

San Diego Community College District Curriculum and Instructional Council

Meeting of February 26, 2015
2:00 PM—City College Room R-116

MINUTES

PRESENT:

Barnes, Randy	Vice President, Instruction—City
Hess, Shelly	Interim Vice Chancellor, Instructional Services & Planning—District Office
McGrath, Tim	Vice President, Instruction—Mesa
Namdar, Donna	Curriculum Chair—Continuing Education
Norvell, Elizabeth	Articulation Officer—City
Palma-Sanft, Mara	Articulation Officer—Miramar
Parker, Juliette	Articulation Officer—Mesa
Parsons, Michelle Toni	Curriculum Chair—Mesa
Shelton, Deanna	Curriculum Chair—City
Short, Duane	Curriculum Chair—Miramar

GUESTS:

Boots, Jennifer	Faculty, English/ESOL—City
Brey, Audrey	Faculty, English—City
Carr, Shana	Faculty, Accounting/Business—City
Collins, Lorraine	Dean, Workforce Development—District Office
Cost, Jennifer	Faculty, English—Mesa
Gerald, Trudy	Dean, Arts, Humanities, and Communications—City
Mandilawi, Nadia	Faculty, English—City
Reinstein, Kenneth	Faculty, English/ESOL—Miramar
Welsey, Walter Duane	Faculty, Computer Science, Computer and Information Science—Mesa

ABSENT:

Bennie, Roanna	Vice President, Instruction—Miramar
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Marrone, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Neault, Lynn	Vice Chancellor, Student Services—District Office

STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

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Shelly Hess called the meeting to order at 2:01 p.m. Council and guests introduced themselves.

I. MINUTES AND AGENDA

A. Approval of: February 12, 2015, Minutes (*Action*)

Recommend approval of minutes [as amended]

Motion by Barnes, second by Parker

Discussion: Mara Palma-Sanft advised Roanna Bennie did not attend the meeting and needs to be removed from the minutes.

Final Resolution: Motion carries

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parsons, Shelton, Short

B. Approval of: February 26, 2015, Agenda (*Action*)

List of walk-ins received by the colleges was displayed.

Deanna Shelton inquired whether the English for Speakers of Other Languages (ESOL) and English (ENGL) courses requested as walk-in would be included for review. Shelton noted the ENGL faculty are present to discuss the curriculum. Shelly Hess explained due to the high volume of walked-in curriculum, the discussion for ESOL/ENGL would occur after the other walk-ins have been reviewed. Trudy Gerald inquired on where the questions are originating from and noted she believed City's Vice President of Instruction had signed off on the ESOL/ENGL as curriculum to be walked in at the meeting. Hess restated the ESOL/ENGL discussion would occur after the other walked-in curriculum has been reviewed, and requested everyone exude patience and respect for the other curriculum walked-in for the catalog deadline. Discussion continued. Hess inquired if City had any other changes to the walk-in list provided. No changes were voiced.

Michelle Toni Parsons requested Personal Growth (PERG) 110 be removed from Mesa's list of walk-ins. Parsons advised she received an email Animal Health (ANHL) curriculum would not be able to be reviewed at this meeting. Hess advised the new and revised ANHL curriculum needs to be presented at the same meeting. ANHL removed from the list.

Hess inquired if Miramar had any changes to their walk-in list. Duane Short advised there are no changes to the list.

Added to the agenda:

Walk-Ins:

1. ARTG 143 Web Page Graphic Design (City)
2. ARTG 153 Mobile Experience Design (City)
3. Graphic Design Certificate of Achievement (City)
4. Graphic Design Associate of Arts Degree (City)
5. DRAM 243A Technical Theatre Practicum – Costume and Makeup (City)
6. DRAM 243B Technical Theatre Practicum – Lighting and Sound (City)
7. DRAM 243C Technical Theatre Practicum – Scenic (City)
8. DRAM 243D Technical Theatre Practicum – Stage Management (City)
9. Theatre Arts Associate in Arts for Transfer Degree (City)
10. Technical Theatre Certificate of Performance (City)
11. Futures Studies Associate of Arts Degree (City)

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12. Honors Global Competencies Certificate of Performance (City)
13. Liberal Arts and Sciences with an Emphasis in Language Arts and Humanities Associate of Arts Degree (City)
14. CHIL 152 School Age Program Planning (City)
15. Elementary Teacher Education Associate in Arts for Transfer Degree (City)
16. School Age Child Care Certificate of Performance (City)
17. Assistant Teacher Certificate of Performance (City)
18. Associate Teacher Certificate of Achievement (City)
19. Child Development Associate of Science Degree (City)
20. Family Child Care Certificate of Performance (City)
21. Site Supervisor Associate of Science Degree (City)
22. Teacher Certificate of Achievement (City)
23. Master Teacher Certificate of Achievement (City)
24. Residential Care Workers Certificate of Performance (City)
25. COSM 050 Rules, Regulations and Physiology (City)
26. COSM 050L Fundamentals of Cosmetology (City)
27. COSM 055 Introductory Esthetician (City)
28. COSM 055L Introductory Esthetician Lab (City)
29. COSM 060 Resolution of Skin Diseases & Disorders (City)
30. COSM 060L Intermediate Cosmetology Lab I (City)
31. COSM 065 Advanced Esthetician (City)
32. COSM 065L Advanced Esthetician Lab (City)
33. COSM 070 Chemistry and Chemical Services (City)
34. COSM 070L Intermediate Cosmetology Lab II (City)
35. COSM 080L Advanced Cosmetology Lab I (City)
36. COSM 081 Basic Business Practices (City)
37. Cosmetology Certificate of Achievement (City)
38. Cosmetology Associate of Science Degree (City)
39. Geology Associate in Science for Transfer Degree (City)
40. Sociology Associate in Arts for Transfer Degree (City)
41. Philosophy Associate in Arts for Transfer Degree (City)
42. BIOL 230 Human Anatomy (City)
43. Administrative Assistant Certificate of Achievement (City)
44. Administrative Assistant Associate of Science Degree (City)
45. Administrative Office Management Certificate of Achievement (City)
46. Administrative Office Management Associate of Science Degree (City)
47. Small Business Management Entrepreneur Associate of Science Degree (City)
48. BUSE 122 Sports Management (City)
49. BUSE 124 Sports Sales (City)
50. Sports Management Certificate of Performance (City)
51. ACCT 130 Internal Revenue Tax Training (City)
52. VITA Tax Preparation Training Certificate of Performance (City)
53. Income Tax Preparation Internship Certificate of Performance (City)
54. RTVF 125 Advanced Television and Video Production (City)
55. RTVF 242A Radio Broadcast Concert Production Workshop – Sound Mixing (City)
56. RTVF 242B Radio Broadcast Concert Production Workshop – Producing (City)

