

San Diego Community College District Curriculum and Instructional Council

Meeting of March 14, 2013
12:30 PM—District Office Room 245

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer—City
Barnes, Randy	Vice President, Instruction—City
Buckley, Jerry	Vice President, Instruction—Miramar
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Dan	Curriculum Chair—Miramar
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Lombardi, Jan	Curriculum Co-Chair—City
McGrath, Tim	Vice President, Instruction—Mesa
Parker, Juliette	Articulation Officer—Mesa
Parsons, Michelle	Curriculum Chair—Mesa
Shelton, Deanna	Curriculum Co-Chair—City
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

GUEST:

Erreca, Lori	Dean, Behavioral & Social Sciences and Consumer & Family Studies—City
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STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
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Shelly Hess called the meeting to order at 12:38 p.m.

I. MINUTES AND AGENDA

A. Approval of: February 28, 2013 Minutes

Action: The minutes were approved;

MSP (Barnes/Andersen)
I abstained

B. Approval of: March 14, 2013 Agenda

1. Added to the agenda:

- a. *BIOL 109 Introduction to Applied Biology (City)*
- b. *Sociology for Transfer, AA-T (City)*
- c. *Liberal Arts and Sciences: Emphasis in Visual and Performing Arts, Associate in Arts (City)*
- d. *Apprenticeship Sheet Metal, Certificate of Achievement (City)*
- e. *Apprenticeship Sheet Metal, Associate in Science (City)*
- f. *DSPS 042 Basic Skills Applied Study Strategies (Mesa)*
- g. *Museum Studies Emphasis Associate in Arts (Mesa)*
- h. *Digital Art Emphasis Associate in Arts (Mesa)*
- i. *Two-Dimensional Emphasis Associate in Arts (Mesa)*
- j. *Photography and New Genres Associate in Arts (Mesa)*
- k. *Art History Emphasis Associate in Arts (Mesa)*
- l. *CHEM 100L Fundamentals of Chemistry Laboratory (City)*
- m. *ESOL 040 Reading and Writing for Non-Native Speakers of English (Miramar)*

Action: The agenda was approved.

MSP (Lombardi/Igou)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:

DRAM 106 Acting for Radio/Voice Over

RTVF 106 Acting for Radio/Voice Over

DRAM 119 Acting for Film and Television

RTVF 119 Acting for Film and Television

Action: The curriculum was approved.

MSP (Lombardi/Parsons)

B. Approval of Program Changes

Action: The programs were approved.

MSP (Igou/Lombardi)

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education programs.

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- E. *DRAM 106 Acting for Radio/Voice Over, RTVF 106 Acting for Radio/Voice Over
DRAM 119 Acting for Film and Television, RTVF 119 Acting for Film and Television*

Duane Short noted a number of differences between both sets of cross listed courses; disciplines, course outline, limitation on enrollment and advisories. Elizabeth Norvell advised she would work on the courses to resolve the issues.

Action: DRAM 106/RTVF 106 and DRAM 119/RTVF 119 approved, pending corrections to create identical courses.

MSP (Short/Barnes)

III. NEW BUSINESS

- A. Miramar Physics for Transfer Degree (Information)

Shelly Hess advised the implementation date for the degree has been changed to fall 2013. Hess noted discussion occurred with Miramar regarding the implementation delay. Otto Lee thanked Miramar for their flexibility on this matter.

- B. Expedited Walked-In Curriculum (Action)

1. Dance (DANC)

DANC curriculum crosswalk, approval list for DANC families, displayed. Hess reviewed the courses listed on the crosswalk. Desiree Payne explained the highlighted courses are courses the college's confirmed as walk-ins for approval. Payne inquired if the courses not highlighted should be reviewed in order to ensure accurate approval of courses. Council reviewed the courses. World Dance discussed. DANC 180A and 180B highlighted on spreadsheet for approval, DANC 150A corrected to 1 unit and DANC 130A corrected from variable units to 1.5 units on spreadsheet. Hess inquired if DANC 127 should not be approved. Libby Andersen advised the course has not been revised. Short inquired why the level A DANCE courses are equivalent to the original DANCE courses, whereas the level A and B exercise science (EXSC) courses are equivalent to the original physical education (PHYE) courses. Hess advised in discussion with the DANC faculty and Student Services a one-to-one equivalency ratio approached was determined for the DANC curriculum. Hess noted some DANC courses mirror the EXSC approach. Andersen reminded the council the recommended electives portion of City's Dance Associate in Arts degree has not been completed. Hess advised she would update the recommended electives on this degree. Andersen advised she has been in contact with Norvell regarding issues with the Musical Theatre Certificate of Performance, Drama (DRAM) 242A and DRAM 250. Norvell advised she is working on the courses, 250 is in CurricUNET as a placeholder to assist with the courses modifications. Program revisions reviewed.

