

San Diego Community College District Curriculum and Instructional Council

Meeting of October 28, 2021

2:00 P.M.

Zoom Meeting

Approved Minutes

PRESENT:

Gholson, Richard	Curriculum Chair—College of Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office (Acting Chair)
Hoffman, Andrew	Curriculum Chair—Mesa College
Jarrell, Jan	Dean, ESL and Citizen Program—College of Continuing Education, Proxy for Michelle Fischthal
MacNeil, Andrew	Dean, Learning Resources & Academic Support—Mesa College, Proxy for Isabel O'Connor
Norvell, Elizabeth	Articulation Officer—City College
Odu, Michael	Vice President, Instructional Services—Miramar College
Omae, Masahiro	Acting Dean, Behavioral and Social Sciences, Consumer and Family Studies—City College, Proxy for Matilda Chavez
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer—Mesa College
Stiller-Shulman, Alex	Curriculum Chair—Miramar College
Sweeney, Kim	Chair, Behavioral Sciences—City College, Proxy for Jennifer Boots

GUEST:

Payne, Desiree	Curriculum Analyst — College of Continuing Education
Recalde, Tina	Dean, Health Sciences and Public Service— Mesa College
Mayasa, Thekima	Chair, Black Studies—Mesa College

ABSENT:

Boots, Jennifer	Curriculum Chair—City College
Topham, Susan	Vice Chancellor, Educational Services—District Office (CIC Chair)
Fischthal, Michelle	Vice President, Instructional Services—Continuing Education
O'Connor, Isabel	Vice President, Instructional Services—Mesa College
Chavez, Matilda	Vice President, Instructional Services—City College

STAFF:

Escalante, Evelyn	Administrative Assistant, Curriculum Services— District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

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Hess called the meeting to order at 2:02 p.m.

I. MINUTES AND AGENDA

A. Approval of: October 14, 2021, Minutes

Hoffman requested the correction of a grammatical error. Stiller-Shulman requested the correction of a typo in this name.

<i>Recommend Approval of the October 14, 2021 Minutes as Amended</i>
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<i>Motion by Gholson</i>

<i>Second by Hoffman</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Jarrell, MacNeil, Norvell, Odu, Omae, Palma-Sanft, Parker, Stiller-Shulman, Sweeney</i>

B. Approval of: October 28, 2021 Agenda

Parker requested the addition of a presentation by Professor Thakima Mayasa regarding the CSU G breath Area F review process

<i>Recommend Approval of the October 28, 2021 Meeting Agenda as Amended</i>

<i>Motion by Hoffman</i>

<i>Second by Parker</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Gholson, Jarrell, MacNeil, Norvell, Odu, Omae, Palma-Sanft, Stiller-Shulman, Sweeney</i>
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II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

<i>Recommend Approval of Curriculum</i>

<i>Motion by Gholson</i>

<i>Second by Hoffman</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Jarrell, MacNeil, Norvell, Odu, Omae, Palma-Sanft, Parker, Stiller-Shulman, Sweeney</i>

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B. Approval of Program Changes

<i>Recommend Approval of Program Changes</i>
<i>Motion by Hoffman</i>
<i>Second by Parker</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Gholson, Jarrell, MacNeil, Norvell, Odu, Omae, Palma-Sanft, Stiller-Shulman, Sweeney</i>

C. Approval of Continuing Education Program Changes

<i>Recommend Approval of Continuing Education Program Changes</i>
<i>Motion by Odu</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Gholson, Hoffman, Jarrell, MacNeil, Omae, Palma-Sanft, Parker, Stiller-Shulman, Sweeney</i>

D. General Education/Transferability Actions

Hess informed the Council of the General Education/Transferability document that lists the courses that will be submitted for transferability. This item will be voted on by the Council at the next CIC meeting.

III. OLD BUSINESS

A. Curriculum Calendar

Hess informed the Instructional Review Committee will be convening a meeting soon and hope to have a report for CIC soon.