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57. Documentary Film Associate of Science Degree (City)
58. Video Production Associate of Science Degree (City)
59. Video Production Certificate of Achievement (City)
60. Video Production Certificate of Performance (City)
61. Radio Certificate of Achievement (City)
62. Radio Associate of Science Degree (City)
63. ENGE 050D Advanced Robotics Team Project Design (City)
64. ENGE 050E Advanced Robotics Team Project Construction (City)
65. ENGE 050F Advanced Robotics Team Project Testing and Deployment (City)
66. Robotic Engineering Project Team Level 2 Certificate of Performance (City)
67. CHIL 131 Curriculum: Language/Science (City)
68. CHIL 185 Computer Usage with Young Children (City)
69. Infant/Toddler Care Certificate of Performance (City)
70. DRAM 142 Drawing for the Theatre: Costume Illustration (City)
71. Retail Management Associate of Science Degree (City)
72. Retail Management Certificate of Achievement (City)
73. Retail Management Advanced Courses Certificate of Performance (City)
74. Retail Management Foundation Courses Certificate of Performance (City)
75. Retail Management Intermediate Courses Certificate of Performance (City)
76. Legal Administrative Assistant Associate of Science Degree (City)
77. Legal Administrative Assistant Certificate of Achievement (City)
78. RTVF 122 Television Production (City)
79. RTVF 123 Advanced Television Production (City)
80. RTVF 127 Basic TV Production Switcher Operation (City)
81. COSM 050LA Rules, Regulations and Physiology (City)
82. COSM 050LB Fundamentals of Cosmetology II (City)
83. COSM 060LA Intermediate Cosmetology (City)
84. COSM 060LB Intermediate Cosmetology (City)
85. COSM 070LA Intermediate Cosmetology (City)
86. COSM 070LB Intermediate Cosmetology (City)
87. COSM 080LA Advanced Cosmetology Lab IA (City)
88. COSM 080LB Advanced Lab IB (City)
89. COSM 090LA Advanced Lab IIA (City)
90. COSM 090LB Advanced Lab IIB (City)
91. ARTF 108 Women in Art (Mesa)
92. EXSC 124A Aerobic and Core Conditioning I (Mesa)
93. EXSC 124B Aerobic and Core Conditioning II (Mesa)
94. EXSC 124C Aerobic and Core Conditioning III (Mesa)
95. EXSC 124D Aerobic and Core Conditioning IV (Mesa)
96. EXSC 136A Off-Season Conditioning for Sport I (Mesa)
97. EXSC 136B Off-Season Conditioning for Sport II (Mesa)
98. EXSC 228B Intercollegiate Sand Volleyball II (Mesa)
99. ECON 220 Economics of the Environment (Mesa)
100. FASH 143 Advanced Fashion Illustration and Technical Sketching (Mesa)
101. Fashion Design Associate of Science Degree (Mesa)
102. Fashion Design Certificate of Achievement (Mesa)
103. Fashion Merchandising Associate of Science Degree (Mesa)
104. Fashion Merchandising Certificate of Achievement (Mesa)

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105. INTE 210 Presentation and Color Rendering (Mesa)
106. MATH 101A Math for the Liberal Arts Student (Mesa)
107. MULT 120 Introduction to Video Game Design (Mesa)
108. MULT 130 Video Game Development I: Introduction to 3D Modeling and Animation (Mesa)
109. MULT 131 Video Game Development II: Game Character and Level Design (Mesa)
110. MULT 132 Video Game Development III: Advanced Game Art and Asset Design (Mesa)
111. MULT 133 Video Game Development IV: Game Prototyping and Production (Mesa)
112. MUSI 101 Music History: Middle Ages to Mid 18th Century (Mesa)
113. MUSI 102 Music History II: Mid 18th – Early 20th Century (Mesa)
114. MUSI 254 Instrumental Ensemble (Mesa)
115. MUSI 296 Individualized Instruction in Music (Mesa)
116. MUSI 255A Guitar Ensemble I (Mesa)
117. MUSI 255B Guitar Ensemble II (Mesa)
118. MUSI 255C Guitar Ensemble III (Mesa)
119. MUSI 255D Guitar Ensemble IV (Mesa)
120. MUSI 274A Applied Music I (Mesa)
121. MUSI 274B Applied Music II (Mesa)
122. MUSI 274C Applied Music III (Mesa)
123. MUSI 274D Applied Music IV (Mesa)
124. MUSI 117 Music in the United States (Mesa)
125. MUSI 118 Asian Music (Mesa)
126. MUSI 119 Music in the Americas, Africa & Europe (Mesa)
127. MUSI 251A World Music Ensemble I (Mesa)
128. MUSI 251B World Music Ensemble II (Mesa)
129. MUSI 251C World Music Ensemble III (Mesa)
130. MUSI 251D World Music Ensemble IV (Mesa)
131. PHYR 085 Directed Clinical Practice (Mesa)
132. PHYR 090 Directed Clinical Practice (Mesa)
133. PHLB 050 Phlebotomy (Mesa)
134. PHLB 060 Phlebotomy Directed Clinical Practice (Mesa)
135. RADT 150 Forensic Radiology for the Radiologic Technologist (Mesa)
136. RADT 241L Sectional Anatomy Lab (Mesa)
137. RADT 246 Computer Tomography Imaging (Mesa)
138. Elementary Teacher Education Associate in Arts Degree for Transfer (Mesa)
139. Honors Global Competencies Certificate of Performance (Mesa)
140. Applied Mathematics Associate of Science Degree (Mesa)
141. Mathematics Associate of Arts Degree (Mesa)
142. Medical Assisting Associate of Science Degree (Mesa)
143. Public Relations Certificate of Achievement (Mesa)
144. Preparation for Chemistry Laboratory Positions Certificate of Performance (Mesa)
145. Video Game Development Associate of Science Degree (Mesa)
146. Video Game Development Certificate of Achievement (Mesa)
147. Women's Studies Associate of Arts Degree (Mesa)
148. Music Studies Associate of Arts Degree (Mesa)

