. Curriculum Summary
4. Curriculum Updating Project

VIII. ADJOURNMENT

Shelly Hess adjourned the meeting at 3:16 p.m.