

# San Diego Community College District Curriculum and Instructional Council

Meeting of March 11, 2021

2:00 P.M.

Zoom Meeting

## Approved Minutes

### PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Chavez, Matilda	Vice President, Instructional Services—City College
Cuaron, Berta	Interim Vice President, Instructional Services—Miramar College
Gholson, Richard	Curriculum Chair—College of Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office
Hoffman, Andrew	Curriculum Chair—Mesa College
Norvell, Elizabeth	Articulation Officer—City College
O'Connor, Isabel	Vice President, Instructional Services—Mesa College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer—Mesa College
Payne, Desiree	Curriculum Analyst — College of Continuing Education, Proxy for Michelle Fischthal
Short, Duane	Curriculum Chair—Miramar College
Topham, Susan	Vice Chancellor, Educational Services—District Office (CIC Chair)

### ABSENT:

Fischthal, Michelle	Vice President, Instructional Services—College of Continuing Education
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### STAFF:

Escalante, Evelyn	Senior Secretary, Curriculum Services— District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

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*Topham called the meeting to order at 2:11 p.m.*

## **I. MINUTES AND AGENDA**

### A. Approval of: February 11, 2021, Minutes

Palma-Sanft requested the correction subject indicator AUSI to AUDI

<b><i>Recommend Approval of the February 11, 2020 Minutes as amended</i></b>
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<i>Motion by Short</i>
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<i>Second by Gholson</i>
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<i>Final Resolution: Motion carries</i>
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<i>Abstain: Cuaron</i>
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<i>Aye: Boots, Chavez, Hoffman, Norvell, O'Connor, Palma-Sanft, Parker, Payne</i>
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### B. Approval of: February 25, 2021, Minutes

<b><i>Recommend Approval of the February 25, 2020</i></b>
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<i>Motion by Short</i>
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<i>Second by Parker</i>
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<i>Final Resolution: Motion carries</i>
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<i>Abstain: Cuaron</i>
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<i>Aye: Boots, Chavez, Gholson, Hoffman, Norvell, O'Connor, Palma-Sanft, Payne</i>
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### C. Approval of: March 11, 2021 Agenda

Short requested the addition of Approval of Subject Indicators AUDI and SERV to the agenda under New Business.

<b><i>Recommend Approval of the March 11, 2021 Meeting Agenda as amended</i></b>
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<i>Motion by Short</i>
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<i>Second by Hoffman</i>
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<i>Final Resolution: Motion carries</i>
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<i>Aye: Boots, Chavez, Cuaron, Gholson, Norvell, O'Connor, Palma-Sanft, Parker, Payne</i>
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# San Diego Community College District Curriculum and Instructional Council

## I. CURRICULUM REVIEW/APPROVAL

### A. Approval of Curriculum

Short requested to pull SOCO 145 and SOCO 220

<i>Recommend Approval of Curriculum</i>
<i>Motion by Short</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Cuaron, Hoffman, Norvell, O'Connor, Palma-Sanft, Parker, Payne</i>

### B. SOCO 145 and 220

Short informed that during the winter break, the proposals were defaulted forward in CurricUNET before City College and Miramar College had a chance to review them. Short requested the courses to be placed on the consent agenda for the following meeting in order to allow faculty to review the proposals.

<i>Recommend Approval of the Addition of SOCO 145 and SOCO 220 to the Consent Agenda for the March 25, 2021 Meeting</i>
<i>Motion by Short</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Cuaron, Gholson, Norvell, O'Connor, Palma-Sanft, Parker, Payne</i>

## III. OLD BUSINESS

### A. Credit for Prior Learning- Workgroup

Hess informed the Policies and Procedures Subcommittee brought forward a recommendation to the CIC to form a workgroup to develop recommendations for the implementation of Credit for Prior Learning. The workgroup would be comprised of faculty, staff, and administrators and they would work on the areas that haven't been addressed yet, such as industry licensure credentials, Joint Services Transcripts, standardized exams, and portfolios.

Short suggested in addition to the control workgroup to have sub workgroups to develop the policy or procedure and each area.

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The council discussed and agreed for the workgroups to be comprised of faculty recommended by each college's Academic Senate, staff and administrators.

*Recommend Approval of the Development of Workgroups of Constituents (faculty recommended by the academic senates, staff, and administrators Articulation Officers and Evaluators) to Develop Recommendations for the Implementation of Credit for Prior Learning: Industry Licensure Credentials, Joint Services Transcripts, Standardized Exams, and Portfolios.*

*Motion by Short*

*Second by Cuaron*

*Final Resolution: Motion carries*

*Aye: Boots, Chavez, Gholson, Hoffman, Norvell, O'Connor, Palma-Sanft, Parker, Payne*

## B. Cross College Curriculum Notification and Collaboration Process-Workgroup

Hess informed of another Policies and Procedures Subcommittee recommendation to develop a workgroup to establish guidelines and recommendations for cross curriculum notification and collaboration to ensure seamless student pathways.