Action: DANC 110A, 110B, 110C, 110D; 115A, 115B, 115C, 115D; 120A, 120B, 120C, 120D; 126A, 126B, 126C, 126D; 130A, 135A, 135B, 135C, 135D; 140A, 140B, 140C, 140D; 145A, 145B; 150A; 151A; 152A;153A; 177A, 177B; 178A, 178B; 179A, 179B; 180A, 180B; 181A; 261A, 261C, 261D; 271A, 271B, 271C, 271D; Dance Certificate of Performance (City), Dance Certificate of Performance (Mesa), Dance Associate in Arts (City), Liberal Arts and Sciences with an Emphasis in Arts Studies-Dance (Mesa) and Musical Theatre Dance Certificate of Performance (City) approved, pending tech review.

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MSP (*Parsons/McGrath*)

2. DRAM

Hess advised discussion is currently occurring regarding variable units for DRAM 242A. Hess offered two options to the council: approve 242A with the acknowledgment changes may occur with the units or approve to table the course. Norvell noted two versions of 242A exist in CurricUNET; 242A as a new course and 242A as a course revision. Discussion occurred regarding the impact of holding 242A and/or 250. Council reviewed DRAM courses, DRAM 129A and 129B highlighted on spreadsheet for approval. Council viewed the list of City's revised DRAM programs.

Action: DRAM 129A, 129B; 240A, 240C, 240D; 242A, 242B, 242C, 242D, 250; Liberal Arts and Sciences with an Emphasis in Visual and Performing Arts Associate in Arts (City), Musical Theater Associate in Arts (City), Theater Associate in Arts (City) and Technical Theater Certificate of Performance (City) approved, pending tech review.

MSP (*Andersen/Lombardi*)

3. EXSC

Hess proposed the activity courses, theory courses and intercollegiate courses be reviewed and approved separately. Hess noted the majority of the curriculum has been revised to A through D levels and a designator change has been revised from PHYE to EXSC. PHYE 165 Conditioning and PHYE 191 Sports Conditioning Basketball courses discussed. Short advised PHYE 165 has been revised to EXSC 136A Off-Season Conditioning for Sports I and EXSC 136B Off-Season Conditioning for Sports II has been created as a new course. EXSC 136A and 136B added to spreadsheet. PHYE 191 planned for deactivation. PHYE 150 Lifelong Fitness Behaviors listed walked in [March 14] for deactivation. EXSC 135A-D and 137A highlighted on spreadsheet for approval. EXSC 128 course outlined reviewed in CurricUNET. EXSC 128 highlighted on spreadsheet for approval.

Action: EXSC 114A, 114B, 114C, 114D; 115A, 115B, 115C, 115D, 123; 124A, 124B, 124C, 124D; 125A, 125B, 125C, 125D; 126A, 126B, 126C, 126D; 127A, 127B, 127C, 127D; 128; 129A, 129B, 129C, 129D; 134; 135A, 135B, 135C, 135D; 136A, 136B; 139A, 139B, 139C, 139D; 142; 143A, 143B; 144A; 145A, 145B, 145C, 145D; 147A, 147B, 147C, 147D; 148A, 148B, 148C, 148D; 154A, 154B, 154C, 154D; 156A, 156B, 156C, 156D; 158A, 158B, 158C, 158D; 160A, 160B, 160C, 160D; 162A, 162B, 162C, 162D; 164A, 164B, 164C, 164D; 166A, 166B, 166C, 166D; 168A, 168B, 168C, 168D; 170A, 170B, 170C, 170D; 172 approved, pending tech review.

MSP (*Andersen/Lombardi*)

Second set of activity courses reviewed.

Action: EXSC 112; 113A, 113B, 113C, 113D; 174A, 174B, 174C, 174D; 176A, 176B, 176C, 176D; 178A, 178B, 178C, 178D; 180; 182A, 182B, 182C, 182D; 184A, 184B, 184C, 184D approved, pending tech review.

MSP (*Barnes/Igou*)

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Mesa revised physical education programs to reflect the EXSC designator change was reviewed. Program titles added to the EXSC expedited curriculum spreadsheet for approval. Parson advised Child Development program may still need to be updated.

Action: Nutrition and Fitness Certificate of Achievement, Fitness Specialist Certificate of Achievement, Kinesiology Specialist Certificate of Achievement, Kinesiology Associate in Arts, Kinesiology for Transfer Associate in Arts, Liberal Arts & Sciences with Emphasis in Science Studies-Physical Sciences-Kinesiology and Nutrition Associate in Arts and Liberal Studies Elementary Education Preparation Associate in Arts approved, pending tech review.

MSP (Short/Andersen)

City's physical education programs revised to reflect the EXSC designator change reviewed.

Action: Exercise Science Associate in Arts, Fitness Specialist Certificate of Achievement, Liberal Arts and Sciences with an Emphasis in Elementary (Multiple Subject) Teaching Associate in Arts, Kinesiology for Transfer Associate in Arts, Master Teacher Certificate of Achievement and School Age Child Care Certificate of Performance approved, pending tech review.

