

*CURRICULUM & INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
March 1, 2006  
Room 375

Attendees:

Libby Andersen – City Articulation Officer  
Myra Harada – Director of Curriculum and Instructional Services  
Juliette Parker – Mesa Articulation Officer  
Michelle Radley – Articulation Assistant, Instructional Services  
Duane Short – Miramar Articulation Officer  
Laurie VanHouten – Curriculum Analyst, Instructional Services

**ACTION ITEMS**

**Old Business**

- 1. Results of Faculty Review of AP and IB exams:**  
Articulation Officers will present a final decision during DAC April 5.
- 2. Articulation vs. Transfer Guides with four year colleges/universities:**  
Any Articulation Agreement must be reviewed and signed off by the Articulation Officers or such an “agreement” is only a guide.
- 3. Three College Transferability Submission Timeline Chart and Simplified Course Approval flowchart:**  
Laurie VanHouten will review the charts created by Short.
- 4. Error in the 300-399 language under Course Numbering System in the General Course Information section in the catalog:**  
Articulation Officers agreed to change the language to: See Catalog course description to determine credit for Associate Degree or Transfer.
- 5. Catalog Updates:**  
Articulation Officers will look at the Academic Requirements section in the catalog and at the course description for courses that are UC approved.  
Articulation Officers will submit Prep for the Major information to the Articulation Assistant. Michelle Radley to remind Lynne Ornelas to review the Tech Prep section in the catalog for accuracy.
- 6. Curricunet Articulation Site:**  
Articulation Officers will attend the CIAC articulation conference on April 26, 27 and 28 before giving feedback to Laurie.

7. **MOU:**  
Final draft due March 23th (CIC and Student Services joint meeting).
8. **Liberal Arts Catalog Statement:**  
A decision will be made during the March 9<sup>th</sup> CIC meeting.
9. **Course Numbering:**  
Laurie will e-mail the list of Associate degree level courses with baccalaureate level course numbers to Duane and Libby.

### **New Business**

1. **Adding LCOM courses to the Approved Curriculum Changes report:**  
Articulation Officers agreed to remove the LCOM courses from the report.
2. **Reporting 265 Special Topic/Experimental courses to ASSIST:**  
Articulation Officers agreed to report the 265 courses to ASSIST.
3. **IGETC Language in Class Schedules:**  
Duane will review the language.
4. **Deactivation of 045, 046, 047 courses update:**  
Laurie informed Duane that the courses are coming through in CurricUNET.
5. **Instructional Services Articulation Website:**  
Articulation Officers will review the website and will give feedback to Instructional Services.
6. **Catalog statement for LDTP and CAN:**  
CAN language will remain in the catalog, the LDTP will not be included.
7. **CAN ads in the schedule:**  
Each college should reconsider inclusion in the class schedule.
8. **UCSD GE TAG pattern:**  
Duane will send a copy of the TAG pattern to Juliette and Instructional Services.
9. **5300.2 Policy:**  
Update 12.1.2 in the 5300.2 policy with the following change: TAG (SDSU) = Transfer Studies Degree Agreement (TSDA).