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149. Music Technology Certificate of Performance (Mesa)
150. Liberal Arts and Sciences- Art Studies in Music Associate of Arts Degree (Mesa)
151. Phlebotomy Training Program Certificate of Performance (Mesa)
152. Philosophy Associate in Arts for Transfer Degree (Mesa)
153. Acting Certificate of Achievement (Mesa)
154. Liberal Arts and Sciences: Art Studies – Drama Associate of Arts Degree (Mesa)
155. Theater Arts Associate in Arts for Transfer Degree (Mesa)
156. Economics Associate in Arts for Transfer Degree (Mesa)
157. FIPT 249 Rescue Systems II (Miramar)
158. FIPT 320A Command IA (Miramar)
159. FIPT 320B Fire Command IB (Miramar)
160. FIPT 320C Command IC (Miramar)
161. FIPT 332C Rescue Systems II (Miramar)
162. FIPT 363 Refresher, Open Water Lifeguard (Miramar)
163. FIPT 366A Personal Watercraft Operations (Miramar)
164. LEGL 215 Administrative Law (Miramar)
165. LEGL 220 Intellectual Property Law (Miramar)
166. LEGL 225 Real Estate Law (Miramar)
167. Economics Associate in Science for Transfer Degree (Miramar)
168. Fire Officer Certification Certificate of Achievement (Miramar)
169. Fire Officer Certification Associate of Science Degree (Miramar)
170. Fire Prevention Certificate of Achievement (Miramar)
171. Fire Prevention Associate of Science Degree (Miramar)
172. Fire Technology Certificate of Achievement (Miramar)
173. Fire Technology Associate of Science Degree (Miramar)
174. Music Studies Associate of Arts Degree (Miramar)

Recommend approval of agenda as amended

Motion by Norvell, second by Parsons

Final Resolution: Motion carries

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Shelton, Short

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum (*Action*)

Pulled Curriculum:

CHIL 155

Recommend approval of curriculum as amended

Motion by Short, second by Palma-Sanft

Final Resolution: Motion carries

Aye: Barnes, McGrath, Namdar, Norvell, Parker, Parsons, Shelton

B. Approval of: February 26, 2015 Agenda (*Action*)

Carmen Scott advised Radiologic Technology (RADT) 150 was not on Mesa's walk-in list and needs to accompany the other RADT walk-ins. Parsons confirmed the course should be included.

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*Recommend approval of agenda as amended
Motion by Barnes, second by Parker
Final Resolution: Motion carries
Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parsons, Shelton, Short*

C. Approval of Program Changes (*Action*)

*Pulled Programs:
Open Water Lifeguard Certificate of Achievement
Open Water Lifeguard Associate of Science Degree*

Kenneth Reinstein arrived at 2:12 p.m.

*Recommend approval of programs as amended
Motion by Short, second by Parsons
Final Resolution: Motion carries
Aye: Barnes, McGrath, Namdar, Norvell, Palma-Sanft, Parker, Shelton*

D. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

E. Approval of Continuing Education Program Changes

No Continuing Education programs.

F. Curriculum Discussed (*Action*)

Juliette Parker left the room at 2:13 p.m.; returned at 2:14 p.m.

CHIL 155

Short requested Miramar be removed from the proposal as the college does not intend to offer the course.

*Recommend approval of CHIL 155 as amended.
Motion by Short, second by Palma-Sanft
Final Resolution: Motion carries
Aye: Barnes, McGrath, Namdar, Norvell, Parker, Parsons, Shelton*

G. Programs Discussed (*Action*)

Open Water Lifeguard Certificate of Achievement and Open Water Lifeguard Associate of Science Degree

Short requested the removal of Fire Protection Technology (FIPT) 332C from the restricted electives in both awards. Short explained FIPT 332C is being walked-in as a deactivation.

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*Recommend approval of Open Water Lifeguard Certificate of Achievement and Open Water Lifeguard Associate of Science Degree as amended
Motion by Short, second by Barnes
Final Resolution: Motion carries
Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton*

III. OLD BUSINESS

A. Non-Credit/Basic Skills (*Information*)

Item tabled until the next meeting.

B. SLOs on Syllabi (*Information*)

Item tabled until the next meeting. Mesa's Academic Senate has yet to review the item. Shelton advised City's Academic Senate has reviewed the item and has provided feedback.

IV. NEW BUSINESS

A. ADJU 351A Chemical Agents Training for Peace Officers (*Information*)

Hess reported Cabinet approved the 0.2 unit assignment for Miramar's in-service training course. Hess noted the course is listed on the curriculum summary and wanted to ensure the Council was aware of the units assigned.

B. Award Titles (*Information*)

Hess explained the Program and Course Approval Handout states descriptors such as "emphasis," "transfer," or "for transfer," not be included in the award titles. Hess reported the state is making the title corrections to existing degrees in the California Community Colleges Chancellor's Office curriculum inventory. Hess advised the Instructional Services office is researching the changes and updating the 2015-2016 catalogs and CurricUNET to reflect the state's corrections.

C. Walk-Ins (*Action*)

1. ARTG 143 Web Page Graphic Design, ARTG 153 Mobile Experience Design, Graphic Design Certificate of Achievement, Graphic Design Associate of Arts Degree and Futures Studies Associate of Arts Degree (City)

Elizabeth Norvell explained 143 is a revision of 144 which had to be renumbered due to a unit change and 153 is a new course, and the three awards have been updated to reflect the curricular changes related to the courses.

*Recommend approval of ARTG 143 and 153; Graphic Design Certificate of Achievement; Graphic Design Associate of Arts Degree; Futures Studies Associate of Arts Degree
Motion by Short, second by Parsons
Final Resolution: Motion carries (pending tech review)
Aye: Barnes, McGrath, Namdar, Norvell, Palma-Sanft, Parker, Shelton*

2. DRAM 243A Technical Theatre Practicum – Costume and Makeup, DRAM 243B Technical Theatre Practicum – Lighting and Sound, DRAM 243C Technical Theatre Practicum – Scenic, DRAM 243D Technical Theatre Practicum – Stage Management,

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Theatre Arts Associate in Arts for Transfer Degree, and Technical Theatre Certificate of Performance (City)

Norvell advised the curriculum is related to the unit change to Drama (DRAM) 124, previously 122. Hess inquired if these are revisions. Norvell confirmed.

