

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL
ACTION ITEMS
02-02-11

Attendees:

Libby Andersen- City College Articulation Officer
Reginald Boyd- Evaluator
Shelly Hess- Dean of Instructional Services, District Office
Susan Newell- Evaluator
Juliette Parker- Mesa College Articulation Officer
Duane Short- Miramar College Articulation Officer
Michelle Radley- Articulation Assistant, Instructional Service
Andrea Henne- Dean of Online & Distributed Learning
Melody Campbell-Graveen- Military Instructional Program Manager/Chief Operations Officer

Old Business

1. C-ID course submissions: Duane Short

Duane explained that Miramar is the campus that offers the majority of Administration of Justice courses except for a few courses offered by City. Duane asked if the Articulation Officers were ok with Miramar submitting the Administration of Justice courses to obtain C-ID numbers; Libby and Juliette agreed. Articulation Officers also agreed to have faculty at their campus review the C-ID descriptors of courses that have been through the C-ID process; Duane suggested having discipline meetings to allow faculty review the C-ID descriptors. Shelly asked if courses included in the TMC need to have the C-ID numbers articulated; Duane explained the TMC and C-ID descriptors are not related, and courses included in the TMC do not require a C-ID number to be included in the model.

2. SB 1440: Juliette Parker

Juliette feels that a lot of misinformation on SB1440 has been circulating at the campuses and she would like to determine what the role of the Articulation Officers would be in this process and who the point of contact would be to represent District issues. Shelly explained this issue will be discussed at the SB1440 District wide meeting; she would type the process given at the SB1440 webinar and take the information to the meeting for discussion and clarification. Shelly also explained the words “for transfer” will be added to the new degrees: A.A.T and A.S.T.

Shelly announced the joint student services meeting at the end of February; one of the issues that will be discussed is the student services implementation of SB1440.

3. MOU Process: Shelly Hess

There were questions on the process on the signature page for the MOUs. Articulation Officers and Shelly discussed the issue. Shelly verified with Otto and the process has not changed; the President at the participating campus signs the MOU as well as the Chancellor. If the Articulation Officers would like to change this process, it can be

discussed and added to policies and procedures; once the document is updated it will be reviewed by CIC and forwarded to the colleges and their Academic Senates.

4. AP/IB: Libby Andersen

Juliette explained that Mesa's Academic Senate has agreed to align all external exams with the CSU system. City and Miramar have already agreed to do same.

Last year Michelle created a chart of AP discrepancies among the campuses; the chart will be discussed at the next DAC meeting.

New Business

5. Navy College Program Distance Learning Partnership (NCPDLP) MOU:

Shelly explained this MOU was signed in 2007 and is now due for renewal; this MOU does not follow the regular approved MOU process but she wants the Articulation Officers to have an opportunity to review the document.

Melody explained the history behind this MOU: The Navy college distance learning partnership was originally a partnership set up by the Navy, the pilot program included 10 institutions only. The object of the program was to get a consortium of military friendly schools that would allow military students transferring at any given point the opportunity to complete their degrees one hundred percent online; the degrees are tied into the SOC agreement. Military Education took the Mesa Business Administration program and ran it through the process, the program was accepted by the NCPDLP. Melody and Andrea explained they would like to submit all of the SOC approved programs for review.

Libby said the courses included in the Mesa program are not approved by SOC; Juliette agreed. Duane explained there are two types of SOC participation; the first level is the institution promises to be military friendly, the second level is the DNS network (Degree Network System), where the institution also agrees to articulate courses reciprocal throughout this network. City and Miramar are part of this, Mesa is not. Melody will work on finding out the degree that correlates to the degree approved for Mesa and submit the program for review and approval; since this MOU doesn't need to follow the normal MOU process, the document will be sent to Terry Burgess for signature. Libby added that City offers a SOC approved liberal arts and science degree, which is a broad transfer degree that enables military students to take courses in any subject area, and this would be perfect for NCPDLP submission.

6. CCCCCO Program Forms-Articulation: Shelly Hess

Shelly explained there are a lot of questions as faculty develop their program applications to sent to the State for approval. To alleviate this problem she created and distributed a document listing all the documentation the State requires for program submissions.

7. Review of courses for articulation from Southern California University of Health Sciences: Libby Andersen

Libby brought copies of the articulation agreement due for review from SCUHS; the institution is regionally accredited, member of AACRO. They have created an integrated science program which is an accelerated program to teach to students the prerequisites for nursing, biology and chemistry. She provided copies of the course outlines to the Articulation Officers to take back to their campus for faculty review, the deadline is May 2011.

8. ECON 120 and 121, Intermediate Algebra prerequisite impact on enrollment: Juliette Parker

Juliette explained she attended the SDCCD Chairs meeting to discuss SB1440; there was also discussion on how enrollment for ECON 120 and 121 has dropped 40% in all three colleges, in addition there is a concern the prerequisite listed is not allowing students that have completed a course higher than intermediate algebra to enroll into the ECON course without getting a counselor's approval. Juliette will ask faculty at her campus to create a course revision to modify the language on the prerequisite section of the course outline to include "...intermediate algebra or higher".

Articulation Officers will go back to their campus and discuss the issue with their discipline faculty; Shelly will set up a discipline Dean meeting and Articulation Officers will be invited to the meeting.

9. Military Articulation agreements: Juliette Parker

Juliette wanted to discuss the military articulation agreement for food service; this is not an agreement, just an evaluation of military credit. Shelly explained the military articulation form was revised. Juliette asked for the evaluators to be added to the signature page as they are an important part in the process. She also requested guidelines on how many units we are willing to accept. Duane explained that units should not be listed on the form at all; these are applied automatically based on what the ACE guide says.

Shelly will email the Articulation Officers the revised form and see if there are any other revisions to be made; Juliette requested the evaluators be included in the email.

Duane said it will make sense to have two separate forms, one for incoming articulation and one for credit by exam. Juliette would like to discuss the issue at CIC; Shelly agreed, but first there needs to be more discussion at DAC on this before is presented to CIC.

Standing Items:

- a) Inter-institutional agreements: Updated by the Articulation Officers.
- b) Tech Prep
- c) Catalog Updates