IV. NEW BUSINESS

A. Presentation

Parker informed of the review requested by one of the legislators regarding the CSU GE Area F review. Parker added that many institutions had many of their courses denied to Area F and therefore there was a request to review the process.

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Mayasa discussed some of the issues that prompted a call for investigation on the review process:

- Discipline experts were not recruited as reviewers
- Reviewers did not receive adequate training to ensure adequate representation and interpretation of the course submissions
- During a webinar, conversations were about other discipline courses being converted into ethnic studies courses, which violates AB 1460
- During the webinar it was also stated that existing ethnic courses were not going to be approved
- Courses were denied only by the title or description instead of the content of the course
- Colleges that received approvals, submitted the criteria verbatim instead of the required content
- Courses were denied for other reasons outside of the criteria scope

Hess inquired about how the council or Educational Services can support them in this process. Mayasa requested for the review of the documents to be familiarized with the issue and to inform colleagues of the call for an investigation that's taking place.

Mayasa, Parker, and Palma-Sanft informed their respective colleges plan to work together to resubmit the courses.

B. Meeting by Teleconferencing (AB 361)

Hess informed the council of AB 361, a requirement for the brown act, that requires a motion and a vote every 30 days by the council in order to continue to meet virtually. Hess added this action item will continue to be added under Old Business on the upcoming meeting agendas. In addition, this item will be added to the virtual vote on November 12, 2021 in order to meet virtually on December 9, 2021.

<i>Recommend Approval of Meeting Virtually on November 12, 2021</i>
<i>Motion by Gholson</i>
<i>Second by Parker</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Hoffman, Jarrell, MacNeil, Norvell, Odu, Omae, Palma-Sanft, Stiller-Shulman, Sweeney</i>

C. Baccalaureate Degrees

Hess informed the council of the approved AB 927, which allows the Chancellor's Office to approve up to 30 baccalaureate degrees a year. Hess added the

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Chancellor's Office could begin the process in January 2022 or August 2022. Hess stated she wanted to bring this item to the council to start having discussions and recommendations regarding the internal process for baccalaureate degrees.

Parker inquired about students having to complete IGETC or CSU Breath for the baccalaureate degree. Additionally, Parker mentioned the hope to establish a repository in order to track the history of the courses. Hess stated that the Baccalaureate Degree Program Committee is in discussions with the Chancellor's Office and the Academic Senate regarding the CSU GE requirement.

V. CIC REPORTS

A. Policies and Procedures for Constituent Review (Action)

1. BP 4400 Community Service Offerings
2. BP 4100 Graduation Requirements for Degrees and Certificates
3. AP 4025.1 Philosophy and Criteria for Certificates
4. AP 4025.2 Philosophy and Criteria for Baccalaureate Degrees
5. AP 4400 Community Service Offerings

Hess informed the Policies and Procedures Committee completed the review on BP 4400, BP 4100, AP 4025.1, AP 4025.2, and AP 4400. These policies and procedures are ready to be moved forward for constituent review upon the approval from the council.

Recommend Approval of BP 4400, BP 4100, AP 4025.1, AP 4025.2 and AP 4400 to be Moved Forward to Constituent Review

Motion by Parker

Second by Palma-Sanft

Final Resolution: Motion carries

Aye: Gholson, Hoffman, Jarrell, MacNeil, Norvell, Odu, Omae, Stiller-Shulman, Sweeney

VI. STANDING REPORTS

A. Educational Services Updates

No report

B. State Academic Senate

No report

C. Chief Instructional Officers (Chavez, Fischthal, O'Connor, Odu, Topham,)

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No report.

D. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

Parker informed the UC announced they are moving forward with their new ethnic studies area 7 requirements with implementation by 2023.

Palma-Sanft added they hope to have the criteria in February 2022 in order to submit by December 2022.

VII. ADJOURNMENT

The meeting was adjourned at 3:16 pm

Motion by Odu

Second by Hoffman

Final Resolution: Motion carries

Aye: Gholson, Jarrell, MacNeil, Norvell, Omae, Palma-Sanft, Parker, Stiller-Shulman, Sweeney