*Recommend Approval a Workgroup to Establish Guidelines and Recommendations for Cross College Curriculum Notification and Collaboration to Ensuring Seamless Student Pathways*

*Motion by Gholson*

*Second by Boots*

*Final Resolution: Motion carries*

*Aye: Chavez, Cuaron, Hoffman, Norvell, O'Connor, Palma-Sanft, Parker, Payne, Short*

## C. New Subject Indicators: Audio Production and Engineering (AUDI) and Service Learning (SERV)

*Recommend Approval of Subject Indicators AUDI and SERV*

*Motion by Short*

*Second by Hoffman*

*Final Resolution: Motion carries*

*Aye: Boots, Chavez, Cuaron, Gholson, Norvell, O'Connor, Palma-Sanft, Parker, Payne*

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## IV. NEW BUSINESS

### A. District Competency and General Education: Math Competency and Area A2

Hess informed the District Articulation Council recommended to the CIC the addition of the following statement to the catalogs: “Courses that meet the math competency requirement may also be used to fulfill District General Education Option 4, Area A2. Communication and Analytical Thinking.”

Palma-Sanft requested an official District notification regarding the addition of the statement to be sent to Student Services and Instructional Services. Hess added Student Services, Instructional Services and DSPS will be notified.

*Recommend Approval the Addition of the Math Competency and Area A2 statement to the Catalogs: “Courses that meet the math competency requirement may also be used to fulfill District General Education Option 4, Area A2. Communication and Analytical Thinking.”*

*Motion by Norvell*

*Second by Parker*

*Final Resolution: Motion carries*

*Aye: Boots, Chavez, Cuaron, Gholson, Hoffman, O’Connor, Palma-Sanft, Payne, Short*

### B. Business Administration 2.0—A.S.-T

Hess informed of a communication sent by the State Chancellor’s Office regarding a new ADT for Business Administration. The state is recommending the colleges to keep their existing Business ADT, develop a new Business ADT and call it Business Administration 2.0. Hess noted this recommendation goes against the District’s curriculum process for revising programs. Hess added having two degrees in the catalog could create confusion for students, employers, and other external constituents.

Short suggested to deactivate the existing Business ADT effective fall 2022 and create the new Business Administration 2.0. Short volunteered to work with Palma-Sanft and Miramar College faculty in order to develop the appropriate paperwork required for the new degree and subsequently share it with City and Mesa College.

The council discussed and agreed to deactivate the existing Business ADT and create the new Business Administration 2.0

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## C. Curriculum Calendar

Topham brought forward the idea to explore ways in which to move the curriculum process up in order to allow for earlier enrollment date. Topham noted the intent is for students to be able to register for fall semester prior to leaving at the end of spring semester. Topham informed bringing this item in order to look at the calendar, start the discussion, and make a decision on whether moving dates up is feasible.

Chavez and Cuaron individually expressed the benefits of allowing earlier enrollment.

Short noted faculty have already expressed their discontent with the current curriculum process timeline. Short suggested taking into consideration that if the timeline for the curriculum process is extended in order to meet other timelines, in addition to the paperwork requirement, this could mean faculty would be less likely to engage in curriculum development. Short also inquired on the possibility of going back to use the different types of proposals.

Hoffman agreed with Short and added constantly moving up the deadline every few years works against faculty innovation and responsiveness to student.

Topham informed Educational Services will begin mapping processes and bring this discussion back to the council.

## V. **CIC SUBCOMMITEE REPORT**

Hess informed she would email the report to the council

## VI. **STANDING REPORTS**

### A. Educational Services Updates

Topham reported working with the Academic Senate regarding the Excused Withdrawal in order to find a way to streamline some of the processes. A new Excused Withdrawal guidance will be sent for the spring semester. In addition, Topham noted to be working with the College of Continuing Education in order to “clean up files” in order to assure information is being recorded accurately. Topham informed the council the commencement will be virtual.

### B. State Academic Senate

No Report

### C. Chief Instructional Officers (Topham, Chavez, O’Connor, Cuaron, Fischthal,

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No Report

## D. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

Parker reported the same policy regarding the CSU accepting SDCCD online courses: CSU will accept online GE pattern; however, departments and majors would have to be checked with each individual CSU. Parker added UC did not provide a report and will bring any new information to the council.

Palma-Sanft reported there's a committee working on adding the ethnic studies requirements to IGETC. Palma-Sanft added that the upcoming cycle of courses to be inputted in ASSIST for GE approval, would allow for courses to be backdated to effective date of Fall 2021.

Norvel informed the council of legislation AB 928 that would establish an Intersegmental Implementation Committee to hold campuses accountable and enable a statewide focus on simplifying transfer. This legislation aims to consolidate the existing General Education pathways into one that meets admission requirements to CSU and UC and to automate the placement of all Community College students on to an ADT pathway.

## VII. ADJOURNMENT

*The meeting was adjourned at 3:51 pm*

*Motion by Gholson*

*Second by Short*

*Final Resolution: Motion carries*

*Aye: Boots, Chavez, Cuaron, Hoffman, Norvell, O'Connor, Palma-Sanft, Parker, Payne*