Recommend approval of DRAM 243A, 243B, 243C, and 243D; Theatre Arts Associate in Arts for Transfer Degree; Technical Theatre Certificate of Performance
Motion by Short, second by Palma-Sanft
Final Resolution: Motion carries (pending tech review)
Aye: Barnes, McGrath, Namdar, Norvell, Parker, Parsons, Shelton

3. Honors Global Competencies Certificate of Performance (City)

Norvell explained the award has been updated, includes the Tagalog (TAGA) change to Filipino (FILI).

Recommend approval of Honors Global Competencies Certificate of Performance
Motion by Short, second by Palma-Sanft
Final Resolution: Motion carries (pending tech review)
Aye: Barnes, McGrath, Namdar, Norvell, Parker, Parsons, Shelton

4. Liberal Arts and Sciences with an Emphasis in Language Arts and Humanities Associate of Arts Degree (City)

Emphasis language will be removed from the title.

Recommend approval of Liberal Arts and Sciences: Language Arts and Humanities Associate of Arts Degree
Motion by Short, second by Barnes
Final Resolution: Motion carries (pending tech review)
Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

5. CHIL 152 School Age Program Planning (City)

Elizabeth advised the course has been revised and accompanies the other Child Development (CHIL) curriculum listed on the summary. Mara Palma-Sanft stated a sentence in the catalog course description appears to be redundant. Norvell requested Palma-Sanft email the language she is recommendation be revised or removed.

Recommend approval of CHIL 152
Motion by Norvell, second by Barnes
Final Resolution: Motion carries (pending tech review)
Aye: McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton, Short

6. Elementary Teacher Education Associate in Arts for Transfer Degree (City)

Novell advised the award is a new Associate Degree for Transfer (ADT) and noted the subject area is Education, not Child Development. Short asked if the award feeds into the

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Liberal Arts area. Norvell confirmed, and relayed her discussion with the department chair.

Recommend approval of Elementary Teacher Education Associate in Arts for Transfer Degree Motion by Short, second by Parker

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Norvell, Palma-Sanft, Parsons, Shelton

7. School Age Child Care Certificate of Performance, Assistant Teacher Certificate of Performance, Associate Teacher Certificate of Achievement, Child Development Associate of Science Degree, Family Child Care Certificate of Performance, Site Supervisor Associate of Science Degree, Teacher Certificate of Achievement, Master Teacher Certificate of Achievement, and Residential Care Workers Certificate of Performance (City)

Norvell explained the TOP codes have been corrected, and the catalog course descriptions have been revised. Juliette Parker inquired if the awards can be submitted as corrections to the state. Norvell stated new courses have been added to the awards. Parker advised the submission cannot occur as a correction if there other changes aside from the TOP codes. Short confirmed Parker's advisement. Council discussed approach to submitting the awards as corrections to the state.

Recommend approval of School Age Child Care Certificate of Performance; Assistant Teacher Certificate of Performance; Associate Teacher Certificate of Achievement; Child Development Associate of Science Degree; Family Child Care Certificate of Performance; Site Supervisor Associate of Science Degree; Teacher Certificate of Achievement; Master Teacher Certificate of Achievement; Residential Care Workers Certificate of Performance Motion by Short, second by Barnes

Final Resolution: Motion carries (pending tech review; pending City works with the Instructional Services office in order for the programs to be submitted as corrections to the state)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parsons, Parker, Shelton

8. COSM 050 Rules, Regulations and Physiology, COSM 050L Fundamentals of Cosmetology, COSM 055 Introductory Esthetician, COSM 055L Introductory Esthetician Lab, COSM 060 Resolution of Skin Disease & Disorders, COSM 060L Intermediate Cosmetology Lab I, COSM 065 Advanced Esthetician, COSM 065L Advanced Esthetician, COSM 070 Chemistry and Chemical Services, COSM 070L Intermediate Cosmetology Lab II, COSM 080L Advanced Cosmetology Lab I, COSM 081 Basic Business Practices, Cosmetology Certificate of Achievement, and Cosmetology Associate of Science Degree (City)

Norvell advised the curriculum has been revised to reflect the deactivations of the evening courses, and requisites have also been updated in the day courses. Norvell noted there may be an issues with the program prerequisites; ENGL 047, 048, and 049, and Mathematics (MATH) 038. Prerequisites and program impact were discussed.

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Recommend approval of COSM 050, 050L, 055, 055L, 060, 060L, 065, 065L, 070, 070L, 080L, and 081; Cosmetology Certificate of Achievement; Cosmetology Associate of Science Degree

Motion by Short, second by Barnes

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parsons, Parker, Shelton

9. Geology Associate in Science for Transfer Degree (City)

Norvell advised the award is a new ADT. Short inquired if the degree is consistent with the template. Norvell confirmed.

Recommend approval of Geology Associate in Science for Transfer Degree

Motion by Short, second by Parsons

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Norvell, Palma-Sanft, Parker, Shelton

10. Sociology Associate in Arts for Transfer Degree (City)

Norvell advised the ADT has been revised, updates to course options in List A and B.

Walter Wesley arrived at 2:35 p.m.

Recommend approval of Sociology Associate in Arts for Transfer Degree

Motion by Norvell, second by Short

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

11. Philosophy Associate in Arts for Transfer Degree (City)

Hess inquired if the ADT is new. Norvell confirmed. Philosophy (PHIL) 100 and C-ID approval discussed.

Recommend approval of Philosophy Associate in Arts for Transfer Degree

Motion by Short, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

12. BIOL 230 Human Anatomy (City)

Shelton advised the catalog course description was updated to include information regarding cadavers.

Recommend approval of BIOL 230

Motion by Short, second by Palma-Sanft

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Norvell, Parker, Parsons, Shelton

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13. Administrative Assistant Certificate of Achievement, Administrative Assistant Associate of Science Degree, Administrative Office Management Certificate of Achievement, and Administrative Office Management Associate of Science Degree

Norvell advised the awards have been revised to reflect new courses and course deactivations.

