

San Diego Community College District Curriculum and Instructional Council

Meeting of February 28, 2013
2:00 PM–District Office Room 245

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer—City
Barnes, Randy	Vice President, Instruction—City
Buckley, Jerry	Vice President, Instruction—Miramar
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Dan	Curriculum Chair—Miramar
Lombardi, Jan	Curriculum Co-Chair—City
McGrath, Tim	Vice President, Instruction—Mesa
Parker, Juliette	Articulation Officer—Mesa
Parsons, Michelle	Curriculum Chair—Mesa
Shelton, Deanna	Curriculum Co-Chair—City
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar

GUESTS:

Erreca, Lori	Dean, Behavioral & Social Sciences and Consumer & Family Studies—City
Henne, Andrea	Dean, Online & Distributed Learning—District Office
Mayasa, Thekima	Department Chair, Black Studies—Mesa

STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

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Shelly Hess called the meeting to order at 2:00 p.m.

I. MINUTES AND AGENDA

A. Approval of: February 14, 2013 Minutes

Action: The minutes were approved; 2 abstained. MSP (Barnes/McGrath)

B. Approval of: February 28, 2013 Agenda

Action: The agenda was approved. MSP (Buckley/Igou)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Black Studies 104 and 155 pulled for discussion. Discussion requested to occur at 3:00 p.m. when Black Studies department chair would be present.

Action: The curriculum was approved. MSP (Parsons/Igou)

B. Approval of Program Changes

Action: The programs were approved. MSP (Parsons/Igou)

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education programs.

III. NEW BUSINESS

A. Repeatability 2013 (Information)

Shell Hess displayed the Repeatability Milestones & Curriculum spreadsheet. Hess explained the timelines, deadlines, curriculum impact and curriculum changes in relation to the approaching fall 2013 repeatability statute. Hess provided a CurricUNET tutorial of building a course designated to be included in a family. Equivalencies among the different subject areas discussed. Libby Andersen noted the potential equivalency impact on articulated curriculum. Discussion occurred regarding articulation. Juliette Parker suggested discussion occur with California State Universities.

Tim McGrath left the room at 2:26 p.m.; returned at 2:29 p.m.

Expedited curriculum approval process discussed.

Lori Erreca arrived at 2:30 p.m.

A program impact list was requested. List to be development by the District Instructional Services and provided to council members.

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B. April 4, 2013 Virtual Meeting (Action)

April 4th Curriculum and Instructional Council (CIC) virtual meeting was discussed.

Action: The April 4, 2013 virtual meeting cancelled. MSP (Parsons/Igou)

C. Walked-In Curriculum (Action)

1. AMSL 150 Introduction to Deaf Culture and 155 Implications of Deafness (Mesa)

Courses attached to AMSL program. Course requisites revised.

2. AMSL 214 American Sign Language Fingerspelled Signs and 215 American Sign Language Level III (Mesa)

New courses included in the AMSL program. Michelle Parsons provided background on the new courses. AMSL 108 Fingerspelling for Interpreters discussed.

Action: AMSL 150, 155, 214 and 215 approved. MSP (Andersen/Igou)

3. American Sign Language English Interpretation-Certificate of Achievement and Associate in Arts; American Sign Language Studies-Certificate of Achievement and Associate in Arts (Mesa)

Parsons advised the certificates and degrees have been updated to reflect new courses and course revisions.

Action: American Sign Language English Interpretation Certificate of Achievement and Associate in Arts; American Sign Language Studies Certificate of Achievement and Associate in Arts approved. MSP (Igou/Weaver)

4. MEDA 056 Administrative Medical Assisting I (Mesa)

Parsons advised the course has been revised, units decreased, to comply with program's accreditation standards.

Action: MEDA 056 approved. MSP (Andersen/Barnes)

5. Medical Assisting-Certificate of Achievement and Associate in Science (Mesa)

Certificate and degree revised to reflect MEDA 056 revision.

