

San Diego Community College District Curriculum and Instructional Council

Meeting of March 10, 2022

2:00 P.M.

Zoom Meeting

Approved Minutes

PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Chavez, Matilda	Vice President, Instructional Services—City College
Fischthal, Michelle	Vice President, Instructional Services—College of Continuing Education
Gholson, Richard	Curriculum Chair— College of Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office
Hoffman, Andrew	Curriculum Chair—Mesa College
Masahiro, Omae	Dean, Behavioral and Social Sciences—City College. Proxy for Elizabeth Norvell
O'Connor, Isabel	Vice President, Instructional Services—Mesa College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer— Mesa College
Stiller-Shulman, Alex	Curriculum Chair—Miramar College
Topham, Susan	Vice Chancellor, Educational Services—District Office (CIC Chair)

ABSENT:

Norvell, Elizabeth	Articulation Officer—City College
Odu, Michael	Vice President, Instructional Services—Miramar College

GUEST:

Gerace, Veronica	Professor, Communication Studies—Mesa College
Payne, Desiree	Curriculum Analyst — College of Continuing Education
Pendoley, Andy	Director of Planning and Community Engagement, MIG, Inc.

STAFF:

Escalante, Evelyn	Administrative Assistant, Curriculum Services— District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

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Topham called the meeting to order at 2:04 p.m.

A. MINUTES AND AGENDA

A. Approval of: February 24, 2022, Minutes

Hoffman requested the correction of the discussion about new subject indicator DSGN to clarify that Design has a different top code from Multimedia and Art-Graphic Design.

Recommend Approval of the February 24, 2022 Minutes as amended

Motion by Hoffman

Second by Gholson

Final Resolution: Motion carries

Aye: Boots, Chavez, Fischthal, Masahiro, O'Connor, Palma-Sanft, Parker, Stiller-Shulman

B. Approval of: March 10, 2022 Agenda

Hess suggested to move up the Black Students Success presentation due to Professor Gerace having to leave the meeting early.

Recommend Approval of the March 10, 2022 Meeting Agenda as amended

Motion by Gholson

Second by Parker

Final Resolution: Motion carries

Aye: Boots, Chavez, Fischthal, Hoffman, Masahiro, O'Connor, Palma-Sanft, Stiller-Shulman

B. BLACK STUDENT SUCCESS PRESENTATION

Gerace informed the council of the black student success work districtwide that focuses on how to provide meaningful content for students across all district colleges. The work intends to look at best practices that might have an impact on reaching our students; therefore, they will start with a pilot to come together and formulating content for a longer-term commitment from the district. Gerace noted that they will meet on Friday April 22, 2022 for a black success summit from 9:00 am to 12:00 pm, the summit flyer will go out the following week with a registration link. The summit will start with a keynote address, a panel of students, and breakout sessions afterwards. Gerace added that she hopes to have the council's support and encouraged them to reach out to her with questions, comments, or ideas.

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Topham spoke about the aspiration to be more intentional about the work they're doing from the district level to ensure it benefits all four colleges. Topham added that the black student success work group is open to everyone, meets monthly, and has a participation of about 45 attendees. Topham noted she hopes the council can attend and help spread the word to their colleagues and respective colleges as it works best if all engage and participate.

C. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

<i>Recommend Approval of Curriculum</i>
<i>Motion by Hoffman</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Gholson, Masahiro, O'Connor, Palma-Sanft, Parker, Stiller-Shulman</i>

B. Approval of Program Changes

<i>Recommend Approval of Program Changes</i>
<i>Motion by Gholson</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Hoffman, Masahiro, O'Connor, Palma-Sanft, Parker, Stiller-Shulman</i>

III. OLD BUSINESS

A. Meeting by Teleconferencing (AB 361) (Action)

Topham informed the council that since the district has been moving to come back in person, there is a proposal being brought forward for action. This is a hybrid meeting proposal for district employees to meet in person at the district office and council members would have the opportunity to join in person or to remain virtual.

Gholson inquired about which address would be posted, and Topham informed the respective college address would be posted.

Recommend Approval of Holding a Hybrid meeting on March 24,

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<i>2022</i>
<i>Motion by Palma-Sanft</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Hoffman, Masahiro, O'Connor, Parker, Stiller-Shulman</i>

B. Credit for Prior Learning in CurricUNET

Hess informed about bringing back this item for the council to vote in order for credit for prior learning to be administratively added into CurricUNET.

<i>Recommend Approval of Administratively add CPL into CurricUNET</i>
<i>Motion by Boots</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Gholson, Masahiro, O'Connor, Palma-Sanft, Parker, Stiller-Shulman</i>

C. New Subject Indicator: Native American and Indigenous Studies (NAIS)

Topham informed the council this item was taken to their respective colleges for discussion and inquired if there were any issues. The council did not have any concerns.