Recommend approval of Administrative Assistant Certificate of Achievement; Administrative Assistant Associate of Science Degree; Administrative Office Management Certificate of Achievement; Administrative Office Management Associate of Science Degree

Motion by Short, second by Barnes

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

14. Small Business Management Entrepreneur Associate of Science Degree (City)

Norvell advised the program has been revised to reflect the addition of marketing courses and course deactivations. Short inquired if City is still offering the basic entrepreneur courses. Shana Carr advised City plans to revise the courses. Short explained Miramar plans to develop an entrepreneurship program as well and would like to coordinate with City.

Recommend approval of Small Business Management Entrepreneur Associate of Science Degree

Motion by Short, second by Barnes

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

15. BUSE 122 Sports Management, BUSE 124 Sports Sales, and Sports Management Certificate of Performance (City)

Carr explained the program has been developed to meet industry need, and City has partnered with local San Diego sport teams; Padres, Gulls and Sealions. Hess inquired if an advisory committee has been created. Carr advised one has.

Recommend approval BUSE 122 and 124; Sports Management Certificate of Performance

Motion by Short, second by Barnes

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

16. ACCT 130 Internal Revenue Tax Training, VITA Tax Preparation Training Certificate of Performance, and Income Tax Preparation Internship Certificate of Performance (City)

Carr explained the income tax program originated as a partnership with Home Start and the IRS and now City faculty are taking over the training. Carr advised the goal is to better prepare students to exit the program and pass tax preparer certification.

Recommend approval of ACCT 130; VITA Tax Preparation Training Certificate of Performance; Income Tax Preparation Internship Certificate of Performance

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Motion by Short, second by Barnes

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

17. RTVF 125 Advanced Television and Video Production, RTVF 242A Radio Broadcast Concert Production Workshop- Sound Mixing, RTVF 242B Radio Broadcast Concert Production Workshop- Producing, Documentary Film Associate of Science Degree, Video Production Associate of Science Degree, Video Production Certificate of Achievement, Video Production Certificate of Performance, Radio Certificate of Achievement, and Radio Associate of Science Degree (City)

Norvell advised the curriculum has been updated to reflect course deactivations. Shelton noted 242A and 242B are new courses.

Recommend approval of RTVF 125, 242A, and 242B; Documentary Film Associate of Science Degree; Video Production Associate of Science Degree; Video Production Certificate of Achievement; Video Production Certificate of Performance; Radio Certificate of Achievement; Radio Associate of Science Degree

Motion by Barnes, second by Short

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

18. ENGE 050D Advanced Robotics Team Project Design, ENGE 050E Advanced Robotics Team Project Construction, ENGE 050F Advanced Robotics Team Project Testing and Deployment, and Robotic Engineering Project Team Level 2 Certificate of Performance (City)

Shelton advised Engineering (ENGE) 050A, 050B, 050C, and Robotic Engineering Project Team Level 1 certificate are on the curriculum summary and the walked-in curriculum completes the new program. Norvell stated the equivalencies and limitations may need to be examined.

Recommend approval of ENGE 050D, 050E, and 050F; Robotic Engineering Project Team Level 2 Certificate of Performance

Motion by Short, second by Parsons

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Norvell, Palma-Sanft, Parker, Shelton

19. CHIL 131 Curriculum: Language/Science, CHIL 185 Computer Usage with Young Children, Infant/Toddler Care Certificate of Performance, DRAM 142 Drawing for the Theatre: Costume Illustration, Retail Management Associate of Science Degree, Retail Management Certificate of Achievement, Retail Management Advanced Courses Certificate of Performance, Retail Management Foundation Courses Certificate of Performance, Retail Management Intermediate Courses Certificate of Performance, Legal Administrative Assistant Associate of Science Degree, Legal Administrative Assistant Certificate of Achievement, RTVF 122 Television Production, RTVF 123 Advanced Television Production, RTVF 127 Basic TV Production Switcher Operation, COSM 050LA Rules, Regulations and Physiology, COSM 050LB Fundamentals of Cosmetology II, COSM 060LA Intermediate Cosmetology, COSM 060LB Intermediate Cosmetology,

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COSM 070LA Intermediate Cosmetology, COSM 070LB Intermediate Cosmetology, COSM 080LA Advanced Cosmetology Lab IA, COSM 080LB Advanced Lab IB, COSM 090LA Advanced Lab IIA, and COSM 090LB Advanced Lab IIB (City)

Deactivations related to the other walked in curriculum.

Recommend approval of CHIL 131 and 185; Infant/Toddler Care Certificate of Performance; COSM 050LA, 050LB, 060LA, 060LB, 070LA, 070LB, 080LA, 080LB, 090LA, and 090LB; DRAM 142; Retail Management Associate of Science Degree; Retail Management Certificate of Achievement; Retail Management Advanced Courses Certificate of Performance; Retail Management Foundation Courses Certificate of Performance; Retail Management Intermediate Courses Certificate of Performance; Legal Administrative Assistant Associate of Science Degree; Legal Administrative Assistant Certificate of Achievement; RTVF 122, 123, and 127

Motion by Parsons, second by Barnes

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Norvell, Palma-Sanft, Parker, Shelton, Short

20. ARTF 108 Women in Art (Mesa)

Parsons explained the course is new and has been developed to be included in the Women's Studies program. General education (GE), CSU/GE and UC approval were discussed. Hess advised UC approval can be included for the next District Articulation Council (DAC) meeting.

Recommend approval of ARTF 108

Motion by Parsons, second by Norvell

Final Resolution: Motion carries (pending tech review; pending UC approval discussion)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Shelton, Short

21. EXSC 124A Aerobic and Core Conditioning I, EXSC 124B Aerobic and Core Conditioning II, EXSC 124C Aerobic and Core Conditioning III, EXSC 124D Aerobic and Core Conditioning IV (Mesa)

Parsons advised the courses are activations. Hess noted the curriculum may already have UC approval with the other college(s), and if this is the case Mesa will have to wait until UC approval is received until the courses can be offered. Alternate effective date of Spring 2015 was discussed.