MSP (Short/Andersen)

Miramar's revised physical education programs reviewed. Short advised the revisions are a result of the designator change.

Action: Fitness Specialist Certificate of Achievement, Health and Physical Education Studies Associate in Science and Kinesiology for Transfer Associate in Arts approved, pending tech review.

MSP (McGrath/Weaver)

Intercollegiate spreadsheet displayed. Hess advised a pending issue with the intercollegiate courses is the hours to units are currently out of compliance. Assignment of variable units, in order to allow flexibility among all three colleges, has been proposed to the faculty. Hess noted this proposal has been discussed with the deans and faculty. Hess displayed EXSC 200 as an example of a course with variable units. Hess advised the units would be revised to 2.0-3.5 option. Tim McGrath inquired if 3.5 units are sufficient for 175 hours. Hess affirmed. Short noted Title 5 language states a "minimum" of units, and offered it may acceptable to offer fewer units per hours. Hess confirmed Title 5's "minimum" language and pointed out the language also states a certain amount of units are to be assigned for a certain amount of hours. Short advised of Miramar's concern with the increase in hours and units in relation to FTEF. Hess stated should this proposal be approved it would be applicable to all three colleges. Hess noted the proposed revision would impact EXSC courses 200 through 227.

Action: EXSC 200, 201, 202, 203, 204, 205, 206, 207, 210, 211, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 229A, 229B, 230A, 230B, 231A, 231B, 232A, 232B, 233A, 233B, 234A, 234B, 235A, 235B, 237A, 237B, 238A, 238B, 239A, 239B, 240, 241B, 242B, 270, 280, 281, 282, 283, 284, 285, 286, 287, 288 and 289 approved, pending tech review.

MSP (McGrath/Barnes)

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Hess sought confirmation EXSC 200-227 approved with variable units, McGrath affirmed.

Theory and Fitness Specialist courses reviewed. McGrath inquired on changes to these courses. Hess advised changes were to the designator and a few course numbers. Hess noted some course numbers were transposed in CurricUNET and the numbering has been corrected.

Action: EXSC 229A, 229B, 230A, 230B, 231A, 231B, 232A, 232B, 233A, 233B, 234A, 234B, 235A, 235B, 237A, 237B, 238A, 238B, 239A, 239B, 240, 241B, 242B, 270, 280, 281, 282, 283, 284. 285, 286, 287, 288 and 289 approved, pending tech review.

MSP (Buckley/Andersen)

Council took a break at 1:47 p.m.; returned at 1:59 p.m.

C. Walk-Ins (Action)

- 1. Administrative Assistant Certificate of Achievement (Miramar), Administrative Assistant Certificate of Performance (Miramar) and Administrative Assistant Associate in Science (Miramar)*

Dan Igou advised the program awards have been revised to reflect the deactivation of a number of Computer Business Technology (CBTE) course, career options language was revised

Action: Administrative Assistant Certificate of Achievement, Administrative Assistant Certificate of Performance and Administrative Assistant Associate in Science approved, pending tech review.

MSP (Andersen/McGrath)

- 2. ARCH 180A Advanced Architectural Design II (Mesa), ARCH 180B Advanced Architectural Design II (Mesa), ARCH 180C Advanced Architectural Design II (Mesa) and ARCH 230 Sustainability in the Built Environment (Mesa)*

Hess inquired if the courses would be held on account of the revision to ARCH 180 impact on the program. Michelle Parsons advised 180 is being revised to 180A, a minor revision which could be changed in the program award(s) easily. ARCH 180B and 180C are new courses. Parsons noted 180A, 180B and 180C are design courses. Andersen inquired if the courses are attached to the Interior Design Certificate of Achievement and Associate in Science program being walked in at the March 14 meeting. Parsons stated the courses are not tied to the Interior Design program, and the courses are not being walked in with a program at the March 14 meeting. Andersen inquired if the program is career technical and transfer applicable. Elizabeth Norvell and Juliette Parker confirmed. Andersen expressed her concern in relation to articulation. Norvell stated she does not believe 180B and 180C will be added to the program, these courses will be stand-alone.

Parsons advised ARCH 230 has been revised to reflect the removal of the architecture and interior design prerequisites. Parsons noted Parker completed an articulation review and it appears the removal of the prerequisites will not have a negative impact. Parker discussed the articulation review.

Action: ARCH 180A, 180B, 180C and 230 approved, pending tech review.

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MSP (Andersen/Barnes)

3. ARTD 160A Vector Art 01: Illustration Tools (Miramar), ARTD 160B Vector Art 01: Illustration Tasks (Miramar), ARTD 170 Raster Art 01: Image Editing (Miramar), ARTD 170A Raster Art 01: Image Editing Tools (Miramar) and ARTD 170B Raster Art 01: Image Editing Tasks (Miramar)

Igou advised revisions have been made to repeatability and prerequisites.

