

2025–2026 Catalog Production Timeline

Date	Action
First week of August 2024	Curriculum Services meet with College's Administrative Technicians
9/6	Curriculum proposals* due to Instructional Services for Curriculum and Instructional Council (CIC)
9/11	Distribute first proof to Colleges, David Spence and CEWD dept. (pdf of 2024-2025 catalogs with 1 st addenda/errata combined). Review for content only.
9/26	CIC approval deadline for curriculum to be included in the catalog*
11/8	Colleges, David Spence and CEWD dept. return changes to first proof to Curriculum Services
11/7	Governing Board review and approval of curriculum (Board placeholder deadline: 10/17/2024; final agenda deadline: 10/22/2024)
11/8–12/9	Colleges submit curriculum to COCI and receive approval for curriculum from CCCCO for local and CTE degrees/certificates, program revisions, and ADTs (COCI closed 10/28 – 11/3)
11/12-1/13	Curriculum Services analyze, review, input, and validate changes into curriQunet Meta (San Diego City, Mesa, and Miramar Colleges)
1/13-2/13	Curriculum Services send second proof (pdf) to Colleges, David Spence and CEWD dept. for review of all non-curricular items.
2/18 (noon)	Colleges, David Spence and CEWD dept. return any non-curricular changes to Instructional Services
2/19-3/17	Instructional Services updates the catalog with changes
2/6-2/13	Colleges review final draft–blatant errors only.
3/7	Deadline to receive state approved curriculum from the colleges. College submitters to send Excel spreadsheet to Instructional Services
3/17	Fall Curriculum Implementation
3/17-3/21	Instructional Services to review Fall 25 courses and programs.
3/24-3/28	Colleges to review Fall 25 courses and programs.
3/31-4/14	Instructional Services to finalize all changes to 2025-2026 catalogs.
4/15	Post Electronic Catalog and Pdfs to the website and send an unprotected copy to College Source.

*All new courses, course revisions, new programs, and program revisions must be approved by Curriculum and Instructional Council (CIC), Board of Trustees, the California Community Colleges Chancellor's Office (CCCCO), and may be subject to Accrediting Commission for Community and Junior Colleges (ACCJC) approval by the catalog deadline in order to be included in the 2025-26 Catalog; approval is required in order for courses to be publicized in the class schedules. Note: New and revised Career Technical Education (CTE) certificates and degrees require Labor Market Information prior to launching programs in curriQunet. Regional Workforce Development Council approval

is required for new awards only.