

## Districtwide Career Services & Job Placement Workgroup Wednesday, October 4, 2023 | 3:00pm | Zoom

### Meeting Highlights

**Participation:** Mesa, Miramar, and the College of Continuing Education were present

**Data Engagement** – Presentation & Discussion on Student Employment Outcomes based on the [Districtwide CTE EOS Summary](#).

- Guest presenter: Stephen Bass, Research & Planning Analyst, District Office

**Priority Populations & Equity** – Presentation and discussion on Career Service for Students with Disabilities - DSPS Vocational Programs & DSPS 101

### Regional Career Navigation Grant Activities – Required NACE Needs Assessment

- Briefly reviewed September’s Regional Workgroup Meeting Materials
  - 9/14/23 Regional Meeting
  - [Full meeting materials](#)
  - [Slide deck](#)
  - [Miramar’s Presentation](#)
  - [NACE Self-Assessment Tool Summary](#)
  - Regional Timeline ([slide 13](#))
- Colleges encouraged to reach out to WestED and attend office hours for guidance
- **The importance of reviewing local equity plans and strategic plans before beginning the local assessment was emphasized**
- **Discussed support structure** - Confirmed a support structure for making progress on the NACE Needs Assessment
  - Moving forward, **each college will share insight into their local processes during our workgroup meetings.**
  - Meeting participants committed to sharing outcomes of completed sections:
    - **Sections 1 and 2 by December’s workgroup meeting**
    - **Section 3 by February’s workgroup meeting**
    - **Section 4 by the March meeting.**
- Colleges encouraged to provide local senior leadership with quarterly updates on career navigation needs assessment efforts

### Work-Based Learning SG21 Coding Reminders provided

- [See reporting schedule](#)

**Handshake** - Colleges to ensure representation at handshake implementation meetings

### Districtwide Job Fair

- Colleges encouraged to review high-level timeline about career fair and provide comments/edits

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- Colleges encouraged to engage their ERL for employer recruitment