<i>Recommend Approval New Subject Indicator: Native American and Indigenous Studies (NAIS)</i>
<i>Motion by Boots</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Gholson, Masahiro, O'Connor, Palma-Sanft, Parker, Stiller-Shulman</i>

IV. CIC SUBCOMMITTEE REPORT

Hess reported the following:

DAC

- Discussed AB 705 improvement plans and some of the concerns with MATH 92 and MATH 96.
- Hess met with the mathematics faculty and deans the previous week. All three campuses are planning to offer at least one section of MATH 92 and MATH 96.

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- DAC advised to keep MATH 92 and MATH 96 courses as a prerequisites until they have more information on the articulation and impacts.
- During the UCOP meeting it was discussed the alternative language that could be used for UCTCA and general education. Individual campuses and departments have autonomy for course-to-course articulation for major prep.

Subject Area Meetings

- Met with the Mathematics faculty on March 4, 2022 and sent meeting notes regarding the discussion on the plans for AB 705
- English meeting is scheduled for March 25, 2022
- Fashion meeting is being scheduled—it will be in person

Policies and Procedures

- The next 2 meetings will be paused in order to work with the credit for prior learning procedure and the credit for prior learning groups
- Meetings will resume on April 28, 2022
- There are some policies that were sent to the colleges for constituent review on 2019, Hess will contact curriculum chairs to follow up

CurricUNET Steering

- Hess and Erica Marrone met with the vendor now and have a tentative timeline
- Met with Richard Gholson and Desiree Payne from Continuing Education
- Looking at a summer 2023 or December 2023 implementation of curriQunet Meta; therefore, the electronic catalog will not be ready until 2024-2025
- Discussing implementation groups
- Topham added that she hopes for a lot of participation and feedback for the curriQunet Meta implementation

Credit for Prior Learning

- Looking at credit for prior learning with the military mapping project, and there are some decisions that need to be made district wide and per college
- Would like to bring this back to this meeting as a presentation to talk about timeline, implementation, and training in order for the council to have a general understanding about the military mapping platform
- Hess will meet with the credit for prior learning military subgroup next week to look at that platform and the administrative procedure

PRT

- The first visit will take place on Friday, March 18, 2022
- There will be conversations throughout the day with different constituent groups
- The VPIs and articulation officers were invited to a session to discuss the evaluation process and some of the impacts

V. STANDING REPORTS

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A. Educational Services Updates

Topham informed the following:

- Continuing to look at our processes, board policies, and administrative procedures at all levels in educational services both instruction and student services
- Moving to align all board policies with the CCLC numbering system, therefore, a lot of board policies will be brought forward for review
- Worked with the deans of institutional research to find a new program review software platform that will replace Taskstream at the end of the calendar year. One has been identified, however, funding is a challenge. Informed the council of the recommendation that came forward to have Nuventive as the program review platform for the credit colleges.
- After this meeting they will be entering into phase two of the strategic plan, which means they're going to be pulling together all the information that they've gathered in all these different meetings that are going to be the framework for the plan. Topham asked the council to try to attend since having their input, feedback, and participation is extremely important.

B. State Academic Senate

Hess informed the following from Regional Curriculum meeting that took place on February 28, 2022:

- There are some title 5 updates that will be coming through
- The non-credit work experience is expected to the Board of Governors in May for first read and then second reading approval and July
- Looking at some of some title five changes regarding the language for AB 705
- They are looking to incorporate diversity into the course outline in title 5
- Ethnic studies are still on hold, they're looking at it and then looking at an implementation day of summer 2024 or fall 2024
- There were 10 applications for Baccalaureate degrees and should hear back in May
- Hess requested the council to participate in the AB 1111 survey

Palma-Sanft added the following:

- The potential title 5 change for the addition of the DEI is going to be discussed it plenary in April
- AB 1111 there's an outside group analyzing the landscape, both in the state and out of state and then they're going to come back and share models and recommendations over the next year
- There are some ethnic studies TMC drafts are now in the field being vetted

C. Chief Instructional Officers (Chavez, Fischthal, O'Connor, Odu, Topham,)

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Chavez informed of the CIO conference in April.

D. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

No report

VI. NEW BUSINESS

A. Strategic Plan Presentation/Discussion

Pendoley informed of closing up phase one and now adding into phase two by continuing to build on the conversations he's been having throughout the district across all the colleges. Pendoley noted he was looking to have a conversation and hear the input and ideas from the council. He asked the council about the district's strengths and assets. In addition, Pendoley asked about the challenges that are being faced by the district and what they expect to change in the months and years ahead.

Each of the council member gave their input on the strengths and challenges the district is currently facing. In addition, the council identified the opportunities that could benefit the district.

Pendoley noted that what was brought forward from the council was consistent with what they have been hearing from their colleagues, faculty, staff, students, and leadership in the district. He explained the next steps are the Charrettes that provide the opportunity to start defining strategies and actions that are going to populate the plan. Pendoley invited the council to be a part of the conversations at their respective colleges. He finished by stating that in May they will bring forward a draft plan for the council to review it and get input.

VII. ADJOURNMENT

The meeting was adjourned at 3:47 pm

Motion by Boots

Second by Gholson

Final Resolution: Motion carries

Aye: Chavez, Hoffman, Masahiro, Palma-Sanft, Parker