Action: ARTD 160, 160A, 160B, 170, 170A, 170B approved, pending tech review.

MSP (Buckley/Barnes)

4. Art History Emphasis Associate in Arts (Mesa), Digital Art Emphasis Associate in Arts (Mesa), Museum Studies Emphasis Associate in Arts (Mesa), Photography and New Genres Associate in Arts (Mesa), Three-Dimensional Emphasis Associate in Arts (Mesa) and Two-Dimensional Emphasis Associate in Arts (Mesa)

Norvell reported the significant revision to these program awards was to core courses.

Action: Art History Emphasis Associate in Arts, Digital Art Emphasis Associate in Arts, Museum Studies Emphasis Associate in Arts, Photography and New Genres Associate in Arts, Three-Dimensional Emphasis Associate in Arts and Two-Dimensional Emphasis Associate in Arts approved, pending tech review.

MSP (McGrath/Andersen)

5. AVIM 101G General Aviation Technology Theory I (Miramar)

Igou advised mathematics prerequisite has been reapplied to the course.

Action: AVIM 101G approved, pending tech review.

MSP (Parsons/Andersen)

6. BUSE 115 Statistics for Business (Mesa)

Parsons reported the new course has been written closely to San Diego State University's business statistics course. Mathematics 096 prerequisite assigned to the course. Norvell noted Intersegmental General Education Transfer Curriculum (IGETC), University of California Transferable Course Agreement (UCTCA), California State University General Education (CSU GE) and "or" on discipline language needs to be added to course. Parsons advised the faculty determined the course should not satisfy mathematics competency. Mathematics competency discussed. Course outline and course report were displayed. Discipline assignment discussed. Hess advised assigning courses to disciplines is scheduled to be an agenda item at the April 11 meeting. Buckley inquired if the course would be approved with the mathematics competency. Hess confirmed, as per discussion, mathematics competency as well as IGETC, UCTCA, CSU GE and "or" language in discipline listing would be included in approval of the course.

Action: BUSE 115 approved, pending tech review.

MSP (Buckley/Andersen)

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7. *CACM 130 Quantity Food Preparation-Theory (Mesa)*

Parsons advised prerequisites were revised.

Action: CACM 130 approved, pending tech review.

MSP (McGrath/Buckley)

8. *CHIC 110B Introduction to Chicano Studies (Mesa), CHIC 190 Chicano Images in Film (Mesa), CHIC 210 Chicano Culture (Mesa), CHIC 230 Chicano Art (Mesa) and Chicana and Chicano Studies Associate in Arts (Mesa)*

Parsons noted the program revision has been pending approval, dependent on course integrations. Courses have been revised.

Action: CHIC 110B, 190, 210 and 230 and Chicana and Chicano Studies Associate in Arts approved, pending tech review.

MSP (Buckley/McGrath)

9. *Elementary Education Associate in Arts (Miramar)*

Igou advised the program is proposed for deactivation.

Action: Elementary Education Associate in Arts approved, pending tech review.

MSP (Lombardi/Andersen)

10. *EMGM 105A Emergency Medical Technician-National Registry (Miramar)*

Health and Safety limitation on enrollment proof requirement decreased to 30 days prior to course commencement.

Action: EMGM 105A approved, pending tech review.

MSP (Buckley/McGrath)

11. *ENGL 048 College Reading and Study Skills II (Miramar), ENGL 049 Basic Composition (Miramar), ESOL 031 Reading for Non-Native Speakers of English II (Miramar), ESOL 032 Listening and Speaking for Non-native Speakers of English II (Miramar) and ESOL 040 Reading and Writing for Non-Native Speakers of English (Miramar)*

Course revisions. ESOL 032 added as a prerequisite to 048 and 049.

Action: ENGL 048 and 049 and ESOL 031, 032 and 040 approved, pending tech review.

MSP (McGrath/Weaver)

12. *ENGL 245A Writing Creative Nonfiction (Mesa) and ENGL 245B Advanced Creative Nonfiction (Mesa)*

Parsons advised ENGL 245A is a revision of 245 and 245B is a new course. Short inquired if 245B is proposed as a stand-alone course.

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Otto Lee left the room at 2:16 p.m.; returned at 2:23 p.m.

Parsons replied the course is not and is planned for inclusion in the English Transfer Model Curriculum (TMC) degree. ~~Short clarified whether the advanced course is required for the lower division major preparation for the English TMC.~~

Lori Erreca left at 2:22 p.m.

English TMC template discussed. Parker noted the course is allowed in the TMC degree. Andersen recommended indentifying a university which will articulate an advanced level creative writing course. Short asked about how the proposed new course, ENGL 245B, would meet the mission of the community colleges (lower division major preparation, career-technical education, etc.). Discussion occurred regarding walk-ins and review of curriculum. McGrath motioned to approve ENGL 245A and table 245B. Parker advised if one course is tabled the other course should be tabled, as the courses were developed to work simultaneously.

