



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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Districtwide Strategic Planning Committee

May 3, 2018

2:30p.m. - 4:00p.m.

District Office, Room 245

Meeting Minutes

Members Present: Stephanie Bulger, Bonnie Ann Dowd, Naomi Grisham, Terrie Hubbard, Neill Kovrig, Trina Larson, Susan Murray, Lynn Neault, Awana Payne, Amertah Perman, Denise Whisenhunt

Absent: Berta Harris, Ignacio Hernandez, Madeleine Hinkes, Jessica Luedtke (Michelle Fischthal), Daniel Miramontez, Kim Perigo, Richard Weinroth

The meeting began at 2:30 p.m. The committee was welcomed by Dr. Stephanie Bulger, Vice Chancellor, Instructional Services.

1. Introductions

- a. Introductions were made.

2. Review of February 28, 2018 Minutes

- a. The minutes were reviewed and approved as written.

3. Annual Updates and Four Year Review

- a. Annual Updates
 - Perman walked the committee through timeline edits requested by the Chancellor's Cabinet. (The request was to allow one more month for the *Vice Chancellors Review Goals and Strategies; Draft Accomplishment Statements for Relative Goals.*)
 - The Committee approved the Annual Update Process as revised.

4. Website Enhancements

- a. Perman walked through the Website Enhancements handout and showed on-screen mock up website pages which displayed a more interactive format.
 - i. The Committee approved of the new draft pages and made recommendations.

1. The Committee agreed to publish all new pages with exception to the External Resources page which needs further edits and review by the Committee. Other pages will be published and shared for additional comments.
 - a. Add an introductory paragraph at the top of the page further explaining intent.
 - b. Move Vision for Success at the top of the CCCCCO list. Consider removing individual reports from CCCCCO.
 - c. Concern was expressed that calling out some reports and not others may imply the others may not be as important.
 - d. Additional feedback from the Institutional Effectiveness Deans will be solicited.
 - e. Define CAEL and UPCEA
- ii. The External Resources will be improved, expanded, and clarified, and will be revisited at the next meeting.
- b. Perman reviewed the Website Maintenance and Review handout with the committee which included a timeline.
 - i. A comment was made to revisit the schedule to ensure no gaps longer than two months.
 - ii. The timeline will be revised and presented at the next meeting.

5. 2018-2019 Committee Meeting Dates

- a. Bulger stated that during the February Committee meeting, the Committee agreed upon meeting twice in the fall. While some of the Committee Composition members may change, the Fall 2018 dates have been set:
 - i. Wednesday, September 26, 2:30 p.m. to 4:00 p.m.
 - ii. Wednesday, November 28, 2:30 p.m. to 4:00 p.m.

6. Roundtable

- a. The committee members each shared their thoughts on the SDCCD Strategic Planning process.
- b. Updates were given as to the progress institutions are making internally with annual planning summits, Promise Program, Guide Pathways work and other ongoing planning efforts.

The meeting adjourned at 3:20 p.m.