



**DRAFT**

## **SAN DIEGO COMMUNITY COLLEGE DISTRICT**

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

### **Strategic Planning Committee**

**April 10, 2017**

**2:00 – 4:00 p.m.**

**District Office, Room 220**

### **Meeting Minutes**

**Members Present:** Robbi Ewell, Leroy Johnson, Madeleine Hinkes, Michelle Madrid Novak, Antoinette Griffin, Angela Liewen, Beth Hayes (for Michelle Fischthal), Jessica Ludetke (for Michelle Fischthal), Bonnie Ann Dowd, Stephanie Bulger

**Absent:** Naomi Grisham, Rob Fremland, Daron Woods, Berta Harris, Renee Kilmer, Yvonne Schmeltz, Marie McMahon, Gerald Ramsey, Neill Kovrig, Michelle Fischthal, Cathy Hasson

**The meeting began at 2:02 p.m.** The committee was welcomed by Dr. Stephanie Bulger, Vice Chancellor, Instructional Services Division.

1. Introductions
  - 1.1 Introductions were made.
2. Review of October 28, 2016 Meeting Minutes
  - 2.1 The committee reviewed and approved the October 28, 2016 minutes as written.
3. Strategic Plan 2017 – 2021 Goals and Objectives
  - 3.1 Status of Input
  - 3.2 Discussion of College Feedback
  - 3.3 Changes to Goals, Objectives, and Measures
  - 3.4 Discussion of Indicators and Measures
  - 3.5 Content Analysis
  - 3.6 Review Timeline
4. **Annual Update**
  - 4.1 Annual Summary Worksheet Process
    - 4.1.1 The committee discussed the function of the Annual Summary Worksheet. In the past, committee members would complete the worksheet for their colleges to demonstrate progress made towards each goal of the Strategic Plan. A new model was used for the 2014 – 2015 Annual Update. The Vice Chancellor's worked together to draft the annual update and then shared it with the Strategic Planning Committee and district governance councils

which in turn took it to their college constituent groups for feedback. The committee discussed the two models and agreed to use the new model for future annual updates.

4.2 Annual Update 2015 – 2016

4.2.1 The committee agreed to create an annual update for 2015 – 2016 using the new Annual Update model.

**5. Strategic Plan 2013 – 2017 Four-Year Review**

5.1 Stephanie shared the idea of a four-year review to reflect back on the 2013 – 2017 Strategic Plan. The process would involve the committee reviewing the Strategic Plan 2013 – 2017 to identify progress towards goals and what strategies have been successful and unsuccessful.

5.2 The committee decided to complete a four-year review beginning in Fall 2017, in lieu of the Strategic Plan Annual Update 2016 – 2017.

**6. Roundtable**

6.1 Stephanie asked the committee to share their thoughts on the meeting and discussions. Responses included:

<ul style="list-style-type: none"> <li>• Good</li> </ul>	<ul style="list-style-type: none"> <li>• Clear</li> </ul>
<ul style="list-style-type: none"> <li>• Interesting to see how dynamics played out here versus at the college</li> </ul>	<ul style="list-style-type: none"> <li>• Committee should be commended on the group brainstorming</li> </ul>
<ul style="list-style-type: none"> <li>• With clarification, committee members can be effective communicators for their colleges</li> </ul>	<ul style="list-style-type: none"> <li>• Like that the college (PIE) committees will receive input</li> </ul>
<ul style="list-style-type: none"> <li>• There is a good dynamic to the committee, but it lacks a student voice</li> </ul>	<ul style="list-style-type: none"> <li>• It's interesting to see how little institutional memory there is</li> </ul>

7. Future Meetings: If an additional meeting is necessary Jessica will send a Doodle Poll to the committee.