Action: ENGL 245A and 245B tabled.

MSP (Andersen/Igou)
1 opposed

13. General Office Clerk Certificate of Achievement (Mesa)

New certificate within the CBTE program area.

Randy Barnes left the room at 2:26 p.m.; returned at 2:33 p.m.

Action: General Office Clerk Certificate of Achievement approved, pending tech review.

MSP (Short/Andersen)

14. HEAL 195 Health Education for Teachers (Mesa)

Parsons advised HEAL 190 should have been revised in order to meet state accreditation agency requirements. Parsons proposed approval of 195 with the understanding it will be a revision of 190. Hess advised she would assist with revision in CurricUNET.

Action: HEAL 195 approved, pending tech review.

MSP (Igou/Weaver)

15. Interior Design Certificate of Achievement (Mesa) and Interior Design Associate in Science (Mesa)

Program revised to reflect revisions to interior design courses. Revised courses are on the March 14 curriculum summary.

Action: Interior Design Certificate of Achievement and Interior Design Associate in Science approved, pending tech review.

MSP (Andersen/Weaver)

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16. *Microcomputer Applications Certificate of Achievement (Miramar), Microcomputer Applications Associate in Science (Miramar), Typist/Word Processor Certificate of Performance (Miramar) and Website Designer Certificate of Performance (Miramar)*

Igou advised the Microcomputer and Website Designer programs have been revised to reflect the removal of deactivated courses. The Typist/Word Processor certificate is proposed for deactivation.

Action: Microcomputer Applications Certificate of Achievement, Microcomputer Applications Associate in Science, Typist/Word Processor Certificate of Performance and Website Designer Certificate of Performance approved, pending tech review.

MSP (Andersen/Parsons)

17. *Occupational/Technical Studies Associate in Science (Miramar)*

Degree has been revised to reflect the removal of courses planned for deactivation.

Action: Occupational/Technical Studies Associate in Science approved, pending tech review.

MSP (McGrath/Andersen)

18. *PHYE 047 Physical Activities for Youth (City), PHYE 115 Bowling (City/Mesa), PHYE 141 Over-the-Line (Miramar), PHYE 150 Lifelong Fitness Behaviors (City), PHYE 240 Physical Education in the Elementary Schools (Miramar), PHYE 242 Care and Prevention of Injuries (Mesa), PHYE 242 Care and Prevention of Injuries (Miramar) and PHYE 243 Fitness for Life Concepts (City) Bilingual Studies Associate in Arts (City)*

Physical education courses to be deactivated.

Action: PHYE 047, 115, 141, 150, 240, 242, 243 and Bilingual Studies Associate in Arts approved, pending tech review.

MSP (Parsons/Weaver)

19. *Social and Behavioral Sciences Associate in Arts (Miramar)*

Short advised the degree has been revised to reflect the planned deactivation of several courses.

Action: Social and Behavioral Sciences Associate in Arts approved, pending tech review.

MSP (Buckley/Andersen)

20. *Liberal Arts and Sciences with an Emphasis in Language Arts and Humanities Studies Associate in Arts (Mesa) and Spanish Associate in Arts (Mesa)*

Both degrees have been revised to reflect the removal of a Spanish course planned for deactivation. Parsons added Tagalog 102 and 201 should be removed as these courses are also planned for deactivation.

Action: Liberal Arts and Sciences with an Emphasis in Language Arts and Humanities Studies Associate in Arts and Spanish Associate in Arts approved, pending tech review.

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MSP (Andersen/Weaver)

21. *Electrical Apprenticeship Certificate of Achievement (City), Electrical Apprenticeship Associate in Science (City), Pipefitting (Construction Trades) Apprenticeship Certificate of Achievement (City), Pipefitting (Construction Trades) Apprenticeship Associate in Science (City), Plumbing (Construction Trades) Apprenticeship Certificate of Achievement (City), Plumbing (Construction Trades) Apprenticeship Associate in Science (City), San Diego Gas and Electric Company Apprenticeship Certificate of Achievement (City), San Diego Gas and Electric Company Apprenticeship Associate in Science (City), Sheet Metal Certificate of Achievement (City) and Sheet Metal Associate in Science (City)*

Randy Barnes advised the work experience requirement has been removed. Lombardi noted additional revision to the Plumbing program. Norvell stated Plumbing 340 should be added back into the certificate and associate degree, unsure how or why course was removed. Lombardi added the 340 is listed course requirement for the program in the catalog.

Action: Electrical Apprenticeship Certificate of Achievement, Electrical Apprenticeship Associate in Science, Pipefitting (Construction Trades) Apprenticeship Certificate of Achievement, Pipefitting (Construction Trades) Apprenticeship Associate in Science, Plumbing (Construction Trades) Apprenticeship Certificate of Achievement, Plumbing (Construction Trades) Apprenticeship Associate in Science, San Diego Gas and Electric Company Apprenticeship Certificate of Achievement, San Diego Gas and Electric Company Apprenticeship Associate in Science, Sheet Metal Certificate of Achievement and Sheet Metal Associate in Science approved, pending tech review.

