

# San Diego Community College District Curriculum and Instructional Council

Meeting of April 12, 2018  
2:00 PM  
District Office  
District Service Center  
1536 Frazee Road  
San Diego, CA 92108

## Minutes

### PRESENT:

Ascione, Lou	Dean of Liberal Arts Proxy for Paulette Hopkins—Miramar College
Brooks, Raelene	Associate Dean, Nursing Programs Proxy for Minou Spradley—City College
Bulger, Stephanie	Vice Chancellor, Instructional Services—District Office
Gustin, Paula	Curriculum Chair—Mesa College
Hess, Shelly	Dean, Curriculum Services Proxy for Tim McGrath—District Office
Hong, Lan	Faculty Proxy for Elizabeth Norvell—City College
Howell, Lorie	Dean of Fashion/Sewing, Foods and Nutrition, GED Preparation/High School Diploma/Basic Skills Proxy for Michelle Fischthal—Continuing Education
Namdar, Donna	Curriculum Chair—Continuing Education
Omae, Masahiro	Faculty Proxy for Jennifer Boots—City College
Short, Duane	Curriculum Chair—Miramar College

### ABSENT:

Boots, Jennifer	Curriculum Chair—City College
Fischthal, Michelle	Vice President, Instructional Services—Continuing Education
Hopkins, Paulette	Vice President, Instructional Services—Miramar College
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
McGrath, Tim	Vice President, Instructional Services — Mesa College
Neault, Lynn	Vice Chancellor, Student Services—District Office
Norvell, Elizabeth	Articulation Officer—City College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer— Mesa College
Spradley, Minou	Acting Vice President, Instructional Services—City College

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## **STAFF:**

Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Meredith, Jasmine	Senior Secretary, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

*Bulger called the meeting to order at 2:00 p.m.*

## **I. Minutes and Agenda**

### **A. Approval of: March 26, 2018 Minutes (Action)**

The council reviewed and approved the March 26, 2018 minutes.

<i>Recommend Approval of the March 8, 2018 Minutes</i>
<i>Motion by Short</i>
<i>Second by Gustin</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Hess, Namdar</i>
<i>Abstain: Ascione, Brooks, Hong, Howell, Omae</i>

### **B. Approval of the April 12, 2018 Meeting Agenda (Action)**

Walk-Ins for Continuing Education and City College were added to the agenda.

<i>Recommend Approval of the April 12, 2018 Meeting Agenda as Amended</i>
<i>Motion by Short</i>
<i>Second by Brooks</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Ascione, Gustin, Hess, Hong, Howell, Namdar, Omae</i>

## **II. CURRICULUM REVIEW/APPROVAL**

### **A. Approval of Curriculum (Action)**

<i>Recommend Approval of Curriculum Review</i>
<i>Motion by Short</i>
<i>Second by Gustin</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Ascione, Brooks, Hess, Hong, Howell, Namdar, Omae</i>

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## B. Approval of Program Changes (*Action*)

<i>Recommend Approval of Program Changes</i>
<i>Motion by Short</i>
<i>Second by Gustin</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Ascione, Brooks, Hess, Hong, Howell, Namdar, Omae</i>

## III. New Business

### A. Walk-Ins (*Action*)

#### **Continuing Education:**

1. COMP 655—Cyber Threat and Vulnerability
2. COMP 656—Cyber Incident Response Intro
3. COMP 657—Cybersecurity Architecture
4. Cybersecurity Threat and Response Program
  - COMP 655—Cyber Threat and Vulnerability
  - COMP 656—Cyber Incident Response Intro
5. Cybersecurity Analyst Program
  - COMP 655—Cyber Threat and Vulnerability
  - COMP 656—Cyber Incident Response Intro
  - COMP 657—Cybersecurity Architecture

Continuing Education walked-in the Cybersecurity curriculum from the March 8, 2018 CIC meeting. A Cybersecurity discipline meeting between City College and Continuing Education was scheduled on Monday, April 9, 2018 to discuss curriculum issues. The following are results from the discipline meeting:

- Add “Intro” to the end of the COMP 656 course title to read “Cyber Incident Response Intro”
- Possibly offer credit by exam for COMP 656 since the material for the course at City College and at Continuing Education is similar in content. Also, the course serves two different student populations.

The council discussed future transfer opportunities from City College to the University of San Diego, National University, and Point Loma Nazarene where Cybersecurity degrees are offered.

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<i>Recommend Approval of COMP 655/COMP 656/COMP 657/Cyber Threat and Response Program/Cybersecurity Analyst Program</i>
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<i>Motion by Short</i>
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<i>Second by Namdar</i>
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<i>Final Resolution: Motion carries</i>
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<i>Aye: Ascione, Brooks, Gustin, Hess, Hong, Howell, Omae</i>
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## B. City College

### DANCE 127

City College walked-in DANCE 127 as a course revision to add District G.E. –Other Graduation Requirements.

<i>Recommend Approval of DANCE 127 course revision</i>
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<i>Motion by Short</i>
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<i>Second by Hong</i>
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<i>Final Resolution: Motion carries</i>
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<i>Aye: Ascione, Brooks, Gustin, Hess, Howell, Namdar, Omae</i>
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## I. STANDING REPORTS

### A. Local and State—Curriculum Streamlining Process (Bulger/Hess)

Hess reported that District Curriculum Services will be changing the format of the curriculum proposal that is sent to the Board of Trustees. The new format will:

- Be more reader-friendly
- Add new programs to the beginning of the report
- Require faculty to submit the same labor market information to Curriculum Services for new programs, that they submit to the California Community Colleges Chancellor’s Office and the Region 10 Consortium

Hess briefly shared background information with the council about the California Community Colleges Chancellor’s Offices’ efforts to streamline curriculum. Discussion continued.

### B. Curriculum Updating Project (Hess)

No report.

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### C. Legislative Update (Bulger)

Vice Chancellor Bulger shared that Assembly Bill 705 aims to maximize the probability that students will complete basic skills courses in English and Mathematics in one year; and, if students are on the ESOL track, the bill aims to maximize the probability of completion of those courses plus English and Mathematics in three years. Vice Chancellor Bulger also reported that Student Services and the college campuses are working on eliminating Accuplacer and adopting Mesa College's Placement Assistant software by spring 2019.

Short mentioned that some courses serve other needs for students who do not plan to transfer. Discussion continued.

### D. CurricUNET Steering Committee (Hess)

No report.

### E. Student Services Council (Neault)

No report.

### F. State Academic Senate

No report.

### G. Chief Instructional Officers (CIO) (Bulger, Fischthal, Hopkins, McGrath, Spradley)

No report.

### H. Articulation Officers (Norvell, Palma-Sanft, Parker)

The Articulation Officers are waiting on General Education (GE) decisions. SCIAC will be May 3-May 4, 2018 in San Diego. Miramar will present at SCIAC on OERs.

### I. ADT/C-ID (Norvell, Palma-Sanft, Parker)

No report.

### J. Subcommittees (Bulger)

The Policies and Procedures subcommittee is currently working on Phase III policies and procedures.

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K. ERP Implementation (Bulger)

No Report.

## II. ANNOUNCEMENTS

The next meeting will be on meeting on Thursday, April 26, 2018 at the Educational Cultural Complex in Room 122. **All new courses, new programs, and program revisions must be approved by CIC, Board of Trustees, CCCCCO, new programs may be subject to WASC, before they may be published in the college catalog.**

## III. ADJOURNMENT

The meeting was adjourned at 2:51 p.m.