Action: Medical Assisting Certificate of Achievement and Associate in Science approved. MSP (Lombardi/Andersen)

IV. STANDING REPORTS

A. Curriculum Updating Project (Hess)

Hess reported no change has occurred since January 31, 2013.

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B. CurricUNET Steering Committee (Hess/Weaver)

Hess advised a meeting is to be scheduled soon. Erica Plourde reported the queue and actions features should be functioning properly in CurricUNET. CurricUNET issues discussed.

C. Student Services Council (Neault)

No report.

D. SB 1440 (Lee)

Hess reported no new approvals, nor revision requests, have been received since January 2013.

E. State Academic Senate

Jan Lombardi advised of the April 2013 Plenary Session.

F. Chief Instructional Officers (Barnes, Buckley, Ellison, Lee, McGrath)

No report.

G. Articulation Officers (Andersen, Parker, Short)

Parker reported at the Southern California Intersegment Articulation Council a possible review of computer science and counseling disciplines was discussed. Parker advised the history review is due to conclude in 2013 and noted no issues have been reported for any of the District's history programs.

Andersen reported the Region 10 articulation officers are drafting a resolution to address C-ID and SB 1440 issues. The resolution is planned to be presented to colleges, area meetings and then at Plenary. Andersen advised the resolution is in draft form and should be presented to the academic senates soon. Parker provided a background of the resolution's development.

H. C-ID (Andersen, Parker, Short)

C-ID tracker displayed. Hess reviewed the tracker's contents. Hess advised submission of C-IDs will begin once approval has been received from Mesa's Academic Senate. Andersen noted a number of courses will be deactivated as a result of the fall 2013 repeatability statute. Discrepancies between aligned courses discussed. Hess advised approach to course alignment between colleges will be discussed at the District Articulation Council. Submittal of Transfer Model Curriculum degrees discussed.

V. MARCH 14, 2013, CIC MEETING

Council discussed extending the March 14th meeting to accommodate the large amount of curriculum expected to be reviewed. Council agreed to commence the meeting at 12:30 p.m.

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VI. CURRICULUM REVIEW/APPROVAL (continued)

E. BLAS 104 Black Psychology and 155 African American Literature

Parsons advised as result of the assignment of disciplines function in CurricUNET uncertainty as to the roles of faculty, curriculum review, departments, the vice president of instruction and human resources has occurred. Parsons discussed history and establishment of disciplines; Black Studies, Chicano Studies and Ethnic Studies. Parsons recommended removing the psychology department's approval requirement for Black Studies.

Thekima Mayasa arrived at 3:06 p.m.

Discussion reviewed for Thekima Mayasa. Hard (AND) and soft (and) language and CurricUNET's functionality to distinguish the between two discussed.

Libby Andersen left the room at 3:09 p.m.; returned at 3:12 p.m.

Tim McGrath left the room at 3:10 p.m.

Mayasa noted the same standard should be applied to all subject areas and used interdisciplinary studies as an example. Discussion continued regarding interdisciplinary studies and general education pattern. Hess proposed the process of assigning disciplines be developed by the Policies and Procedures Subcommittee. The importance of differentiating between the roles of the curriculum committees and human resources was discussed.

Libby Andersen left the room at 3:24 p.m.

Hess advised the process will be presented to the Policies and Procedures Subcommittee in order to develop a curriculum based procedure in compliance with Title 5 regulations. Hess noted the procedure will be presented to the council and members should present the procedure to their college's curriculum committee. Discussion continued.

Action: BLAS 104 and 155 approved.

MSP (Barnes/Parsons)

VII. ANNOUNCEMENTS

A. The next meeting will be held Thursday, March 14, 2013 12:30-3:30 p.m., dependent on room availability, at the District Office in room 245.

B. Handouts:

1. February 28, 2013 CIC Meeting Agenda
2. Draft Minutes from the February 14, 2012 CIC Meeting
3. Curriculum Summary
4. Curriculum Updating Project
5. Repeatability Milestones and Curriculum Spreadsheet
6. CurricUNET Course Builder Tutorial

VIII. ADJOURNMENT

Shelly Hess adjourned the meeting at 3:28 p.m.