MSP (Lombardi/Parsons)

22. *ARAB 201 Third Course in Arabic (City)*

Lombardi advised the course is to be activated at City. Andersen clarified the course is technically a reactivation, though the course could not be located in CurricUNET or Articulation System Stimulating Interinstitutional Student Transfer (ASSIST). Norvell recalled she had reactivated the course in CurricUNET.

Action: ARAB 201 approved, pending tech review.

MSP (McGrath/Andersen)

23. *AGRI 130 Agriculture Direct Marketing Internship (City)*

Lombardi advised the AGRI 130 course is a new course in the agricultural area. Short sought clarification as to whether the course is proposed as stand-alone or is a non stand-alone course to be offered once it is included in the program. Barnes proposed the course be approved as stand-alone and program could be revised in the future, as the course is desired to be offered as soon as possible. Hess displayed the course outline. Details of internship discussed.

Action: AGRI 130 approved, pending tech review.

MSP (McGrath/Andersen)

24. *ARTF 125 Art History: Arts of the Asian Continent (City)*

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New course to be included in City's Art History and Studio Arts transfer degrees. Hess noted the course was discussed at District Articulation Council (DAC) and the course will not be offered until the transferability has been approved.

Action: ARTF 125 approved, pending tech review.

MSP (Andersen/Buckley)

25. ARTG 148A Portfolio A (City)

Course revised to meet six year review.

Action: ARTG 148A approved, pending tech review.

MSP (McGrath/Buckley)

26. BIOL 101 Issues in Environmental Biology (City) and BIOL 109 Introduction to Applied Biology (City)

Lombardi advised both are environmental biology course revisions.

Action: BIOL 101 and 109 approved, pending tech review.

MSP (McGrath/Weaver)

27. Art History for Transfer Associate in Arts (City), English: English for Transfer (AA-T) Transfer Model Curriculum (TMC) Associate in Arts, Journalism for Transfer Associate in Arts (City), Sociology for Transfer Associate in Arts (City) and Studio Arts for Transfer Associate in Arts (City)

New TMC degrees to be offered at City College. Andersen advised the Art History and Studio Arts degrees are new degrees, reflecting ARTF 125 as a course option. McGrath inquired how the Course Identification Number System (C-ID) is applied to the degrees. Andersen stated once all three campuses have agreed on the proposed C-ID approval process DAC will meet to determine which curriculum needs to be submitted, in order of highest priority. McGrath sought clarification if degrees will be sent to the State Chancellor's office for approval or will be held pending C-ID approval. Andersen advised, per Michelle Pilati, C-ID approval and state approval can be submitted at the same time. Otto Lee inquired if any of the C-ID submittal materials are accompanying the degree proposals and if the faculty have completed the C-ID submittal process. Hess advised the C-ID process is pending approval from Mesa. Andersen noted City's faculty have compared approved C-IDs to the courses listed in the degrees to verify equivalent comparability. Discussion continued regarding C-ID approval process and Mesa's pending approval. Lee recommended delaying degree approval pending Mesa's approval of the C-ID process, in order to avoid any issues should Mesa disapprove the proposed C-ID process. Parsons expressed concern with delaying approval in regards to the 2013-14 catalog deadline. Parsons noted Mesa did not want to rush to an approval without proper research and understanding of the C-ID process. Parsons cautioned the next CIC meeting is April 11 and the time lost could further delay Board of Trustees and State Chancellor's approval of degrees.

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Action: Art History for Transfer Associate in Arts), English: English for Transfer (AA-T) Transfer Model Curriculum (TMC) Associate in Arts, Journalism for Transfer, Associate in Arts, Sociology for Transfer Associate in Arts and Studio Arts for Transfer Associate in Arts approved pending approval of proposed C-ID process and tech review. Lee noted should the C-ID approval process is not approved the degrees would need to be brought back to CIC.

MSP (Barnes/Andersen)

28. *BANK 102 Mortgage Brokerage and Banking (City), BANK 104 Principles of Loan Processing (City), BANK 106 Loan Underwriting (City), BANK 108 Principles of Loan Closing (City) BUSE 095 Small Business Alphabetic Filing (City), BUSE 113 International Finance (City), CONF 110 Personal Financial Management (City), ESCR 111 Escrow Procedures (City), REAL 111 Introduction to Uniform Standards of Professional Appraisal Practice (City), REAL 140 Real Estate Appraisal II (City), SUPR 101 Introduction to Supervision (City), SUPR 115 Management and Organization for Supervisors (City), SUPR 170 Supervisor/Employee Communications (City), Introduction to Telecommunications Certificate of Performance (City) Real Estate Appraisal Certificate of Performance (City), Real Estate Broker Certificate of Achievement (City), Real Estate Salesperson Certificate of Performance (City), Real Estate Associate in Science (City) and Supervision Associate in Science (City)*

Lombardi advised the courses and programs are proposed for deactivation. Andersen clarified the Real Estate Associate in Science is proposed for revision. Norvell added several certificates are revisions as well. Real estate program reviewed to differentiate between revisions and deactivations. Parsons proposed all City deactivations walked into the March 14 meeting be approved in same action. Council agreed.