Recommend approval of EXSC 124A, 124B, 124C and 124D

Motion by Short, second by Norvell

Final Resolution: Motion carries (pending tech review; pending adjustment to the effective date)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

22. EXSC 136A Off-Season Conditioning for Sport I and EXSC 136B Off-Season Conditioning for Sport II (Mesa)

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Parsons explained the courses are intercollegiate and the TOP codes have been corrected. Parsons advised the faculty wish to add a repeatability statement, and the repeatability should reflect two takes and needs to be corrected. Repeatability discussed.

Recommend approval of EXSC 136A and 136B

Motion by Short, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

23. EXSC 228B Intercollegiate Sand Volleyball II (Mesa)

Parsons advised this is the second semester of sand volleyball course. Hess noted there is an issue with the hours to units ratio and this will need to be addressed.

Recommend approval of EXSC 228B

Motion by Short, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

24. ECON 220 Economics of the Environment (Mesa)

Parsons explained the course is new, developed for the Economics ADT. Norvell advised the outline of topics are written as objectives and recommended approval pending the correction to the outline of topics, as well as including more than three objectives. Short inquired if the course meets a GE or major prep requirement. Hess and Parker confirmed the course does meet these requirements. Hess noted UC approval will need to be addressed.

Recommend approval of ECON 220

Motion by Parsons, second by Norvell

Final Resolution: Motion carries (pending tech review; pending correction of the outline of topics and inclusion of additional objectives)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Shelton, Short

25. FASH 143 Advanced Fashion Illustration and Technical Sketching, Fashion Design Associate of Science Degree, Fashion Design Certificate of Achievement, Fashion Merchandising Associate of Science Degree, and Fashion Merchandising Certificate of Achievement (Mesa)

Parsons explained 143 is a new course and the awards have been revised to include the new course as well as other updates.

Recommend approval of FASH 143; Fashion Design Associate of Science Degree; Fashion Design Certificate of Achievement; Fashion Merchandising Associate of Science Degree; Fashion Merchandising Certificate of Achievement

Motion by Norvell, second by Short

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

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26. INTE 210 Presentation and Color Rendering (Mesa)

Parsons advised the course has been revised to reflect requisite changes.

Recommend approval of INTE 210

Motion by Short, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

27. MATH 101A Math for the Liberal Arts Student (Mesa)

Parsons explained MATH 101A is a revision of 118, both the course title and number have been changed. Parsons advised MATH 092 has been added as a prerequisite. Hess inquired if the course is only offered at Mesa. Parsons advised the course is active at all three colleges. Hess stated the course is included in a large number of awards, and the approval would be contingent on program revisions. Discussion occurred regarding the course number change. Recommendation was made to have the course number remain as 118. UCTCA applicability was discussed. Council agreed the course number should remain as 118 and UCTCA could be reviewed at the May meeting.

Recommend approval of MATH 118

Motion by Short, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Parsons, Shelton

28. MULT 120 Introduction to Video Game Design, MULT 130 Video Game Development I: Introduction to 3D Modeling and Animation, MULT 131 Video Game Development II: Game Character and Level Design, MULT 132 Video Game Development III: Advanced Game Art and Asset Design, MULT 133 Video Game Development IV: Game Prototyping and Production (Mesa)

Parsons explained the proposals began as revisions and then was determined the courses should be new. Parsons added the courses are related to the video gaming emphasis program. Hess noted 120 is a revision, the rest are new courses. Short relayed Miramar's concern regarding the duplication of content with existing Computer and Information Sciences (CISC) curriculum. Discussion occurred regarding possible content overlap. Hess recommended the curriculum be held in order to allow time for the colleges to discuss and meet if needed. Hess noted the Vice President of Instruction can request an exception to the catalog deadline and the curriculum can be brought back for approval. Digital Media Production (DMPR) 154 was displayed and reviewed. Discussion continued. Hess noted incomplete curriculum or curriculum which still needs to be reviewed should not be brought to CIC as the end result is a negative impact on students. Tim McGrath advised the discipline dean has agreed to schedule a meeting.

MULT 120, 130, 131, 132 and 133 tabled.

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29. MUSI 101 Music History: Middle Ages to Mid 18th Century, MUSI 102 Music History II: Mid 18th – Early 20th Century, MUSI 254 Instrumental Ensemble, MUSI 296 Individualized Instruction in Music, ~~MUSI 250A Athletic Concert Band I, MUSI 253D Ensembles IV~~, MUSI 255A Guitar Ensemble I, MUSI 255B Guitar Ensemble II, MUSI 255C Guitar Ensemble III, MUSI 255D Guitar Ensemble IV, MUSI 274A Applied Music I, MUSI 274B Applied Music II, MUSI 274C Applied Music III, MUSI 274D Applied Music IV, MUSI 117 Music in the United States, MUSI 118 Asian Music, MUSI 119 Music in the Americas, Africa & Europe, MUSI 251A World Music Ensemble I, MUSI 251B World Music Ensemble II, MUSI 251C World Music Ensemble III, MUSI 251D World Music Ensemble IV (Mesa)

Randy Barnes left the meeting at 3:20 p.m.; returned at 3.25 p.m.

Parsons explained Music MUSI 101, 102, 254, and 296 are deactivations; MUSI 250A and 253D are on the curriculum summary and should be removed from the list of walk-ins; MUSI 255A through 255D are revisions, title change and family change; MUSI 274A through 274D have been revised to reflect the removal of MUSI 254 as a requisite; MUSI 117, 118, 119, 251A through 251D are new courses.

Recommend approval of MUSI 101, 102, 117, 118, 119, 251A, 251B, 251C, 251D, 254, 255A, 255B, 255C, 255D, 274A, 274B, 274C, 274D, and 296

Motion by Parsons, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: McGrath, Namdar, Palma-Sanft, Parker, Shelton, Short

30. PHYR 085 Directed Clinical Practice and PHYR 090 Directed Clinical Practice (Mesa)

Parsons explained new clinical practice courses have been developed for the physical therapist program.

Recommend approval of PHYR 085 and 090

Motion by Short, second by Palma-Sanft

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Norvell, Parker, Parsons, Shelton

31. PHLB 050 Phlebotomy and PHLB 060 Phlebotomy Directed Clinical Practice (Mesa)

Parsons explained the courses have been developed for inclusion in the medical laboratory technician program.

