SG21 Work-Based Learning Coding Schedule

College may choose to code SG21 at the student level, section level, or pursue longer-term course level coding.

This coding schedule is specific to term-based student and section level coding.

A note about Section level coding: Coding at the section level must be reviewed regularly by local leads. Due to rolling over the schedule, all section level coding will need to be audited in future terms.

Reminder – queries are available for you to access your SG21 data locally. Queries overview.

If you have any questions about these queries or need support, please reach out to Amertah Perman at aperman@sdccd.edu.

Term	Action	Guidelines & Recommendations	City, Mesa, & Miramar	SDCCE
Summer 2024	College to audit of SG21 sections that rolled over (if applicable)	After Prior Term Copy (roll-forward)	10/09/23 to 3/15/2024	TBD
	Colleges to code sections at the local level prior to enrollment*	2 weeks before class schedule is published online	04/01/2024	TBD
	Credit Colleges to submit sections to Educational Services for coding that were unable to be coded locally prior to enrollment	9th week of the semester	08/03/2024	N/A
	SDCCE to complete all section level coding	End of Term	N/A	08/24/24
	Colleges to ensure student level coding is completed locally	End of Term *Colleges are recommended to code throughout the semester; establish monthly coding process*	08/10/24	08/24/24
	Final MIS Submission Due	Approximate	09/10/24	09/24/24
Fall 2024	College to audit of SG21 sections that rolled over (if applicable)	After Prior Term Copy (roll-forward)	11/13/2023	TBD
	Colleges to code sections at the local level prior to enrollment*	2 weeks before class schedule is published online	4/01/2024	TBD
	Credit Colleges to submit sections to Educational Services for coding that were unable to be coded locally prior to enrollment	9th week of the semester	10/19/2024	N/A
	SDCCE to complete all section level coding	End of Term	N/A	01/25/25
	Date to ensure student level coding is complete	End of Term	12/16/2024	01/25/25
	Final MIS Submission Due	Approximate	01/16/25	02/25/25

Spring 2025	College to audit of SG21 sections that rolled over (if applicable)	After Prior Term Copy (roll-forward)	06/07/2024	TBD
	Colleges to code sections at the local level prior to enrollment*	2 weeks before class schedule is published online	10/02/2024	TBD
	Credit Colleges to submit sections to Educational Services for coding that were unable to be coded locally prior to enrollment	9th week of the semester	04/12/25	03/29/25
	SDCCE to complete all section level coding	End of Term	N/A	06/07/25
	Date to ensure student level coding is complete	End of term	06/02/25	06/07/25
	Final MIS Submission Due	Approximate	07/02/25	07/07/25

*Credit colleges are unable to code sections locally once enrollment begins. Coding prior to enrollment ensures WBL icon will be accurate for students to view prior to enrollment.