RTVC 044 Supervised Tutoring in Radio and Television (City), VNUR 050 Healthcare Essentials (City), VNUR 060 Pharmacology for Vocational Nurses I (City), VNUR 061 Fundamentals of Vocation Nursing (City), VNUR 062 Pharmacology for Vocational Nursing II (City), VNUR 064 Nutrition for Vocational Nurses (City), VNUR 065 Medical Surgical Vocational Nursing I (City), VNUR 066 Vocational Nursing Leadership (City), VNUR 067 Maternal/Child and Mental Health (City), VNUR 069 Medical Surgical Vocational Nursing II (City) and Vocational Nursing Certificate of Achievement (City)

Action: Deactivations- BANK 102 Mortgage Brokerage and Banking, BANK 104 Principles of Loan Processing, BANK 106 Loan Underwriting, BANK 108 Principles of Loan Closing, BUSE 095 Small Business Alphabetic Filing, BUSE 113 International Finance, CONF 110 Personal Financial Management, ESCR 111 Escrow Procedures, REAL 111 Introduction to Uniform Standards of Professional Appraisal Practice, REAL 140 Real Estate Appraisal II, RTVC 044 Supervised Tutoring in Radio and Television, SUPR 101 Introduction to Supervision, SUPR 115 Management and Organization for Supervisors, SUPR 170 Supervisor/Employee Communications, VNUR 050 Healthcare Essentials, VNUR 060 Pharmacology for Vocational Nurses I, VNUR 061 Fundamentals of Vocation Nursing, VNUR 062 Pharmacology for Vocational Nursing, VNUR 064 Nutrition for Vocational Nurses, VNUR 065 Medical Surgical Vocational Nursing I, VNUR 066 Vocational Nursing Leadership, VNUR 067 Maternal/Child and Mental Health, VNUR 069 Medical Surgical Vocational Nursing II, Introduction to

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Telecommunications Certificate of Performance, Real Estate Appraisal Certificate of Performance, Supervision Associate in Science and Vocational Nursing Certificate of Achievement approved, pending tech review.

Action: Revisions- Real Estate Broker Certificate of Achievement, Real Estate Salesperson Certificate of Performance and Real Estate Associate in Science approved, pending tech review.

MSP (Parsons/Andersen)

Tim McGrath left the room at 2:58 p.m.; returned at 3:02 p.m.

29. *CHEM 100 Fundamentals of Chemistry (City) and CHEM 100L Fundamentals of Chemistry Laboratory (City).*

Revision to prerequisites, MATH 092 prerequisite and ENGL 47 advisory added to both courses.

Action: CHEM 100 and 100L approved, pending tech review.

MSP (Buckley/Parsons)

30. *School Age Child Care Certificate of Performance (City)*

Child development certificate revised to reflect course updates.

Action: School Age Child Care Certificate of Performance approved, pending tech review.

MSP (Buckley/Igou)

31. *English for Transfer Associate in Arts for Transfer (City) (Information)*

Andersen advised several courses still need to be added to the degree, as a result of CurricUNET issues. Andersen distributed TMC template to council. Council reviewed List C of template. Andersen distributed the TMC template for the Journalism for Transfer degree.

32. *Online Journalism Certificate of Performance (City) and Recording Arts Certificate of Achievement (City)*

Lombardi advised the certificates have been revised to reflect the RTVC to RTVF designator change.

Action: Online Journalism Certificate of Performance and Recording Arts Certificate of Achievement approved, pending tech review.

MSP (Parsons/Igou)

33. *Sustainability Certificate of Performance (City)*

Certificate revised to reflect the revisions to the environmental biology courses.

Action: Sustainability Certificate of Performance approved, pending tech review.

MSP (Buckley/Andersen)

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34. *DJRN 210 News Reporting and Editing for Publication (City) , DJRN 220 Reporting and Editing for Specialty Publications (City) and JOUR 206 Online Journalism (City)*

Norvell advised courses have been revised to reflect the new RTVF program.

Action: DJRN 210 and 220 and JOUR 206 approved, pending tech review.

MSP (Andersen/Igou)

35. *Liberal Arts and Sciences Emphasis in Language Arts and Humanities Associate in Arts (City)*

Andersen advised the degree has been revised to reflect the RTVC to RTVF designator change.

Action: Liberal Arts and Sciences Emphasis in Language Arts and Humanities Associate in Arts approved, pending tech review.