Recommend approval of PHLB 050 and 060

Motion by Short, second by Parsons

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Norvell, Palma-Sanft, Parker, Shelton

32. ~~RADT 060 Venipuncture for Radiology, RADT 231 Pathology for Imaging Sciences, RADT 240 Radiation Biology, RADT 241 Sectional Anatomy~~, RADT 150 Forensic Radiology for the Radiologic Technologist, RADT 241L Sectional Anatomy Lab, RADT

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246 Computer Tomography Imaging, ~~RADT 249 Mammography, RADT 253B Directed Clinical Practice VI~~ (Mesa)

Parsons advised the Radiologic Technology (RADT) 060, 231, 240, 241, 249, and 253B are included on the curriculum summary and should be removed from the list of walk-ins. Parsons explained 150, 241L, and 246 are new courses required for the program.

Recommend approval of RADT 150, 241L, and 246

Motion by McGrath, second by Short

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

33. Elementary Teacher Education Associate in Arts Degree for Transfer (Mesa)

Parsons advised the award is a new ADT.

Recommend approval of Elementary Teacher Education Associate in Arts Degree for Transfer

Motion by McGrath, second by Short

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

34. Honors Global Competencies Certificate of Performance (Mesa)

Parsons explained the certificate has been updated to reflect the MUSI deactivations.

Recommend approval of Honors Global Competencies Certificate of Performance

Motion by Short, second by McGrath

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

35. Applied Mathematics Associate of Science Degree and Mathematics Associate of Arts Degree (Mesa)

Parsons advised the degrees were in need of revisions, and have been revised to reflect the deactivation of MATH 084 and 085.

Recommend approval of Applied Mathematics Associate of Science Degree and Mathematics Associate of Arts Degree

Motion by Short, second by McGrath

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

36. Medical Assisting Associate of Science Degree (Mesa)

Parsons explained the degree has been updated for two year review.

Recommend approval of Medical Assisting Associate of Science Degree

Motion by Parker, second by McGrath

Final Resolution: Motion carries (pending tech review)

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Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parsons, Shelton, Short

37. Public Relations Certificate of Achievement and Preparation for Chemistry Laboratory Positions Certificate of Performance (Mesa)

Parsons advised the certificates are proposed for deactivations.

Recommend approval of Public Relations Certificate of Achievement and Preparation for Chemistry Laboratory Positions Certificate of Performance

Motion by McGrath, second by Parker

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parsons, Shelton, Short

38. Video Game Development Associate of Science Degree and Video Game Development Certificate of Achievement (Mesa)

Hess recommended the awards be held as well [*refer to discussion in agenda item IV. New Business Item C. CIC Walk-Ins 28*]. Parsons confirmed.

Video Game Development Certificate of Achievement and Video Game Development Associate of Science Degree tabled.

39. Women's Studies Associate of Arts Degree (Mesa)

Parsons noted the degree was discussed when the ARTF 108 was approved. Short inquired if the degree is transferable. Parker confirmed. Articulation was discussed.

Recommend approval of Women's Studies Associate of Arts Degree

Motion by Short, second by McGrath

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

40. Music Studies Associate of Arts Degree, Music Technology Certificate of Performance, and Liberal Arts and Sciences- Art Studies in Music Associate of Arts Degree (Mesa)

Parsons advised the awards have been revised to reflect the MUSI deactivations.

Recommend approval of Music Studies Associate of Arts Degree; Music Technology Certificate of Performance; Liberal Arts and Sciences-Art Studies in Music Associate of Arts Degree

Motion by McGrath, second by Parker

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parsons, Shelton, Short

41. Phlebotomy Training Program Certificate of Performance (Mesa)

Parsons advised the certificate is new, includes PHLB 050 and 060.

Recommend approval of Phlebotomy Training Program Certificate of Performance

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Motion by Parsons, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Shelton, Short

42. Philosophy Associate in Arts for Transfer Degree, Theater Arts Associate in Arts for Transfer Degree, and Economics Associate in Arts for Transfer Degree (Mesa)

Parsons explained the Economics and Philosophy are new ADTs, and Theatre Arts is a revision. Parsons noted faculty are working the Music ADT.

Recommend approval of Philosophy Associate in Arts for Transfer Degree; Theatre Arts Associate in Arts for Transfer Degree; Economics Associate in Arts for Transfer Degree

Motion by McGrath, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Palma-Sanft, Parker, Parsons, Shelton, Short

Discussion: Short inquired whether the Economics ADT should be an AA-T or AS-T. Hess advised this will be verified during tech review. Parker advised according to the template the award is an AA-T.

43. Acting Certificate of Achievement and Liberal Arts and Sciences: Art Studies – Drama Associate of Arts Degree (Mesa)

Parsons advised the awards have been revised.

Recommend approval of Acting Certificate of Achievement and Liberal Arts and Sciences: Art Studies-Drama Associate of Arts Degree

Motion by Short, second by McGrath

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

44. FIPT 249 Rescue Systems II and FIPT 332C Rescue Systems II (Miramar)

Short explained both courses are proposed for deactivations, and noted the issue of the courses sharing the same title.

Recommend approval of FIPT 249 and 332C

Motion by McGrath, second by Norvell

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Palma-Sanft, Parker, Parsons, Shelton, Short

45. FIPT 320A Command IA, FIPT 320B Fire Command IB, and FIPT 320C Command IC (Miramar)

Short advised the courses are in-service training courses and have been revised to remove the completion of a fire academy prerequisite, as this was posing an issue for students who have completed academy training requirements with other institutions.

Recommend approval of FIPT 320A, 320B, and 320C

Motion by Short, second by McGrath

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Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Parsons, Shelton

46. FIPT 363 Refresher, Open Water Lifeguard, FIPT 366A Personal Watercraft Operations, Fire Officer Certification Certificate of Achievement, Fire Officer Certification Associate of Science, Fire Prevention Certificate of Achievement, Fire Prevention Associate of Science Degree, Fire Technology Certificate of Achievement, Fire Technology Associate of Science Degree (Miramar)

Short advised the courses are numbering updates, and are related to the Fire Protection Technology program.

