

San Diego Community College District Curriculum and Instructional Council

Meeting of March 24, 2016
2:00 PM
District Office
3375 Camino Del Rio S.
San Diego CA 92108
Conference Room 220

Minutes

PRESENT:

Ascione, Lou	(Proxy for Paulette Hopkins) Dean, School of Liberal Arts—Miramar
Bulger, Stephanie	Vice Chancellor, Instructional Service & Planning—District Office
Hess, Shelly	Dean, Curriculum and Instructional Services—District Office
Matthew, Esther	Interim Vice President, Instruction and Student Services, Continuing Education
McGrath, Tim	Vice President Instructional Services — Mesa
Norvell, Elizabeth	Articulation Officer—City
Palma-Sanft, Mara	Articulation Officer—Miramar
Parker, Juliette	Articulation Officer—Mesa
Parsons, Michelle Toni	Curriculum Chair—Mesa
Shelton, Deanna	Curriculum Chair—City
Short, Duane	Curriculum Chair—Miramar

ABSENT:

Hopkins, Paulette	Interim Vice President, Instructional Services—Miramar
Kilmer, Renee	Interim Vice President, Instructional Services—City
Marrone, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Namdar, Donna	Curriculum Chair—Continuing Education
Neault, Lynn	Vice Chancellor, Student Services—District Office

STAFF:

Meredith, Jasmine	Senior Secretary, Curriculum & Instructional Services—District Office
Payne, Desiree	Curriculum Technician, Curriculum & Instructional Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

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Stephanie Bulger called the meeting to order at 2:03 p.m.

I. MINUTES AND AGENDA

A. Approval of: March 10, 2016, Minutes (*Action*)

Edits were made to the March 10, 2016 minutes.

<i>Recommend Approval of March 10, 2016 Minutes as Amended</i>

<i>Motion by Norvell</i>

<i>Second by Short</i>

<i>Abstained by Parsons</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Ascione, Matthew, McGrath, Palma-Sanft, Parker, Shelton</i>

B. Approval of March 24, 2016, Meeting Agenda (*Action*)

Subject Title/Indicator Change: Chicano Studies to Chicana and Chicano Studies was added as an Old Business item.

<i>Recommend Approval of Agenda as Amended</i>

<i>Motion by Short</i>

<i>Second by Matthew</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Ascione, McGrath, Norvell, Palma-Sanft, Parker, Parsons, Shelton</i>
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II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum (*Action*)

Shelton pulled LIBS 101 for discussion.

The discussion took place after the approval of Program Changes.

Shelton reported she received discipline feedback about LIBS 101. She explained that librarians at City want to be part of the six-year review. Bulger suggested to review the course and bring it back to the April 28, 2016 meeting.

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<i>Recommend Approval of Curriculum Review</i>

<i>Motion by Parsons</i>

<i>Second by Parker</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Ascione, Matthew, McGrath, Norvell, Palma-Sanft, Shelton, Short</i>

B. Approval of Program Changes (*Action*)

<i>Recommend Approval of Program Changes</i>

<i>Motion by Matthew</i>

<i>Second by Short</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Ascione, McGrath, Norvell, Palma-Sanft, Parker, Parsons, Shelton</i>
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C. Approval of Upper Division Curriculum (*Action*)

No upper division curriculum.

D. Approval of Upper Division Program Changes (*Action*)

No upper division program changes.

E. Approval of Continuing Education Curriculum (*Action*)

No Continuing Education curriculum.

F. Approval of Continuing Education Programs (*Action*)

No Continuing Education programs.

III. OLD BUSINESS

A. Approval of February 25, 2016 Minutes (*Action*)

The minutes were tabled for the April 14, 2016 meeting.

<i>Recommend Approval of Postponing the Approval of the February 25, 2016 Meeting</i>
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<i>Motion by Short</i>

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Second by Palma-Sanft

Final Resolution: Motion carries

Aye: Ascione, Matthew, McGrath, Norvell, Parker, Parsons, Shelton

B. Subject Area Change: ARTD to GRFX (Update)

Short reported the subject area change from ARTD to GRFX was approved by Miramar's Curriculum Review Committee (CRC). He requested the change be made administratively.

C. Subject Area Title Change: Chicano Studies to Chicana and Chicano Studies (Update)

Parsons reported the subject area title change from Chicano Studies to Chicana and Chicano Studies was approved by Mesa's CRC.

IV. NEW BUSINESS

No New Business items were discussed.

I. STANDING REPORTS

A. Curriculum Updating Project (Hess)

No Report.

B. CurricUNET Steering Committee (Hess)

No Report.

C. Student Services Council (Neault)

No Report.

D. ADT (Bulger)

No Report.

E. State Academic Senate

Parsons reported there is a curriculum boot camp in development for those who are new to curriculum. She also reported Plenary will take place on April 21, 2016.

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F. Chief Instructional Officers (Bulger, Matthew, Hopkins, Kilmer, McGrath)

No Report.

G. Articulation Officers (Norvell, Palma-Sanft, Parker)

Development of Chemistry ADT?

H. C-ID (Norvell, Palma-Sanft, Parker)

No Report.

I. Subcommittees (Bulger)

Hess reported the Policies and Procedures Subcommittee reviewed, edited and approved AP 4021 – Program Discontinuance – to move forward to CIC for distribution to college constituent groups. She also reported the subcommittee is working on AP 4020 – Program and Curriculum Development.

J. ERP Implementation (Bulger)

No Report.

II. ANNOUNCEMENTS

A. The next meeting will be held Thursday, April 14, 2016, 2:00-4:00 p.m. at the District Office Conference Room 375.

B. All new courses, new programs, and program revisions must be approved by CIC, Board of Trustees, CCCCCO, new programs may be subject to WASC, before they may be published in the college catalog.

C. Handouts:

1. March 24, 2016, CIC Meeting Agenda
2. Draft Minutes from the March 10, 2016 CIC Meeting
3. Curriculum Summaries
4. Curriculum Updating Project
5. TMC Tracker
6. SDCCD C-ID Project

III. ADJOURNMENT

Bulger adjourned the meeting at 2:48 p.m.