MSP (Short/Igou)

36. *MARK 110 Principles of Retailing (City)*

Lombardi advised the course is to be activated at City. Norvell noted the course was listed in a business program award and was not active at City.

Action: MARK 110 approved, pending tech review.

MSP (Barnes/McGrath)

I abstained

37. *MUSC 050 Music Fundamentals for the Studio Engineer (City), MUSC 080 Introduction to Digital Audio and MIDI (City), MUSC 082 Audio Recording (City), MUSC 084 Fundamentals of MIDI Production (City), MUSC 095 Advanced Topics in Music (City), Audio Production Certificate of Achievement (City) , Audio Production Certificate of Performance (City) and Digital Music Technology Associate in Science Degree (City)*

Lombardi reviewed history of MUSC courses and program. Lombardi advised faculty have addressed issues.

Action: MUSC 050, 080, 082, 084 and 095, Audio Production Certificate of Achievement, Audio Production Certificate of Performance and Digital Music Technology Associate in Science approved, pending tech review.

MSP (Parsons/Andersen)

38. *PHOT 143 Introduction to Digital Photograph (City), PHOT 200A Photographic Lighting Techniques (City), PHOT 206 Advanced Creative Techniques (City), PHOT 211 Analog Creative Photographic (City), PHOT 212 Creative Digital Techniques (City), PHOT 213 Intermediate Analog Creative Techniques (City), PHOT 214 Intermediate Digital Creative Techniques (City), PHOT 216 Advanced Analog Techniques (City) , PHOT 217 Advanced Digital Techniques (City), PHOT 218 Intermediate Photographic Techniques (City), PHOT 219 Printing on Canvas or Other*

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Materials (City), PHOT 221 Fine Art and Photography (City) and PHOT 224 Color Management for Digital Photography (City)

Lombardi advised new PHOT courses have been written as stand-alone courses. Andersen clarified PHOT 143 and 200A are revisions and were not written as stand-alone.

Action: PHOT 143, 200A, 206, 211, 212, 213, 214, 216, 217, 218, 219, 221 and 224 approved, pending tech review.

MSP (Parsons/Barnes)

39. Liberal Arts and Sciences Emphasis in Visual and Performing Arts Associate in Arts (City)

Andersen advised the degree was on hold pending clarification from the DANC department. Hess stated the revision is a result of the EXSC designator change.

Action: Liberal Arts and Sciences Emphasis in Visual and Performing Arts Associate in Arts approved, pending tech review.

MSP (Parsons/Short)

40. DSPS 042 Basic Skills Applied Study Strategies (Mesa)

Parsons advised the course is a reactivation and is to be included in a learning community.

Action: DSPS 042 approved, pending tech review.

MSP (McGrath/Buckley)

IV. STANDING REPORTS

A. Curriculum Updating Project (Hess)

Hess reported no change in courses not integrated.

B. CurricUNET Steering Committee (Hess/Weaver)

Hess reported a phone conference is scheduled for Monday [March 18] with Governet regarding the CurricUNET issues and customer service concerns.

C. Student Services Council (Neault)

No report.

D. SB 1440 (Lee)

No report.

E. State Academic Senate

No report.

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F. Chief Instructional Officers (Barnes, Buckley, Ellison, Lee, McGrath)

No report.

G. Articulation Officers (Andersen, Parker, Short)

No report.

H. C-ID (Andersen, Parker, Short)

Hess displayed the C-ID tracker displayed. Hess reviewed C-ID discussion at the recent DAC meeting. Lee recommended the degrees approved at the March 14 CIC meeting be prioritized. Hess advised the current C-ID submission count is approximately 740 to 1,110 courses.

V. ANNOUNCEMENTS

- A. The next meeting will be held Thursday, April 11, 2013 2:00-4:00 p.m. at the District Office in room 245.
- B. Igou questioned if Student Services can accommodate all the expedited curriculum in order for the curriculum to be included in the catalogs. McGrath advised the first action was to have the curriculum approved at CIC, the workload on the Student Services side may be an issue. McGrath noted Vice Chancellor Lynn Neault had advised if the expedited curriculum was not approved by December the curriculum would more than likely not be included in the approaching academic year's catalogs. McGrath stated the curriculum will need to be implemented in fall, mid academic year additions would not be an option. Short proposed including the exercise science courses in the catalogs with the acknowledgement they will not be offered, as this will allow the articulation approval process to occur. Short noted otherwise the effective date for the exercise science courses, subject to articulation approval, may be delayed even further. Articulation, catalogs, system implementation, Student Services and Information Technology workload, PHYE to EXSC designator change and impact on curriculum at the college level discussed. Lee advised VC Neault will be notified CIC has approved the curriculum and seek her feedback on implementation of the curriculum in the Student Services databases. Lee advised it was suggested VC Neault meet with faculty at the colleges and attend a CIC to provide the ISIS implementation details and obstacles.

VI. ADJOURNMENT

Shelly Hess adjourned the meeting at 3:25 p.m.