Recommend approval of FIPT 363 and 366A; Fire Officer Certification Certificate of Achievement; Fire Officer Certification Associate of Science; Fire Prevention Certificate of Achievement; Fire Prevention Associate of Science Degree; Fire Technology Certificate of Achievement; Fire Technology Associate of Science Degree

Motion by McGrath, second by Parsons

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Shelton, Short

47. LEGL 215 Administrative Law, LEGL 220 Intellectual Property Law, and LEGL 225 Real Estate Law (Miramar)

Short explained the new curriculum was created at the request of the industry advisory committee and the local paralegal employers to meet industry need. Norvell inquired if the Real Estate (REAL) program offers real estate law courses. Short confirmed and advised Miramar's curriculum review committee (CRC) reviewed the curriculum and determined the real estate law courses are related to the application of the law whereas the Legal (LEGL) courses are related to the theory.

Recommend approval of LEGL 215, 220, and 225

Motion by McGrath, second by Palma-Sanft

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Parker, Parsons, Shelton, Short

48. Economics Associate in Science for Transfer Degree (Miramar)

Short advised the award is a new ADT. Associate in arts versus an associate in science award type was discussed.

Recommend approval of Economics Associate in Arts for Transfer Degree.

Motion by McGrath, second by Parsons

Final Resolution: Motion carries (pending tech review)

Aye: Barnes, Namdar, Norvell, Palma-Sanft, Parker, Shelton, Short

49. Music Studies Associate of Arts Degree (Miramar)

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Palma-Sanft explained the award has been revised to reflect the correct TOP code assignment.

*Recommend approval of Music Studies Associate of Arts Degree
Motion by Norvell, second by Parsons
Final Resolution: Motion carries (pending tech review)
Aye: Barnes, McGrath, Namdar, Palma-Sanft, Parker, Shelton, Short*

- D. ESOL 010, 020, 021, 022, 040, 045; ENGL 101 and 105; English for Speakers of Other Languages Certificate of Performance (*Information*)

Hess thanked the guests for their patience. Hess explained her recommendation to hold the curriculum until further discussion has occurred with faculty is a result of the unintended consequences in past experiences when curriculum had not been reviewed by all of the colleges. Gerald sought clarification regarding the issue(s) with the curriculum, as she was under the impression the curriculum had been discussed amongst the faculty and deans. Hess advised ESOL 045 will be a prerequisite for ENGL 101 and 105, which has not been reviewed by Miramar's CRC. Hess explained ENGL and MATH are gate keeper courses and there is a need to properly vet changes to the curriculum. Hess noted these courses have a high impact on other courses, and students. Jennifer Boots explained the curriculum has been in development for over a year, pre-launched in September, discussed with the faculty for months, and she has discussed the curriculum with Student Services. Boots noted 101 and 105 was an oversight and have now been included. Hess explained prerequisite impacts for these types of courses can be complicated and assignment of prerequisites is not an automatic process. Short clarified Miramar has reviewed ESOL 045, yet has not had a chance to review ENGL 101 and 105. Short added Miramar has not had a chance to review ENGL 048 and 049 either, which he was recently advised will be included and noted those courses are not listed with the ESOL/ENGL walk-ins. Short requested Miramar be given the opportunity to review the curriculum. Boots advised her understanding was ENGL 048 and 049 would not require revisions. Boots provided an ESOL to English Proposed Course Sequence chart. Limitation on enrollment for 048 and 049 was discussed. Shelton expressed her concern that faculty have worked diligently on the curriculum and it is discouraging to see the curriculum held up. Short advised Miramar has not seen the proposals for ENGL 048, 049, 101, and 105 and is requesting time to review the proposals since the change impacts their campus as well. Norvell asked what needs to occur in order to address any perceived issues with the curriculum. Hess advised a meeting needs to occur with all the involved constituents. McGrath reviewed the issues experienced with ENGL 047A and noted it was agreed then Student Services needs to be included in these types of discussions. Boots reiterated she has met with Student Services. Jennifer Cost explained the curriculum was developed to address student equity; 40% of students who complete ESOL 040 are not succeeding. Cost stressed the importance of updating curriculum when students are not succeeding. Hess agreed, and explained the importance of reviewing curriculum prior to approval. Hess pointed out ESOL 010 cannot be assigned the course number of 010 (due to assessment level issues). Boots advised she is aware of this and 019A may be an option. Hess advised there appears to be a need to hold a meeting. Gerald advised the faculty are present and another meeting seems extraneous. Gerald stated it is her understanding a council member can call for a vote and has not seen this happen. Hess stated as the chair of the Council she recommends the curriculum discussed further before a vote occurs. Hess stressed the need to meet again with Student Services. Short inquired on the changes proposed for ESOL 020, 021, 022, and 040. Boots advised the proposed change is to add ESOL 010 as a prerequisite. Discussion continued. Parker motioned the curriculum be brought back to the next meeting, after the desired discussions have occurred and be voted upon.

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Short requested Miramar be provided an opportunity to review the curriculum, and any major concerns with the curriculum be respected as curricular changes which may have a negative impact on students or a program should not be forced upon any college. Short requested a list be provided for Miramar's faculty and CRC review. Norvell recommended City and Mesa review the list as well. Parsons' seconded the motion. Discussion occurred whether or not a motion is required since CIC meets regularly on a bi-monthly basis [fall and spring].

V. STANDING REPORTS

- A. Curriculum Updating Project (Hess)
- B. CurricUNET Steering Committee (Hess)
- C. Student Services Council (Neault)
- D. ADT/C-ID (Hess)
- E. SB 850
- F. Chief Instructional Officers (Barnes, Bennie, Hess, Ellison, McGrath)
- G. State Academic Senate
- H. Articulation Officers (Palma-Sanft, Norvell, Parker)
- I. CIC Subcommittees (Hess)
- J. ERP Implementation (Hess)

Hess requested since the meeting ran over the allotted time the reports will be tabled until the next meeting.

VI. ANNOUNCEMENTS

- A. The next meeting will be held Thursday, March 12, 2015, at the District Service Center's first floor conference room.
- B. **All new programs and program revisions must be approved by CIC, Board of Trustees, and CCCCO (new programs may be subject to WASC approval) before they may be published in the college catalogs.**
- C. Handouts:
 - 1. February 26, 2015, CIC Meeting Agenda
 - 2. Draft Minutes from the February 12, 2015, CIC Meeting
 - 3. Curriculum Summary
 - 4. Curriculum Updating Project
 - 5. TMC Tracker
 - 6. SDCCD C-ID Project

VII. ADJOURNMENT

Shelly Hess adjourned the meeting at 4:16 p.m.